

**TITLE 16. CALIFORNIA ARCHITECTS BOARD
LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE
NOTICE OF AVAILABILITY OF MODIFIED LANGUAGE**

NOTICE IS HEREBY GIVEN that the California Architects Board, Landscape Architects Technical Committee, has proposed modifications to the text of section 2620.5, Requirements for an Approved Extension Certificate Program, in Title 16 of the California Code of Regulations, which were the subject of a regulatory hearing on August 6, 2012. A copy of the modified language is enclosed. Any person who wishes to comment on the proposed modifications may do so by submitting written comments on or before January 9, 2013, at 5:00 pm to the following:

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DATE: Nov. 30, 2012


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**CALIFORNIA ARCHITECTS BOARD
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MODIFIED LANGUAGE**

California Code of Regulations, Title 16, Division 26

Changes to the originally proposed language are shown by double underline for new text and underline with strikeout for deleted text.

Amend Section 2620.5 to read as follows:

§ 2620.5 Requirements for an Approved Extension Certificate Program

An extension certificate program shall meet the following requirements:

- (a) The educational program shall be established in an educational institution which has a four-year educational curriculum and either is approved by the Western Association of Schools and Colleges ~~under a regional accrediting body Section 94900 of the Education Code~~ or is an institution of public higher education as defined by Section 66010 of the Education Code.
- (b) There shall be a written statement of the program's philosophy and objectives which serves as a basis for curriculum structure. Such statement shall take into consideration the broad perspective of values, missions and goals of the profession of landscape architecture. The program objectives shall provide for relationships and linkages with other disciplines and public and private landscape architectural practices. The program objectives shall be reinforced by course inclusion, emphasis and sequence in a manner which promotes achievement of program objectives. The program's literature shall fully and accurately describe the program's philosophy and objectives.
- (c) The program shall have a written plan for evaluation of the total program, including admission and selection procedures, attrition and retention of students, and performance of graduates in meeting community needs.
- (d) The program shall be administered as a discrete program in landscape architecture within the institution with which it is affiliated.
- (e) There shall be an organizational chart which identifies the relationships, lines of authority and channels of communication within the program and between the program and other administrative segments of the institution with which it is affiliated.
- (f) The program shall have sufficient authority and resources to achieve its educational objectives.
- (g) The program's ~~administrator~~ director shall be a California licensed landscape architect.
- (h) The program administrator ~~director~~ ~~faculty~~ shall have the primary responsibility for

developing policies and procedures, planning, organizing, implementing and evaluating all aspects of the program. The faculty shall be adequate in type and number to develop and implement the program approved by the Board.

- (i) The program curriculum shall provide instruction in the following areas related to landscape architecture including public health, safety, and welfare:

- (1) History, ~~design theory, art~~ and ~~criticism/critique communication~~
- (2) Natural ~~and~~, cultural, ~~and social~~ systems; including and principles of sustainability
- (3) Public Policy and regulation
- (4) ~~Design, site design and~~ planning and management at various scales and applications including but not limited to pedestrian and vehicular circulation, grading drainage and storm water management as a process in shaping the environment
- (5) Site design and Implementation: Plant materials, methods, technologies, and their application
- (6) ~~Construction documentation, materials, and techniques and implementation administration~~
- (7) Written, verbal and visual communication
- (8) ~~Professional practice methods~~
- (9) ~~Professional ethics and values and ethics~~
- (10) Plants and ecosystems
- (11) ~~Computer applications systems and other~~ advanced technology

~~The program's areas of study curriculum shall not be revised until it has been approved by the Board.~~

- (j) The program shall consist of at least 90 quarter units or 60 semester units.
- (k) The program shall maintain a current syllabus for each required course which includes the course objectives, learning outcomes, content, and the methods of evaluating student performance, ~~and clearly identifies where the public health, safety, and welfare issues are addressed.~~
- (l) The program clearly identifies where the public health, safety, and welfare issues are addressed.
- (m) The curriculum shall be offered in a timeframe which reflects the proper course sequence. Students shall be required to adhere to that sequence, and courses shall be offered in a consistent and timely manner in order that students can observe those requirements.
- (n) A program shall meet the following requirements for its instructional personnel:
- (1) At least one half of the program's instructional personnel shall hold a professional degree or certificate from an approved extension certificate program in landscape architecture.
 - (2) At least one half of the program's instructional personnel shall be licensed by the Board as landscape architects.
 - (3) The program administrator shall be at least .5 time-base.

- (4) The program administrative support shall be 1.0 full-time equivalence (FTE).
- (5) The program shall have 3 FTE instructional faculty with a degree in landscape architecture.

(o#) The program shall submit an annual report in writing based on the date of the most recent Board approval. The report shall include:

- (1) Verification of continued compliance with minimum requirements;
- (2+) Any significant changes such as ~~in~~ curriculum, personnel, administration, fiscal support, and physical facilities that have occurred since the last report;
- (32) Current enrollment and demographics; and
- (43) Progress toward complying with the recommendations, if any, from the last approval.

(p) The program title and degree description shall incorporate the term “Landscape Architecture.”

(q) Effective September 2015, students shall be required to have a Bachelor’s degree as a prerequisite for entry into the program.

The Board may choose to further evaluate changes to any of the reported items or to a program.

The Board will either grant or deny an application. When specific minor deficiencies are identified during evaluation of an application, but the institution is substantially in compliance with the requirements of the Code and this Division, a provisional approval to operate may be granted for a period not to exceed 24 months, to permit the institution time to correct those deficiencies identified. A provisional approval to operate shall expire at the end of its stated period and the application shall be deemed denied, unless the deficiencies are corrected prior to its expiration and an approval to operate has been granted before that date or the provisional approval to operate has been extended for a period not to exceed 24 months if the Board is satisfied that the program has made a good faith effort and has the ability to correct the deficiencies.

The Board shall review the program at least every ~~six~~seven years for approval. ~~The Board may shorten the current approval based on the information received in the programs’ annual reports.~~

The Board may rescind an approval during the six-year approval period based on the information received in the program’s annual report after providing the school with a written statement of the deficiencies and providing the school with an opportunity to respond to the charges. If an approval is rescinded, the Board may subsequently grant provisional approval in accordance with the guidelines of this section to allow the program to correct deficiencies.

Note: Authority cited: Section 5630, Business and Professions Code. Reference: Section 5650, Business and Professions Code.