California Architects Board

Landscape Architects Technical Committee

November 20, 2026

NOTICE AND AGENDA
OF TELECONFERENCE MEETING
Landscape Architects Technical Committee

Appearing virtually:
Pamela S. Brief, Chair
Martin Armstrong, Vice Chair
Susan M. Landry
Patricia M. Trauth
Jon S. Wreschinsky

Action may be taken on any item listed on the agenda.

The Landscape Architects Technical Committee (LATC or Committee) will hold a meeting at the meeting location below and via Webex Events at 10 a.m., on November 20, 2026, at the following primary physical location:

Landscape Architects Technical Committee
Conference Room
2420 Del Paso Road #105
Sacramento, CA 95834

This teleconference meeting is being held pursuant to Government Code section 11123.5(b). The primary physical location is where members of the public may physically attend, observe, hear, and participate in the meeting. At least one staff member of the Committee will be present at the primary physical meeting location during the meeting.

Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mailinator.com.

Join Webex Meeting: https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m38740cc98478c14cc9f119bdbbb70e2e

If joining using the link above

Webinar number: 2482 085 3106

Webinar password: LATC1120

If joining by phone
+1-415-655-0001 US Toll
Access code: 2482 085 3106
Passcode: 52821120

Additional instructions for participating in the meeting by WebEx are located after the end of the agenda.

AGENDA

10 a.m. to 5 p.m.
(or until completion of business)

DISCUSSION AND ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA.

A. Call to Order – Roll Call – Establishment of a Quorum

B. Chair's Procedural Remarks and Committee Member Introductory Comments

C. Public Comment on Items Not on the Agenda

The Committee may not discuss or take action on any item raised during this public comment section, except to decide whether to refer the item to the Committee's next Strategic Planning session and/or place the matter on the agenda of a future meeting (Government Code sections 11125 and 11125.7(a)).

D. Update from the Department of Consumer Affairs (DCA) – Board and Bureau Relations, DCA

E. LATC Budget Update and Discussion

F. Review, Discussion, and Possible Action to Approve May 8, 2026, LATC Meeting Minutes

G. Review, Discussion, and Possible Action to Approve August 7, 2026, LATC Meeting Minutes

H. Update and Discuss Council of Landscape Architectural Registration Boards (CLARB) and Other Relevant Professional Organizations:

i. Update and Discuss Committee Meetings
ii. Update and Discuss Other Relevant Professional Organizations

I. Program Manager's Report

1. Committee's Administrative/Management, Examination, Licensing, and Enforcement Programs Update and Discussion

2. Strategic Plan Item 3.1: Increase Outreach to Schools and Professional Associations to Improve Communication

3. Strategic Plan Item 3.5: Expand the Use of Social Media to Increase Followers and Receive Input on What Licensees and Consumers Want to Know

J. Discussion on LATC 2028 Sunset Review

K. Discussion and Possible Action on Election of Officers

L. Discussion, and Possible Action Regarding Future Committee Meeting Dates

M. Adjournment

Discussion and action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Committee Chair and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Committee are open to the public.

FOR OBSERVATION ONLY: WEBCAST: The LATC plans to webcast this meeting on the Department of Consumer Affairs' website at https://thedcapage.blog/webcasts Using the Webcast link will allow only for observation with closed captioning. Webcast availability cannot, however, be guaranteed due to resource limitations or technical difficulties. The meeting will not be cancelled if Webcast is unavailable. If you wish to participate, please plan to participate via the Webex option listed above.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Committee prior to taking any action on said item. Members of the public will be provided with appropriate opportunities to comment on any issue before the Committee, but the Committee Chair may, at their discretion, apportion available time among those who wish to speak. Individuals may appear before the Committee to discuss items not on the agenda; however, the Committee can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7(a)).

A person who would like more information about the meeting or needs disability-related accommodations or modifications to participate in the meeting may ask questions about the meeting or make a disability-related accommodation request by contacting:

Person: Heather Davis
Telephone: (916) 575-7235
Email: Heather.Davis@dca.ca.gov
Telecommunication Relay Service: Dial 711

Mailing Address:
Landscape Architects Technical Committee
2420 Del Paso Road, Suite 105
Sacramento, CA 95834

Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

Due to potential technical difficulties, please consider submitting written comments by November 9, 2026, to latc@dca.ca.gov for consideration.

For further information prior to the meeting, please contact:

Person: Heather Davis
Telephone: (916) 575-7235
Email: Heather.Davis@dca.ca.gov

Mailing Address:
Landscape Architects Technical Committee
2420 Del Paso Road, Suite 105
Sacramento, CA 95834

Meeting notices and related materials are available online at:
https://www.latc.ca.gov/about_us/meetings/ (Government Code section 11125(a)).

Protection of the public shall be the highest priority for the Committee in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount (Business and Professions Code section 5620.1).

Recommended: Join using the meeting link.

1. Click on the meeting link. This can be found in the meeting notice you received and is on the meeting agenda.

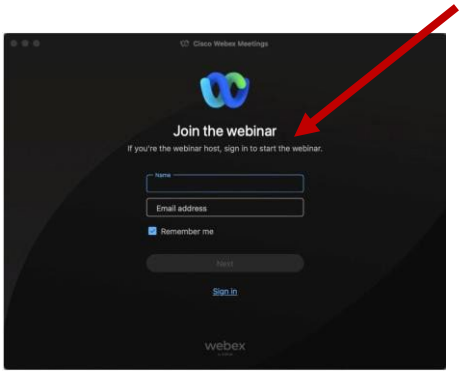
2. If you already have Webex on your device, click the bottom instruction, "Join from the Webex app."

   If you have **not** previously used Webex on your device, your web browser will offer "Download the Webex app." Follow the download link and follow the instructions to install Webex.

   DO NOT click "Join from this browser," as you will not be able to fully participate during the meeting.



3. Enter your name and email address*. Click "Next."
   Accept any request for permission to use your microphone and/or camera.

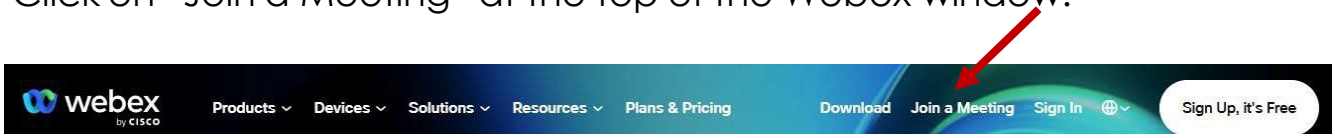




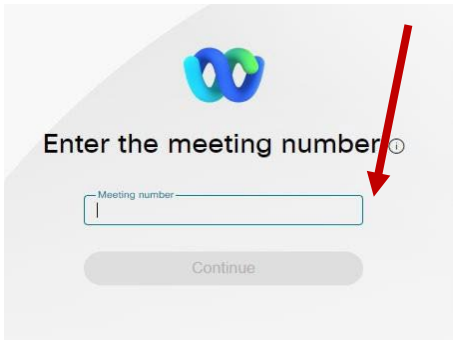
*Members of the public are not obligated to provide their name or personal information and may provide a unique identifier such as their initials or another alternative as well as a fictitious email address like in the following sample format: XXXXX@mailinator.com.

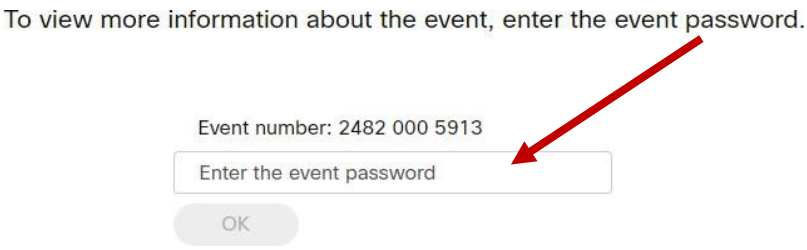
Alternative 1. Join from Webex.com

1 Click on "Join a Meeting" at the top of the Webex window.

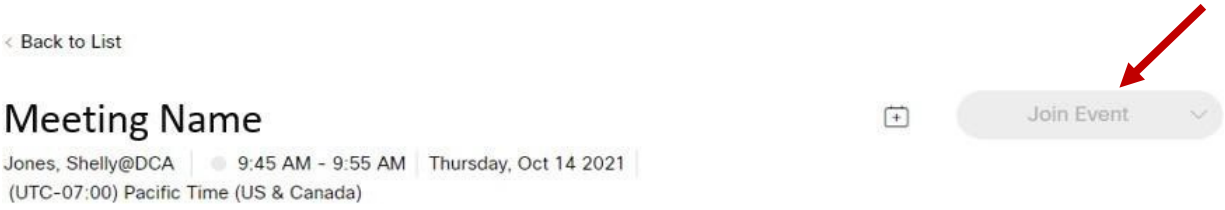


2 Enter the meeting/event number and click "Continue." Enter the event password and click "OK." This can be found in the meeting notice you received or on the meeting agenda.





3 The meeting information will be displayed. Click "Join Event."

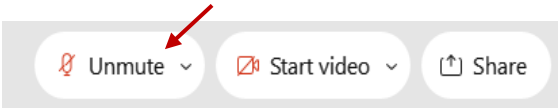


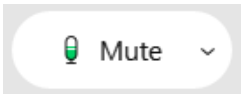
OR

Alternative 2. Connect via Telephone

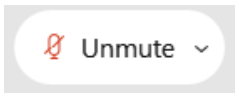
You may also join the meeting by calling in using the phone number, access code, and passcode provided in the meeting notice or on the agenda.

Microphone control (mute/unmute button) is located at the bottom of your Webex window.





Green microphone = Unmuted: People in the meeting can hear you.



Red microphone = Muted: No one in the meeting can hear you.

Note: Only panelists can mute/unmute their own microphones. Attendees will remain muted unless the moderator invites them to unmute their microphone.

Attendees/Members of the Public

Joined via Meeting Link

The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

Click the Unmute me button on the pop-up box that appears.



Joined via Telephone (Call-in User)



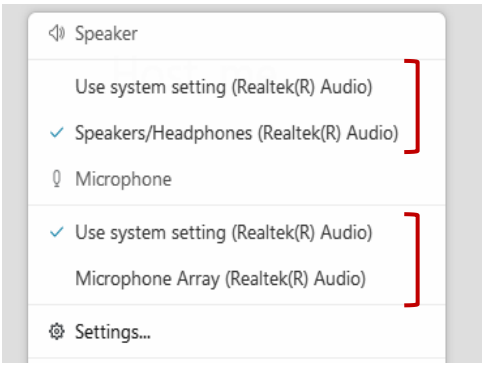
1. When you are asked to unmute yourself, press *6.
2. When you are finished speaking, press *6 to mute yourself again.

If you cannot hear or be heard

1. Click on the bottom facing arrow located on the Mute/Unmute button at the bottom of the Webex window.



2. From the drop-down menu, select different:
   - Speaker options if you can't hear participants.
   - Microphone options if participants can't hear you.



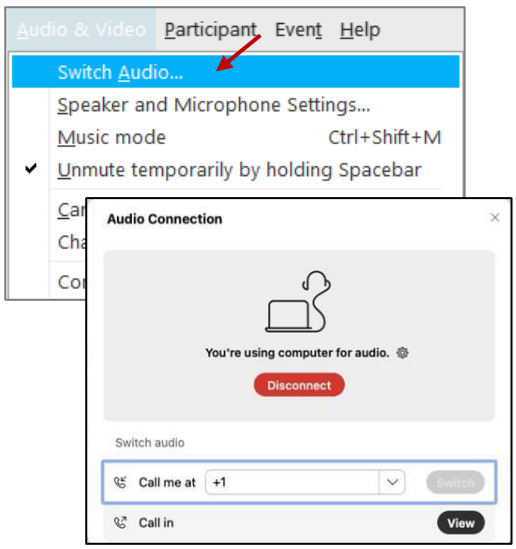
Continue to Experience Issues?

If you are connected by computer or tablet and you have audio issues, you can link your phone to your Webex session. Your phone will then become your microphone and speaker source.

1. Click on "Audio & Video" from the menu bar.



2. Select "Switch Audio" from the drop-down menu.



3. Hover your mouse over the "Call In" option and click "View" to show the phone number to call and the meeting login information. You can still un-mute from your computer window.

Hand Raise Feature

Joined via Meeting Link

- Locate the hand icon at the bottom of the Webex window.
- Click the hand icon to raise your hand.
- Repeat this process to lower your hand.



Joined via Telephone (Call-in User)

Press *3 to raise or lower your hand.

Unmuting

Joined via Meeting Link

The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

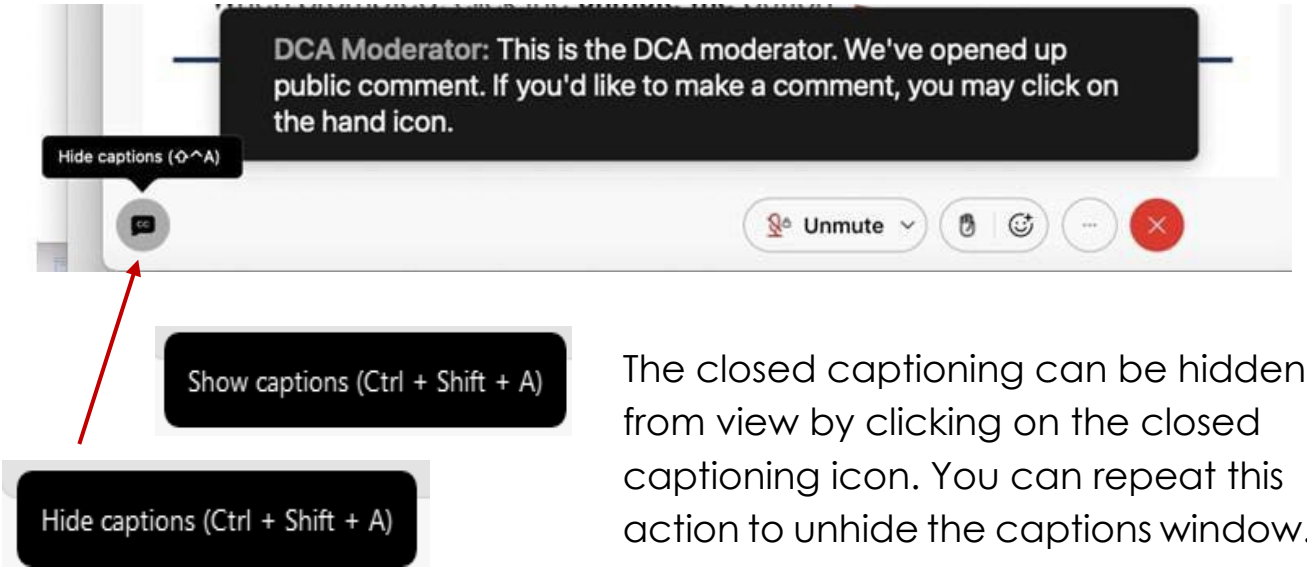
Click the Unmute me button on the pop-up box that appears.



Joined via Telephone (Call-in User/Audio Only)

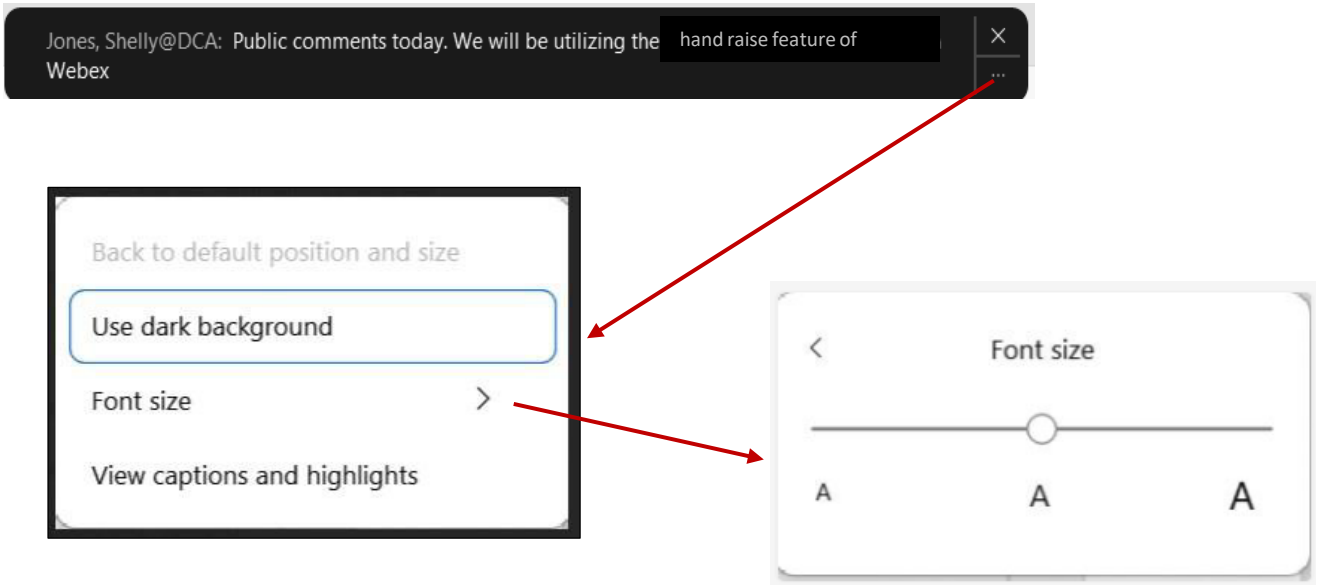
1. When you are asked to unmute yourself, press *6.
2. When you are finished speaking, press *6 to mute yourself again.

Webex provides real-time closed captioning displayed in a dialog box in your Webex window. The captioning box can be moved by clicking on the box and dragging it to another location on your screen.



The closed captioning can be hidden from view by clicking on the closed captioning icon. You can repeat this action to unhide the captions window.

You can view the closed captioning dialog box with a light or dark background or change the font size by clicking the 3 dots on the right side of the dialog box.



AGENDA ITEM A: CALL TO ORDER - ROLL CALL - ESTABLISHMENT OF A QUORUM

Roll is called by the LATC Vice Chair or, in their absence, by an LATC member designated by the LATC Chair.

LATC Member Roster

Pamela S. Brief, Chair

Martin Armstrong, Vice Chair

Susan M. Landry

Patricia M. Trauth

Jon S. Wreschinsky

AGENDA ITEM E: LATC BUDGET UPDATE AND DISCUSSION

Summary

Staff will present an update on the Committee's current fiscal status.

Attachments

1. Analysis Fund Condition Statement

0757 - Landscape Architects Technical Committee Fund
Analysis of Fund Condition
(Dollars in Thousands)
2026 Budget Act with Workload Revenue and FM 3 Projections

Prepared 10.23.2026

	Actuals 2025-26	CY 2026-27	BY 2027-28	BY +1 2028-29
BEGINNING BALANCE	$ 1,151	$ 1,512	$ 1,698	$ 1,769
Prior Year Adjustment	$ 8	$ -	$ -	$ -
Adjusted Beginning Balance	$ 1,159	$ 1,512	$ 1,698	$ 1,769
REVENUES, TRANSFERS AND OTHER ADJUSTMENTS				
Revenues				
4121200 - Delinquent fees	$ 16	$ 15	$ 16	$ 16
4127400 - Renewal fees	$ 1,122	$ 1,132	$ 1,130	$ 1,120
4129200 - Other regulatory fees	$ 3	$ 2	$ 3	$ 3
4129400 - Other regulatory licenses and permits	$ 183	$ 178	$ 185	$ 183
4163000 - Income from surplus money investments	$ 61	$ 67	$ 71	$ 76
Totals, Revenues	$ 1,385	$ 1,394	$ 1,405	$ 1,398
TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS	$ 1,385	$ 1,394	$ 1,405	$ 1,398
TOTAL RESOURCES	$ 2,544	$ 2,906	$ 3,103	$ 3,167
Expenditures:				
1111 Department of Consumer Affairs (State Operations)	$ 943	$ 1,100	$ 1,226	$ 1,263
9900 Statewide General Administrative Expenditures (Pro Rata) (State Operations)	$ 89	$ 108	$ 108	$ 108
TOTALS, EXPENDITURES AND EXPENDITURE ADJUSTMENTS	$ 1,032	$ 1,208	$ 1,334	$ 1,371
FUND BALANCE				
Reserve for economic uncertainties	$ 1,512	$ 1,698	$ 1,769	$ 1,796
Months in Reserve	15.0	15.3	15.5	15.3

NOTES:

1. Assumes workload and revenue projections are realized in BY+1 and ongoing.

2. Expenditure growth projected at 3% beginning BY+1.

3. Previous Months in Reserve balance as of 7.2.2026: 13.4 1.2026: 12.0
   2025-26: 15.0
   2024-25: 12.9
   2023-24: 8.9
   2022-23: 7.6
   2021-22: 9.8
   2020-21: 13.9
   2019-20: 18.0

AGENDA ITEM F: REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE MAY 8, 2026, LATC MEETING MINUTES

Summary

The Committee is asked to review and take possible action on the minutes of the May 8, 2026, LATC meeting.

Action Requested

Approval of May 8, 2026, LATC Meeting Minutes

Attachments

May 8, 2026, LATC Meeting Minutes (Draft)

DRAFT
MEETING MINUTES

CALIFORNIA ARCHITECTS BOARD
The Landscape Architects Technical Committee Meeting
Department of Consumer Affairs
May 8, 2026

Landscape Architect Technical Committee (LATC/Committee)
Members Present
Pamela S. Brief, Chair
Martin "Marty" Armstrong, Vice Chair
Patricia M. Trauth
Susan M. Landry
Jon Wreschinsky

Staff Present
Laura Zuniga, Executive Officer
Jesse Laxton, Assistant Executive Officer
Kim McDaniel, LATC Program Manager
Gloria Padilla-Todd, LATC Enforcement Analyst
Heather Davis, LATC Special Projects Analyst

Department of Consumer Affairs (DCA) Staff Present
Helen Geoffroy, Legal Affairs Attorney III
Sam Singh, Legal Affairs Attorney III
Fabiha Aziz, DCA Moderator
Judie Bucciarelli, Supervisor I, Executive Office
Luke Fitzgerald, Budget Analyst
Suzanne Balkis, Budgets Manager

Guests Present
Dave M.
Gün Ünsal, President of the Association of Professional Landscape Designers

A. Call to Order-Roll Call-Establishment of a Quorum

LATC Chair Pamela Brief called the meeting to order at 10:02 a.m. and Vice Chair Martin Armstrong called roll. Five members of LATC were present, thus a quorum was established.

B. Chair's Procedural Remarks and Committee Member Introductory Comments

Chair Brief explained that all motions and seconds will be repeated for the record and votes on all motions will be taken by roll call. Jon Wreschinsky requested adding a new agenda item to include proposed topics for future meetings.

C. Public Comment on Items Not on the Agenda

Chair Brief invited members of the public to address LATC.

The Committee may not discuss or act on any item raised during the public comment section, except to decide whether to refer the item to the Committee's next Strategic Planning session and/or place the matter on the agenda of a future meeting (Government Code sections 11125 and 11125.7 (a)).

PUBLIC COMMENT: There were no comments from the public.

D. Update and Discussion on Activities of Collateral Organizations, Committee Chair

Chair Brief provided an informational update on legislative items currently being monitored by the California Council of the American Society of Landscape Architects (CCASLA). Legislation reviewed included AB 1796: Commercial Interior Design Practice Act, SB 1107: Heat-Reducing Shade Structures at Schools, AB 2106: Certificate of Merit for Landscape Architects, and AB 2946: California Biodiversity/ 30x30 Implementation. Chair Brief directed members with questions about CCASLA's positions to contact CCASLA directly.

PUBLIC COMMENT: Dave M., a retired Landscape Architect (not practicing), stated he would like to have a reduced rate for licensing fees including a retired licensee status.

E. Department of Consumer Affairs (DCA) Update and Discussion

Judie Bucciarelli provided updates on behalf of DCA Board and Bureau Relations, highlighting Public Service Recognition Week, appreciation for timely Form 700 submissions, the re-launch of the Enforcement Academy, establishment of the Diversity, Equity, and Inclusion subcommittee with its first meeting on July 31, 2026, and the upcoming July 1, 2026, organizational split into the California Health and Human Services Agency and the Business, Consumer Services, and Housing Agency.

PUBLIC COMMENT: There were no comments from the public.

F. Presentation by DCA Budget Office Regarding LATC Budget and Discussion

Kim McDaniel provided a brief update on budget transparency efforts, noting that staff reviewed prior member concerns and supplied a LATC Budget Line-Item Reference Table in the meeting materials along with expanded fund condition history to clarify reserve fluctuations. Budget Analyst Luke Fitzgerald summarized the Committee's expenditure projections and fund condition statement included in the meeting materials. Committee members asked questions about line-item variances, reserve levels, renewal trends, and potential fee adjustments. Staff will provide projections on possible renewal fee reductions and information on the retired license fee model used by the California Architects Board.

Mr. Wreschinsky reported that expenditure for State Operations under line-items 1111 Department of Consumer Affairs and 9900 (Statewide General Administrative Expenditures/Pro Rata) are growing far beyond the standard statewide increase. Mr. Wreschinsky noted significant growth: 49% and 66% from last year to budget year one, and 20% and 37% increases respectively from last year to this year. Mr. Wreschinsky expressed concern about why these state-controlled costs are rising so sharply, especially since the Committee has no authority over them.

Mr. Fitzgerald explained that the 3% increase is built into both the 2025/26 and the 2025/27 budget projections to account for routine cost growth. However, additional factors can cause actual expenditures to rise or fall beyond that baseline, and the 3% serves as a conservative planning estimate.

PUBLIC COMMENT: There were no comments from the public.

G. Review, Discussion, and Possible Action to Approve January 30, 2026, LATC Meeting Minutes

Jon Wreschinsky moved to approve the January 30, 2026, LATC Meeting Minutes as motioned.

Susan M. Landry seconded the motion.

Members Landry, Wreschinsky, Armstrong, Trauth, and Chair Brief voted in favor of the motion. The motion passed 5-0.

PUBLIC COMMENT: There were no comments from the public.

H. Program Manager's Report

1. Committee's Administrative/Management, Examination, Licensing, and Enforcement Programs Update and Discussion

Ms. McDaniel thanked staff for their hard work and efforts. Ms. McDaniel provided updates regarding Strategic Plan progress, outreach, website, and social media updates, examination and licensing updates, and enforcement updates.
Ms. McDaniel reported that the Chair attended the Architects Board meeting on February 26, 2026, with the next scheduled meeting for May 21, 2026. Ms. McDaniel shared that staff conducted an outreach presentation for UC Berkeley, with more universities inviting LATC to present during both fall and spring terms. Ms. McDaniel informed the Committee that routine website updates will continue, including posting meeting materials. Lastly, Ms. McDaniel shared that social media engagement is expanding, with tailored outreach on LinkedIn for professionals and Instagram for students, including reposted exam-prep content to better reach each audience.

PUBLIC COMMENT: There were no comments from the public.

2. Review, Discuss, and Possible Action on Strategic Plan Item 4.1: Continue Communication with California Architects Board and LATC as a Way to Continue Increasing Efficiencies

Ms. McDaniel shared that LATC continues strong collaboration with the California Architects Board (CAB), with LATC staff regularly attending CAB meetings and CAB staff participating in LATC meetings. Ms. McDaniel noted that LATC and CAB have

coordinated with newsletters, enforcement questions, and regulatory processes, with LATC staff frequently consulting with CAB's larger enforcement and regulations teams for guidance. Ms. McDaniel informed that these ongoing partnerships help ensure consistency across LATC and CAB and support more efficient, streamlined operations.

PUBLIC COMMENT: There were no comments from the public.

3. Review, Discuss, and Possible Action on Strategic Plan Item 1.3: Research Ways to Better Prepare Candidates for Professional Licensure

Members reviewed progress on efforts to better prepare candidates for licensure, noting strong exam pass rates, particularly on the *Construction Documents* section of the Landscape Architect Registration Examination (LARE). Staff reported that students frequently seek clarification on licensure steps, experience documentation, and the distinction between CLARB and state requirements. Financial barriers and test anxiety were identified as potential key reasons graduates may delay testing. Members requested additional data on when candidates apply after graduation and how many begin but do not complete the licensure process.

PUBLIC COMMENT: There were no comments from the public.

The Committee took a thirty-minute break at 11:45 a.m. and returned at 12:15 p.m. Roll call was taken with five members present, thus a quorum was established.

I. Update and Discussion on California Board of Forestry and Fire Protection, Zone 0 Committee

Chair Brief provided an update on the Board of Forestry and Fire Protection's Zone 0 Committee meeting held in April 2026. A new draft of the Zone 0 regulation was released prior to the meeting and incorporates public, organizational, aagency feedback. The updated proposal shifts from a one-phase to a two-phase implementation (Phase 1 within three years; Phase 2 within five years) and includes new definitions, allowances for local fire agency discretion, and clarifications related to tree maintenance.

Committee members discussed concerns including insurance industry practices, inconsistent local interpretations, enforcement challenges, and potential impacts on existing tree canopy and urban heat conditions.

The committee discussed whether to issue a follow-up letter to the Board of Forestry. After discussion, members agreed that the updated draft addressed many concerns previously raised by LATC. A motion was made to support the draft regulation with two recommended amendments:

1. Prohibit planting of new trees within Zone 0.

2. Remove the specific plant examples listed in the draft to avoid confusion and allow more general guidance.

Chair Brief shared she will draft a letter and send it to legal counsel to ensure it reflects the Committee's intent and then submit once reviewed and approved by legal.

Jon Wreschinsky moved to approve the draft of the letter with two recommended amendments as motioned.

Patricia M. Trauth seconded the motion.

Members Landry, Wreschinsky, Armstrong, Trauth, and Chair Brief voted in favor of the motion. The motion passed 5-0.

PUBLIC COMMENT: There were no comments from the public.

J. Update and Discussion on Council of Landscape Architectural Registration Boards (CLARB) Current Events and Committees

Laura Zuniga provided updates on CLARB activities, including plans for the upcoming annual meeting that will be held in Canada. Ms. Zuniga reported that she is chairing the Member Board Executive Committee, which is currently reviewing CLARB's fee structure and will bring recommendations to the Board when appropriate. A travel request has been submitted to attend the Annual Meeting, though approval is uncertain due to international travel requirements.

The Committee briefly reviewed the CLARB ballot. Members expressed concern about the ongoing lack of representation in California and western states in CLARB leadership and discussed challenges and solutions related to recruiting volunteers.

PUBLIC COMMENT: There were no comments from the public.

K. Review, Discussion, and Possible Action Regarding Future Committee Meeting Dates

The Committee reviewed upcoming meeting dates and related scheduling considerations. Future agenda items were discussed, and suggestions included the impact of AI on the profession and related health, safety, and welfare considerations, clarifying distinctions between the work of landscape architects and designers, and a review of community college programs related to landscape architecture and the roles graduates are entering.

PUBLIC COMMENT: There was a public comment received from President of the Association of Professional Landscape Designers, Gün Ünsal, who requested inclusion in future discussions regarding the landscape designer vs. landscape architect topic.

L. Adjournment

Meeting adjourned at 1:38 p.m.

AGENDA ITEM G: REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AUGUST 7, 2026, LATC MEETING MINUTES

Summary

The Committee is asked to review and take possible action on the minutes of the August 7, 2026, LATC meeting.

Action Requested

Approval of August 7, 2026, LATC Meeting Minutes

Attachments

August 7, 2026, LATC Meeting Minutes (Draft)

DRAFT
MEETING MINUTES

CALIFORNIA ARCHITECTS BOARD
The Landscape Architects Technical Committee Meeting
Department of Consumer Affairs
August 7, 2026

Landscape Architect Technical Committee (LATC/Committee)
Members Present
Pamela S. Brief, Chair
Martin "Marty" Armstrong, Vice Chair
Patricia M. Trauth
Susan M. Landry
Jon Wreschinsky

Staff Present
Laura Zuniga, Executive Officer
Jesse Laxton, Assistant Executive Officer
Kim McDaniel, LATC Program Manager
Gloria Padilla-Todd, LATC Enforcement Analyst II
Heather Davis, LATC Special Projects Analyst II
Bethany Butori, Licensing and Exam Coordinator

California Architects Board (CAB) Board Member Present
Ron Jones, President of the California Architects Board

Department of Consumer Affairs (DCA) Staff Present
Helen Geoffroy, Legal Affairs Attorney III
Sam Singh, Legal Affairs Attorney III
Sarah Irani, DCA Moderator
Luke Fitzgerald, Budget Analyst
Suzanne Balkis, Budgets Manager
Tess Townsend, Analyst II

Guests Present
Jared Avent
Gün Ünsal

A. Call to Order-Roll Call-Establishment of a Quorum

LATC Chair Pamela Brief called the meeting to order at 10:15 a.m. called roll. Four members of LATC were present, thus a quorum was established.

B. Chair's Procedural Remarks and Committee Member Introductory Comments

Chair Brief explained that all motions and seconds will be repeated for the record and votes on all motions will be taken by roll call. Jon Wreschinsky requested adding a new agenda item to include proposed topics for future meetings.

C. Public Comment on Items Not on the Agenda

Chair Brief invited members of the public to address LATC.

The Committee may not discuss or act on any item raised during the public comment section, except to decide whether to refer the item to the Committee's next Strategic Planning session and/or place the matter on the agenda of a future meeting (Government Code sections 11125 and 11125.7 (a)).

PUBLIC COMMENT: There were no comments from the public.

D. Department of Consumer Affairs (DCA) Update and Discussion

Tess Townsend provided updates regarding the appointment of Rohit Chopra, the Secretary of Business and Consumer Services Agency, and training updates and reminders.

PUBLIC COMMENT: There were no comments from the public.

E. Presentation by DCA Budget Office Regarding LATC Budget and Discussion

Luke Fitzgerald summarized the Committee's expenditure projections and fund condition statement included in the meeting materials. Mr. Fitzgerald and Suzanne Balkis answered questions posed by members of the Committee.

PUBLIC COMMENT: There were no comments from the public.

F. Discussion and Possible Action to Recommend Legislation on Retired License Option for Landscape Architects

Ms. McDaniel reviewed potential projections if a retired license status is pursued by the Committee. The Committee discussed the pros and cons of a potential retired license option.

PUBLIC COMMENT: There were no comments from the public.

G. Review, Discussion, and Possible Action to Approve May 8, 2026, LATC Meeting Minutes

Staff were directed to review the May 8, 2026, meeting minutes and return them for consideration at the next meeting.

PUBLIC COMMENT: There were no comments from the public.

The Committee took a lunch break from 12:05 p.m. to 12:35 p.m. Roll was taken with four members present, thus a quorum was established.

H. Program Manager's Report

1. Committee's Administrative/Management, Examination, Licensing, and Enforcement Programs Update and Discussion

Ms. McDaniel provided updates about the Committee's Administrative/Management, Licensing, and Enforcement Programs. Ms. McDaniel answered questions posed by members of the Committee.

PUBLIC COMMENT: There were no comments from the public.

2. Strategic Plan Item 2.4: Explore How Artificial Intelligence (AI) May Impact the Profession and Licensure Update and Discussion

Ms. McDaniel provided an update on Strategic Plan Item 2.4, which focuses on evaluating how emerging artificial intelligence technologies may affect the profession and its licensure requirements. The Committee reviewed current developments related to Artificial Intelligence, discussed potential impacts on the profession, and agreed to continue monitoring trends.

PUBLIC COMMENT: There were no comments from the public.

3. Strategic Plan Item 3.4: Promote Landscape Architecture's Science, Technology, Engineering, and Mathematics (STEM) Designation to Increase Awareness of its Importance Update and Discussion

Ms. McDaniel provided an update on Strategic Plan Item 3.4, which focuses on promoting the STEM designation of landscape architecture to increase awareness and significance. The Committee discussed the importance of designation, and opportunities to further highlight the profession's STEM contributions.

PUBLIC COMMENT: There were no comments from the public.

I. Discussion on the use of Artificial Intelligence (AI) in Landscape Architecture

The Committee discussed the use of AI and AI tools, including actions taken by other states to regulate AI to safeguard public health, safety, and welfare. Ron Jones, member of the California Architects Board (CAB), shared discussions CAB had regarding AI.

PUBLIC COMMENT: There were no comments from the public.

J. Discussion on Outreach and Community Colleges

The Committee discussed outreach efforts involving community colleges and agreed to revisit this topic at a future meeting.

PUBLIC COMMENT: There were no comments from the public.

K. Update and Discussion on Current Events and Committee Activities for Council of Landscape Architects Registration Board (CLARB) and Other Relevant Professional Organizations

Ms. Zuniga provided updates, noting she serves as Chair of the Members Board Executive Committee, which has been meeting monthly. Chair Brief also reported that the CLARB voting package has been submitted.

PUBLIC COMMENT: There were no comments from the public.

L. Update and Discussion on California Board of Forestry and Fire Protection, Zone Zero Committee

Chair Brief provided updates including recent changes made by the California Board of Forestry and Fire Protection, which included a few requests that were sent in by the Committee.

PUBLIC COMMENT: There were no comments from the public.

M. Review, Discussion, and Possible Action Regarding Future Committee Meeting Dates and Topics to Set for a Future Agenda

The Committee discussed future meeting dates and potential topics. Chair Brief thanked and recognized Tian Feng of the California Architects Board, for his years of service to LATC.

PUBLIC COMMENT: There were no comments from the public.

N. Adjournment

Meeting adjourned at 2:25 p.m.

AGENDA ITEM H: UPDATE AND DISCUSS COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS (CLARB) AND OTHER RELEVANT PROFESSIONAL ORGINAZATIONS

Summary

Update and Discussion on current events and committee activities for National Council of Landscape Architectural Registration Boards (CLARB) and other relevant professional organizations.

I. Update and Discuss Committee Meetings

II. Update and Discuss Other Relevant Professional Organizations

Action Requested

None

AGENDA ITEM I: PROGRAM MANAGER'S REPORT

Summary

Program Manager will provide an update on the Committee's Administrative/Management, Examination, Licensing, and Enforcement Programs. Updates on the Strategic Plan will be included.

1. Committee's Administrative/Management, Examination, Licensing, and Enforcement Programs Update and Discussion

2. Strategic Plan Item 3.1: Increase Outreach to Schools and Professional Associations to Improve Communication

3. Strategic Plan Item 3.5: Expand the Use of Social Media to Increase Followers and Receive Input on What Licensees and Consumers Want to Know

Attachment

Program Manager's Report

Action Requested

None

MEMORANDUM

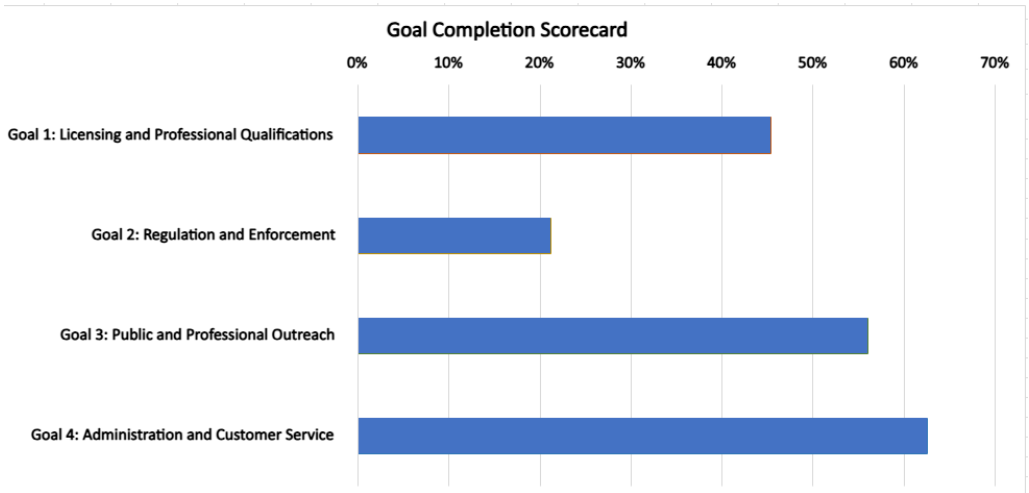
DATE	November 20, 2026
TO	Landscape Architects Technical Committee (LATC) Members
FROM	Kim McDaniel, Program Manager
SUBJECT	**Program Manager Report**

The following information is provided as an overview of Committee activities and projects as of September 30, 2026. The Committee met via teleconference on August 7, 2026, in Sacramento.

Administrative/Management

California Architects Board The Board held a meeting on September 10, 2026, which Chair Pamela Brief attended. The next Board meeting is scheduled for November 12, 2026, Jon Wreschinsky is set to attend on behalf of the Committee.

Strategic Plan The Strategic Plan for 2025-2028 was approved by the Board at its meeting on February 20, 2025, following review and discussion by the LATC on January 31, 2025. The LATC continues to work diligently to implement the plan and is on track for meeting goals.

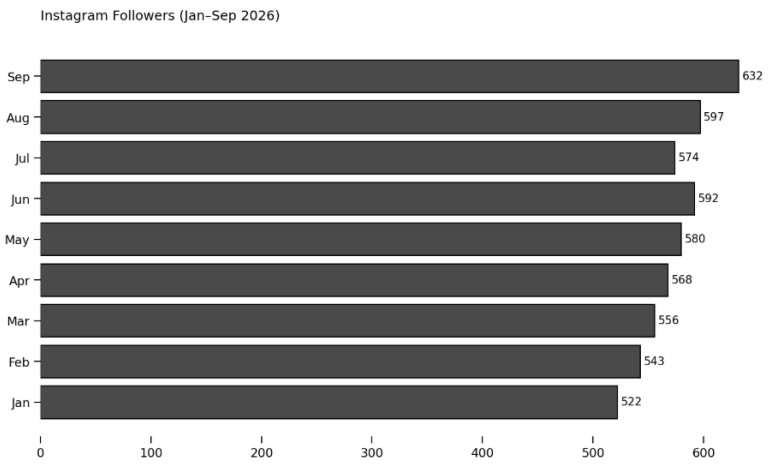


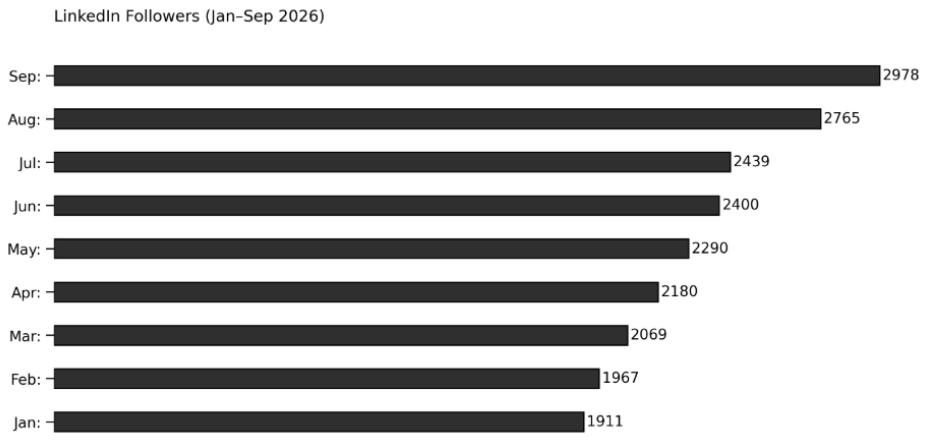
*Note: Strategic Plan Goals are through 2028.

Outreach Staff continue to broaden outreach efforts through engagement with academic institutions across California. Recently, staff presented to students at Cal Poly Pomona on October 19, 2026, and UC Davis on October 29, 2026, informing them of the various pathways to licensure and the exams needed to become a licensed landscape architect. Additional outreach presentations are planned, including Southwestern College on November 5, 2026.

Newsletter Updates The second issue of "The Green Scene" newsletter is published and posted to the website. The third issue is being drafted with plans to publish at the start of 2027.

Social Media From July 1, 2026, through September 30, 2026, LATC's social media presence continued to grow steadily, with strong gains in follower count across platforms. LATC's Instagram presence continues to grow steadily, with follower totals increasing from 574 in July to 597 in August and 632 in September. LATC's LinkedIn followers grew from 2,439 in July to 2,765 in August, reaching 2,978 followers by the end of September. This upward trend reflects ongoing efforts to expand LATC's digital outreach, and increase visibility among students, candidates, licensees, and other stakeholders. The continued month-over-month growth also supports the Committee's strategic plan objectives related to enhancing communication and strengthening public engagement through social media platforms. See below for Instagram and LinkedIn followers.





Regulatory Proposals

CCR section 2611 (Abandonment of Application). The proposed change will extend the abandonment period of a California Supplemental Exam Application from three years to five years.

At its February 26, 2026, meeting, the Board reviewed and approved the updated language and delegated the authority to the EO to adopt the regulation, provided no adverse comments were received during the public comment period, and to make minor technical or non-substantive changes, if needed.

Status: Rulemaking documents have been prepared and in the editing phase. The package will be submitted to OAL once the legal review is completed.

LATC Examination Program

California Supplemental Examination (CSE) Performance data for the CSE during the current quarter **(Table A)** and calendar year **(Table B)** are displayed in the following tables.

Table A. Current Quarter - CSE Performance by Candidate Type
(July 1, 2026 - September 30, 2026)

Candidate Type	Passed	Rate	Failed	Rate	Total
First-time	28	93%	2	7%	30
Repeat	3	60%	2	40%	5
Total	31	89%	4	11%	35

Table B. Previous Calendar Year - CSE Performance by Candidate Type (January 1, 2025 - December 31, 2025)

Candidate Type	Passed	Rate	Failed	Rate	Total
First-time	70	75%	26	25%	105
Repeat	24	69%	11	31%	35
Total	103	74%	37	26%	140

California Supplemental Examination (CSE) Highlights During the current quarter (July 1, 2026 – September 30, 2026), a total of 31 candidates took the California Supplemental Examination. First-time candidates achieved a pass rate of 93%, with 28 candidates passing and 2 failing the examination. Repeat candidates earned a pass rate of 60%, with 3 candidates passing and 2 failing.

Landscape Architect Registration Examination (LARE) A LARE administration was held July 27, 2026, through August 12, 2026. Examination results for all LARE administrations are released by CLARB within six weeks of the last day of administration.

The pass rates for LARE sections taken by California candidates from July 27, 2026, through August 12, 2026, administration is depicted in the following **Table C**:

Table C. California LARE Pass Rates (July 27, 2026 - August 12, 2026)

LARE Section	Pass	Rate	Fail	Rate	Total Examinees Per Section
Inventory, Analysis, & Project Management	30	48%	32	52%	62
Planning & Design	38	59%	26	41%	64
Construction Documentation & Administration	32	86%	5	14%	37
Grading, Drainage, & Stormwater Management	29	49%	30	51%	59

Table D. LARE California and National Performance Comparison (July 27, 2026 - August 12, 2026)

LARE Section	CA Pass	Natl. Pass	▲%
Inventory, Analysis, and Project Management	48%	61%	-13%
Planning and Design	59%	63%	-4%
Construction Documentation and Administration	86%	84%	+2%
Grading, Drainage, and Stormwater Management	49%	49%	0

LATC Enforcement Program

Landscape Architects Complaints and Enforcement Actions

Category	Current Quarter Jul - Sep	Prior Quarter Apr - Jun	FY 26–27
Complaints			
Received	12	6	12
Opened	11	6	11
Closed	9	7	9
Average Days to Close	32	38	32
Pending	6	5	6
Citations			
Issued	0	1	0
Final	0	1	0
Disciplinary Actions			
Pending Attorney General	0	0	0
Final	0	0	0

Landscape Architects Enforcement Action Summaries approved by DCA Legal:

Citations: 0

Administrative Actions: 0

AGENDA ITEM J: DISCUSSION ON LATC 2028 SUNSET REVIEW

Summary

LATC Sunset Review written report will be completed during the 2027 calendar year. Members will discuss items for consideration during the Sunset Review process.

Action Requested

No action is requested.

AGENDA ITEM K: DISCUSSION AND POSSIBLE ACTION ON ELECTION OF OFFICERS

Summary

In accordance with the Committee's operating procedures, members of the Landscape Architects Technical Committee (LATC) will nominate and elect officers to serve as Chair and Vice Chair for the year 2027. The elected officers will be responsible for leading meetings, coordinating with staff and stakeholders, and representing LATC in official capacities. This item provides the Committee an opportunity to discuss leadership roles, nominate candidates, and conduct elections for both positions.

Action Requested

The Committee will discuss potential candidates and take action to elect a Chair and Vice Chair to serve for the 2027 calendar year.

AGENDA ITEM L: DISCUSSION AND POSSIBLE ACTION REGARDING FUTURE COMMITTEE MEETING DATES

A schedule of planned meetings and events for 2027 are provided to the Committee. These months are selected to provide ample time to meet before CAB meets given the Board approves LATC items.

Date	Event	Location
September 19-21, 2027	CLARB Annual Meeting	Chicago, IL
September 21-24, 2027	ASLA and IFLA 2027 Conference on Landscape Architecture	Chicago, IL