NOTICE AND AGENDA
OF TELECONFERENCE MEETING
Landscape Architects Technical Committee

Appearing virtually:
Pamela S. Brief, Chair
Martin Armstrong, Vice Chair
Susan M. Landry
Patricia M. Trauth
Jon S. Wreschinsky

Action may be taken on any item listed on the agenda.

The Landscape Architects Technical Committee (LATC or Committee) will hold a meeting at the meeting location below and via Webex Events at 10 a.m., on November 20, 2026, at the following primary physical location:

Landscape Architects Technical Committee
Conference Room
2420 Del Paso Road #105
Sacramento, CA 95834

This teleconference meeting is being held pursuant to Government Code section 11123.5(b). The primary physical location is where members of the public may physically attend, observe, hear, and participate in the meeting. At least one staff member of the Committee will be present at the primary physical meeting location during the meeting.

Members of the public may, but are not obligated to, provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mailinator.com.

Join Webex Meeting: https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m38740cc98478c14cc9f119bdbbb70e2e

If joining using the link above

Webinar number: 2482 085 3106

Webinar password: LATC1120

If joining by phone
+1-415-655-0001 US Toll
Access code: 2482 085 3106
Passcode: 52821120

Additional instructions for participating in the meeting by WebEx are located after the end of the agenda.

AGENDA

10 a.m. to 5 p.m.
(or until completion of business)

DISCUSSION AND ACTION MAY BE TAKEN ON ANY ITEM LISTED ON THIS AGENDA.

A. Call to Order – Roll Call – Establishment of a Quorum

B. Chair's Procedural Remarks and Committee Member Introductory Comments

C. Public Comment on Items Not on the Agenda

The Committee may not discuss or take action on any item raised during this public comment section, except to decide whether to refer the item to the Committee's next Strategic Planning session and/or place the matter on the agenda of a future meeting (Government Code sections 11125 and 11125.7(a)).

D. Update from the Department of Consumer Affairs (DCA) – Board and Bureau Relations, DCA

E. LATC Budget Update and Discussion

F. Review, Discussion, and Possible Action to Approve May 8, 2026, LATC Meeting Minutes

G. Review, Discussion, and Possible Action to Approve August 7, 2026, LATC Meeting Minutes

H. Update and Discuss Council of Landscape Architectural Registration Boards (CLARB) and Other Relevant Professional Organizations:

i. Update and Discuss Committee Meetings
ii. Update and Discuss Other Relevant Professional Organizations

I. Program Manager's Report

1. Committee's Administrative/Management, Examination, Licensing, and Enforcement Programs Update and Discussion

2. Strategic Plan Item 3.1: Increase Outreach to Schools and Professional Associations to Improve Communication

3. Strategic Plan Item 3.5: Expand the Use of Social Media to Increase Followers and Receive Input on What Licensees and Consumers Want to Know

J. Discussion on LATC 2028 Sunset Review

K. Discussion and Possible Action on Election of Officers

L. Discussion, and Possible Action Regarding Future Committee Meeting Dates

M. Adjournment

Discussion and action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Committee Chair and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Committee are open to the public.

FOR OBSERVATION ONLY: WEBCAST: The LATC plans to webcast this meeting on the Department of Consumer Affairs' website at https://thedcapage.blog/webcasts Using the Webcast link will allow only for observation with closed captioning. Webcast availability cannot, however, be guaranteed due to resource limitations or technical difficulties. The meeting will not be cancelled if Webcast is unavailable. If you wish to participate, please plan to participate via the Webex option listed above.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Committee prior to taking any action on said item. Members of the public will be provided with appropriate opportunities to comment on any issue before the Committee, but the Committee Chair may, at their discretion, apportion available time among those who wish to speak. Individuals may appear before the Committee to discuss items not on the agenda; however, the Committee can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7(a)).

A person who would like more information about the meeting or needs disability-related accommodations or modifications to participate in the meeting may ask questions about the meeting or make a disability-related accommodation request by contacting:

Person: Heather Davis
Telephone: (916) 575-7235
Email: Heather.Davis@dca.ca.gov
Telecommunication Relay Service: Dial 711

Mailing Address:
Landscape Architects Technical Committee
2420 Del Paso Road, Suite 105
Sacramento, CA 95834

Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

Due to potential technical difficulties, please consider submitting written comments by November 9, 2026, to latc@dca.ca.gov for consideration.

For further information prior to the meeting, please contact:

Person: Heather Davis
Telephone: (916) 575-7235
Email: Heather.Davis@dca.ca.gov

Mailing Address:
Landscape Architects Technical Committee
2420 Del Paso Road, Suite 105
Sacramento, CA 95834

Meeting notices and related materials are available online at:
https://www.latc.ca.gov/about_us/meetings/ (Government Code section 11125(a)).

Protection of the public shall be the highest priority for the Committee in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount (Business and Professions Code section 5620.1).

Recommended: Join using the meeting link.

1. Click on the meeting link. This can be found in the meeting notice you received and is on the meeting agenda.

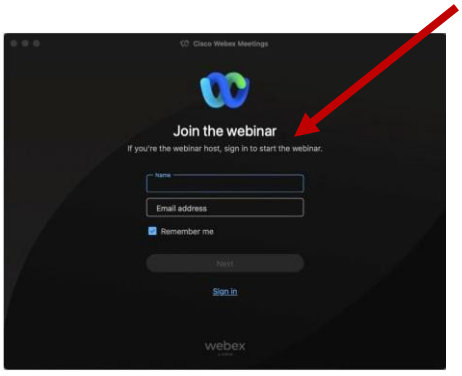
2. If you already have Webex on your device, click the bottom instruction, "Join from the Webex app."

   If you have **not** previously used Webex on your device, your web browser will offer "Download the Webex app." Follow the download link and follow the instructions to install Webex.

   DO NOT click "Join from this browser," as you will not be able to fully participate during the meeting.



3. Enter your name and email address*. Click "Next."
   Accept any request for permission to use your microphone and/or camera.

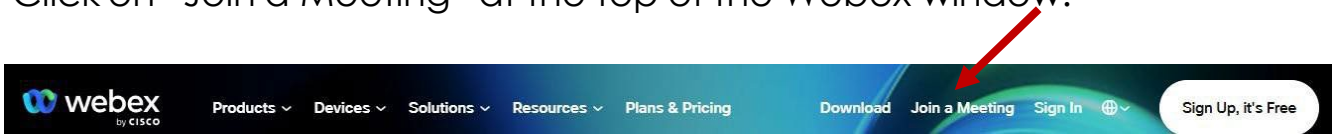




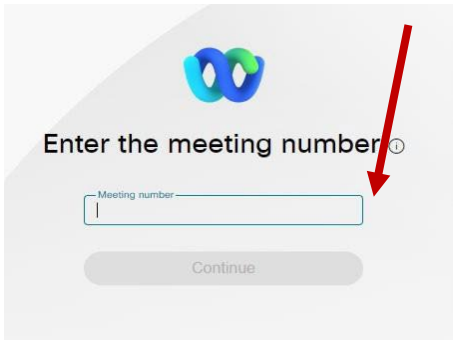
*Members of the public are not obligated to provide their name or personal information and may provide a unique identifier such as their initials or another alternative as well as a fictitious email address like in the following sample format: XXXXX@mailinator.com.

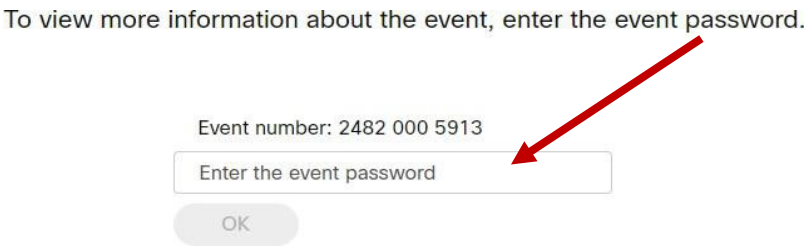
Alternative 1. Join from Webex.com

1 Click on "Join a Meeting" at the top of the Webex window.

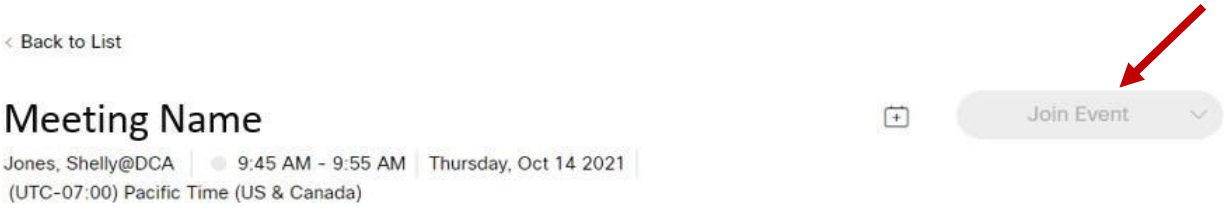


2 Enter the meeting/event number and click "Continue." Enter the event password and click "OK." This can be found in the meeting notice you received or on the meeting agenda.





3 The meeting information will be displayed. Click "Join Event."

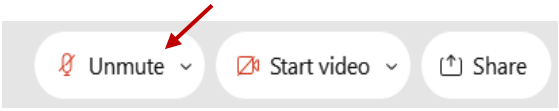


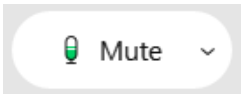
OR

Alternative 2. Connect via Telephone

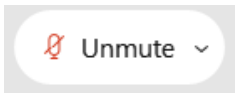
You may also join the meeting by calling in using the phone number, access code, and passcode provided in the meeting notice or on the agenda.

Microphone control (mute/unmute button) is located at the bottom of your Webex window.





Green microphone = Unmuted: People in the meeting can hear you.



Red microphone = Muted: No one in the meeting can hear you.

Note: Only panelists can mute/unmute their own microphones. Attendees will remain muted unless the moderator invites them to unmute their microphone.

Attendees/Members of the Public

Joined via Meeting Link

The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

Click the Unmute me button on the pop-up box that appears.



Joined via Telephone (Call-in User)



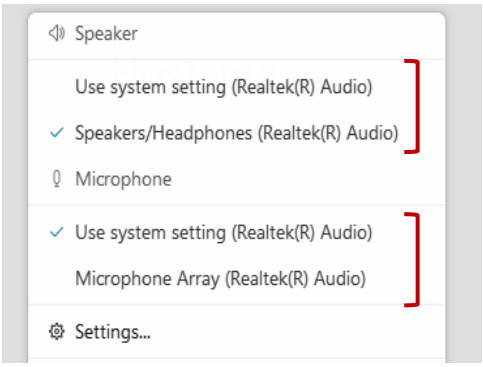
1. When you are asked to unmute yourself, press *6.
2. When you are finished speaking, press *6 to mute yourself again.

If you cannot hear or be heard

1. Click on the bottom facing arrow located on the Mute/Unmute button at the bottom of the Webex window.



2. From the drop-down menu, select different:
   - Speaker options if you can't hear participants.
   - Microphone options if participants can't hear you.



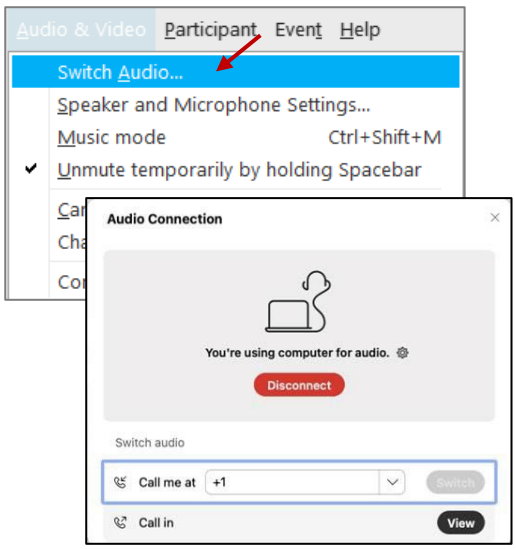
Continue to Experience Issues?

If you are connected by computer or tablet and you have audio issues, you can link your phone to your Webex session. Your phone will then become your microphone and speaker source.

1. Click on "Audio & Video" from the menu bar.



2. Select "Switch Audio" from the drop-down menu.



3. Hover your mouse over the "Call In" option and click "View" to show the phone number to call and the meeting login information. You can still un-mute from your computer window.

Hand Raise Feature

Joined via Meeting Link

- Locate the hand icon at the bottom of the Webex window.
- Click the hand icon to raise your hand.
- Repeat this process to lower your hand.



Joined via Telephone (Call-in User)

Press *3 to raise or lower your hand.

Unmuting

Joined via Meeting Link

The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:

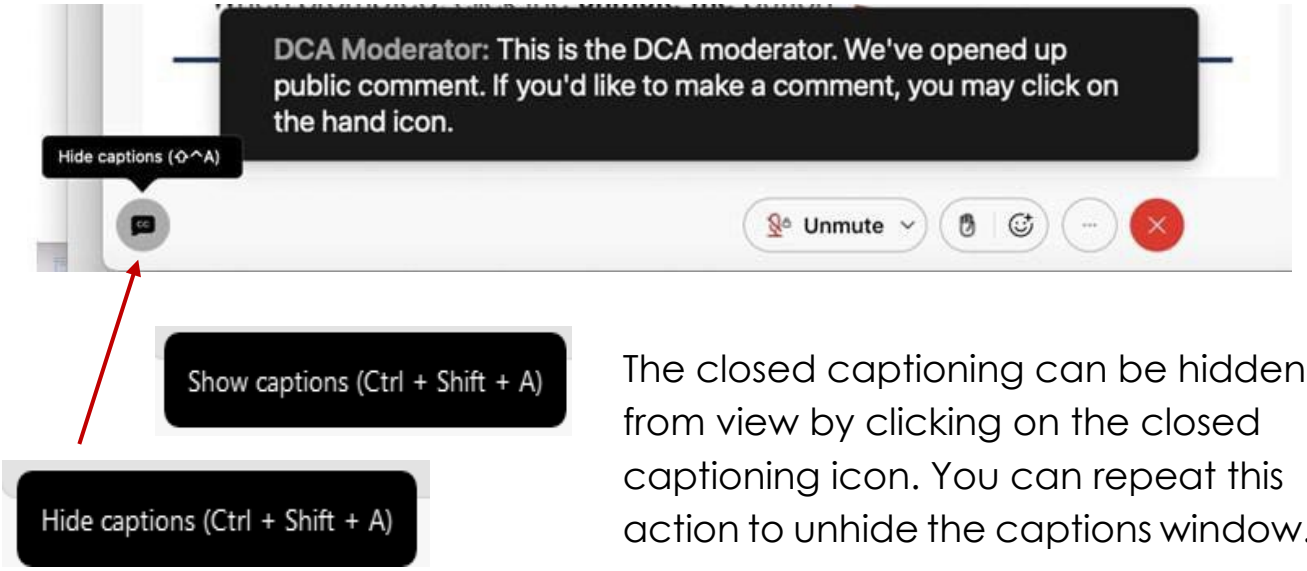
Click the Unmute me button on the pop-up box that appears.



Joined via Telephone (Call-in User/Audio Only)

1. When you are asked to unmute yourself, press *6.
2. When you are finished speaking, press *6 to mute yourself again.

Webex provides real-time closed captioning displayed in a dialog box in your Webex window. The captioning box can be moved by clicking on the box and dragging it to another location on your screen.



The closed captioning can be hidden from view by clicking on the closed captioning icon. You can repeat this action to unhide the captions window.

You can view the closed captioning dialog box with a light or dark background or change the font size by clicking the 3 dots on the right side of the dialog box.

