



NOTICE OF PUBLIC MEETING The Landscape Architects Technical Committee

LATC MEMBERS

Pamela S. Brief, Chair
Patricia M. Trauth, Vice Chair
Martin Armstrong
Susan M. Landry
Jon S. Wreschinsky

November 7-8, 2024

**Department of Consumer Affairs
HQ 2 Hearing Room (Room #186)
1747 North Market Blvd.
Sacramento, CA 95834**

*Action may be
taken on any
item listed on the
agenda.*

The Landscape Architects Technical Committee (LATC or Committee) will hold a meeting as noted above.

AGENDA

Thursday, November 7, 2024

10:30-5:00 p.m.

(or until completion of business)

Action may be taken on any item listed below.

- A. Call to Order / Roll Call / Establishment of a Quorum
- B. Chair's Procedural Remarks and Committee Member Introductory Comments
- C. Public Comment on Items Not on the Agenda
The Committee may not discuss or act on any item raised during this public comment section, except to decide whether to refer the item to the Committee's next Strategic Planning session and/or place the matter on the agenda of a future meeting (Government Code sections 11125 and 11125.7(a)).
- D. Review and Possible Action on June 7, 2024, LATC Meeting Minutes
- E. Update on the Department of Consumer Affairs (DCA), Bureau and Board Relations
- F. Budget Update from DCA Budget Office, Luke Fitzgerald, Budget Analyst

- G. Legislation Update
 - 1. SB 1452 (Ashby) Architecture and Landscape Architecture
 - i. Committee Structure Discussion
 - 2. Review and Possible Approval of Proposed Statutory Changes to the Landscape Architect Practice Act.
- H. Update and Discuss Council of Landscape Architectural Registration Boards (CLARB):
 - 1. 1. CLARB Annual Meeting
 - i. Meeting Update
 - ii. Presentation
 - iii. Joint Practice Committee/Design Alliances
 - 2. Update and Discuss Committee Meetings
- I. Election of 2025 Committee Officers
- J. Executive Officer's Report – Update on Board's Administration / Management, Examination, Licensing, and Enforcement Programs
- K. Review of Future Committee Meeting Dates
- L. Recess

AGENDA

Friday, November 8, 2024

9:00-4:00 p.m.

(or until completion of business)

Department of Consumer Affairs

HQ 2 Hearing Room (Room #186)

1747 North Market Blvd.

Sacramento, CA 95834

M. Call to Order – Roll Call- Establishment of a Quorum

N. Strategic Planning Session

O. Adjournment

Action may be taken on any item on the agenda. The time and order of agenda items are subject to change at the discretion of the Committee Chair and may be taken out of order. The meeting will be adjourned upon completion of the agenda, which may be at a

time earlier or later than posted in this notice. In accordance with the Bagley-Keene Open Meeting Act, all meetings of the Committee are open to the public.

Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Committee prior to taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Committee, but the Committee Chair may, at their discretion, apportion available time among those who wish to speak. Individuals may appear before the Committee to discuss items not on the agenda; however, the Committee can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125 and 11125.7(a)).

The meeting is accessible to the disabled. A person who needs a disability-related accommodation or modification to participate in the meeting may make a request by contacting:

Person: Kim McDaniel

Telephone: (916) 575-7231

Email: Kimberly.McDaniel@dca.ca.gov

Telecommunication Relay Service: Dial 711

Mailing Address:

Landscape Architects Technical Committee

2420 Del Paso Road, Suite 105

Sacramento, CA 95834

Providing your request at least five (5) business days before the meeting will help to ensure availability of the requested accommodation.

Protection of the public shall be the highest priority for the Committee in exercising its licensing, regulatory, and disciplinary functions. Whenever the protection of the public is inconsistent with other interests sought to be promoted, the protection of the public shall be paramount (Business and Professions Code section 5620.1)

AGENDA ITEM A: CALL TO ORDER / ROLL CALL / ESTABLISHMENT OF A QUORUM

Roll is called by the LATC Vice Chair or, in their absence, by an LATC member designated by the LATC Chair.

LATC Member Roster

Pamela S. Brief

Susan M. Landry

Martin Armstrong

Patricia M. Trauth

Jon S. Wreschinsky



DRAFT MEETING MINUTES

CALIFORNIA ARCHITECTS BOARD LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

June 7, 2024
Webex Teleconference
Sacramento, CA

Landscape Architects Technical Committee (LATC/Committee) Members Present

Pamela S. Brief, Chair
Patricia M. Trauth, Vice Chair
Andrew C. N. Bowden
Susan M. Landry
Jon S. Wreschinsky

California Architects Board (CAB) Members Present

Ronald A. Jones, Vice President

Staff Present

Laura Zuniga, Executive Officer
Jesse Laxton, Assistant Executive Officer
Kim McDaniel, LATC Program Manager
Kourtney Fontes, Special Projects Analyst
Timothy Rodda, Regulations Manager

Department of Consumer Affairs (DCA) Staff Present

Brian Clifford, Senior Planning and Implementation Manager
Alex Cristescu, Television Specialist
Harmony DeFilippo, Budget Manager
Yvonne Dorantes, Assistant Deputy Director of Board and Bureau Relations
Ann Fisher, SOLID Strategic Business Analyst & Facilitator
Helen Geoffroy, Legal Affairs Attorney III
Sam Singh, Legal Affairs Attorney III
Levi Winegar, OPES Research Data Analyst II

Guests Present

Phil Armstrong, California Council of American Society of Landscape Architects (CCASLA)
Cheryl Buckwalter, Association of Professional Landscape Designers (APLD)
Jason Ikerd, CCASLA

Stephanie Landregan, Program Director, University of California, Los Angeles
(UCLA) Extension
Tracy Morgan Hollingworth, CCASLA
Vicki Phillipy, CCASLA

A. Call to Order / Roll Call / Establishment of a Quorum

LATC Chair Pamela Brief called the meeting to order at 10:01 a.m. and Vice Chair, Patricia Trauth called roll. Five members of LATC were present, thus a quorum was established.

B. Chair's Procedural Remarks and Committee Member Introductory Comments

Ms. Brief explained the meeting was held by Webex teleconference pursuant to Government Code section 11123.5, and that LATC members must keep their camera on during the meeting. She stated that all motions and seconds will be repeated for the record and votes on all motions will be taken by roll call.

PUBLIC COMMENT: There were no public comments.

C. Public Comment on Items Not on the Agenda

Ms. Brief invited members of the public to address the LATC.

PUBLIC COMMENT: Stephanie Landregan asked if materials were available for the meeting. Andrew Bowden directed Ms. Landregan to the LATC materials included in the meeting packet.

D. Legislation Update

1. SB 1452 (Ashby) Architecture and Landscape Architecture

Executive Officer Laura Zuniga summarized and reported on the status of SB 1452. Ms. Zuniga answered questions posed by members of the Committee.

PUBLIC COMMENT: There were no public comments.

E. 2025 Strategic Planning Update from DCA Strategic Organizational Leadership and Individual Development Office, Ann Fisher, Strategic Business Analyst & Facilitator

SOLID Strategic Business Analyst & Facilitator Ann Fisher provided an overview of LATC's upcoming strategic planning process. Ms. Fisher answered questions posed by members of the Committee.

PUBLIC COMMENT: Stephanie Landregan stated that the strategic planning environmental scan should include licensure issues of other states and issues related to education.

F. Update and Discuss Council of Landscape Architectural Registration Boards (CLARB):

1. Update and Discuss Committee Meetings

Kim McDaniel explained this is an opportunity for LATC members to report on CLARB committees. Jon Wreschinsky reported on the CLARB Experience Requirements Workgroup. He shared that the group has met three times with the objective of aligning experience requirements with the CLARB Uniform Standard. Mr. Wreschinsky answered questions posed by members of the Committee.

PUBLIC COMMENT: There were no public comments.

G. Update on the Department of Consumer Affairs (DCA)

Assistant Deputy Director of Board and Bureau Relations Yvonne Dorantes reported on the May Revision of the Governor's Proposed Budget that reduces and stabilizes spending following the COVID-19 pandemic. She reported on recent DCA activities and shared that DCA will meet with Board leadership on June 11th for the Quarterly Leadership Meeting to discuss updates on the California Budget, information security, Diversity, Equity and Inclusion activities, and a presentation from the Office of Data and Innovation on the importance of plain language access.

PUBLIC COMMENT: There were no public comments.

H. Budget Update from DCA Budget Office

Budget Manager Harmony DeFilippo summarized the LATC's expenditure projections and fund condition statement included in the meeting materials. Ms. DeFilippo answered questions posed by members of the Committee.

PUBLIC COMMENT: Stephanie Landregan commented that LATC should reconsider licensing fees if the reserve balance is expected to reach 24 months.

I. Review and Possible Action on March 22, 2024, LATC Meeting Minutes

Andrew C. N. Bowden moved to approve the March 22, 2024, LATC Meeting Minutes as presented.

Susan M. Landry seconded the motion.

PUBLIC COMMENT: There were no public comments.

Members Bowden, Landry, Trauth, Wreschinsky, and Chair Brief voted in favor of the motion. The motion passed 5-0.

J. Executive Officer's Report – Update on Board's Administration / Management, Examination, Licensing, and Enforcement Programs

Ms. Zuniga reported on the Board's meetings, business modernization project, outreach efforts, licensing examination statistics, and enforcement activity. Ms. Zuniga answered questions posed by members of the Committee.

PUBLIC COMMENT: Phil Armstrong expressed support for LATC to participate in the Board's discussion of AI as it relates to landscape architecture.

K. Review of Future Committee Meeting Dates

Chair Brief reminded the Committee members of the remaining Board and LATC meeting dates for 2024. Mr. Wreschinsky stated he could attend the September Board meeting. Vice Chair Trauth stated she could attend the December Board meeting.

PUBLIC COMMENT: Stephanie Landregan asked if costs for the CLARB Annual Meeting were included in LATC's budget before it was determined that LATC could not attend due to travel restrictions. Ms. Zuniga explained that any money that was budgeted for the meeting would cover other portions of the budget.

L. Closing Comments

The Committee members thanked Mr. Bowden for his service with LATC.

PUBLIC COMMENT: Tracy Morgan Hollingworth thanked Mr. Bowden for his service.

M. Adjournment

The meeting adjourned at 11:48 a.m.

AGENDA ITEM G: SB 1452 (ASHBY) ARCHITECTURE AND LANDSCAPE ARCHITECTURE

SUMMARY

The Governor signed the sunset extension bill, SB 1452. The bill makes nonsubstantive changes to various provisions of existing law relating to licensees of the California Architects Board.

Existing law relating to landscape architecture requires each licensee to file their current mailing address with the board and notify the board of any change, as specified.

This bill would also require each applicant for examination or licensure as a landscape architect who has a valid email address to report to the board that email address at the time of application. The bill would require each licensee who has a valid email address to report to the board or verify that email address at the time of renewal. Under the bill, email addresses provided to the board pursuant to the bill would not be considered a public record and would not be subject to public disclosure.

Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest. This bill would make legislative findings to that effect.

Action Requested

None.

Attachment

1. [SB 1452](#)

Senate Bill No. 1452

CHAPTER 482

An act to amend Sections 5510, 5515, 5517, 5536.1, 5536.25, 5536.4, 5550, 5550.1, 5558, 5565, 5570, 5582.1, 5600, 5600.1, 5600.3, 5604, 5610.5, 5620, 5621, 5622, 5640, 5641.3, 5641.4, 5657, and 5680.2 of, and to add Sections 5552.6, 5559, and 5658 to, the Business and Professions Code, relating to architects and landscape architects, and making an appropriation therefor.

[Approved by Governor September 22, 2024. Filed with
Secretary of State September 22, 2024.]

LEGISLATIVE COUNSEL'S DIGEST

SB 1452, Ashby. Architecture and landscape architecture.

Existing law, the Architects Practice Act, establishes the California Architects Board in the Department of Consumer Affairs until January 1, 2025, for the licensure and regulation of persons engaged in the practice of architecture, and makes specified violations of those provisions a crime. The board is also responsible for the licensure and regulation of landscape architects.

This bill would extend the operation of the California Architects Board until January 1, 2029, and make related conforming changes. By extending the operation of these provisions, the bill would impose a state-mandated local program. The bill would also make nonsubstantive changes to various provisions of existing law relating to licensees of the board.

Existing law requires, before taking the examination for a license to practice architecture, a person to file their application for examination with the board and pay a specified application fee.

This bill would authorize the board to extend a candidate's application or examination process beyond the 5-year period, as specified, if a state of emergency is proclaimed by the Governor. The bill would require any extension granted to be an amount of time sufficient to supplement the time lost due to the state of emergency.

Existing law relating to architecture and landscape architecture requires each licensee to file their current mailing address and the current name and address of the entity through which they provide architectural services with the board and notify the board of any change, as specified.

This bill would require each licensee to also file with the board their current email address. The bill would require the board to post the above-described information obtained from licensees to its internet website, except for email addresses. The bill would also require each applicant for examination or licensure as an architect or a landscape architect who has a valid email address, as defined, to report to the board that email address at

the time of application. The bill would require each licensee who has a valid email address to report to the board or verify that email address at the time of renewal. The bill would require each applicant or licensee to notify the board within 30 days of any change to their email address on file with the board. Under the bill, email addresses provided to the board pursuant to the bill would not be considered a public record and the bill would prohibit the public disclosure of those email addresses pursuant to specified law, except as provided. The bill would provide that information sent from an email account of the board to a valid email address provided by an applicant or licensee is presumed to have been delivered to the email address provided.

Existing law prescribes the time in which an issued or renewed license expires. Existing law requires the board to give written notice by registered mail 90 days in advance of the expiration of the 5th year that a renewal fee has not been paid. Existing law authorizes an architecture or landscape architecture license that has expired to be renewed at any time within 5 years after its expiration on filing of an application for renewal on a form prescribed by the board, and payment of all accrued and unpaid renewal fees, except as otherwise provided. Existing law provides that a license which is not renewed within 5 years after its expiration may not be renewed, restored, reissued, or reinstated thereafter. Existing law applicable to landscape architects authorizes the holder of the expired license to apply for and obtain a new license if no fact, circumstance, or condition exists which, if the license were issued, would justify its revocation or suspension, the holder of the expired license pays the fees required of new applicants, and the holder of the expired license takes and passes the current California Supplemental Examination.

This bill would prescribe the expiration of an issued or renewed license to be 2 years from the last day of the month in which the license was issued or 2 years from the date on which the renewed license last expired. The bill would remove the above-described requirement that the board give written notice by registered mail. The bill would instead authorize the holder of the expired landscape architecture license to apply for and obtain a new license if they pay all of the fees and meet all of the requirements for obtaining the original license.

Existing law imposes various fees on licensees and applicants, which are deposited in the California Architects Board Fund, a continuously appropriated fund. Under existing law, these fees are prohibited from exceeding certain amounts, including, among others, that the fee for any section of the examination administered by the board is prohibited from exceeding \$100.

This bill would instead prescribe various amounts of dollars that fees are required to be and would authorize the board to adopt regulations to set the fee at a higher amount, up to a prescribed maximum. The bill would establish a fee for a license certification and would prohibit the fee from exceeding \$40. By increasing moneys deposited into a continuously appropriated fund, this bill would make an appropriation.

Existing constitutional provisions require that a statute that limits the right of access to the meetings of public bodies or the writings of public officials and agencies be adopted with findings demonstrating the interest protected by the limitation and the need for protecting that interest.

This bill would make legislative findings to that effect.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Appropriation: yes.

The people of the State of California do enact as follows:

SECTION 1. Section 5510 of the Business and Professions Code is amended to read:

5510. There is in the Department of Consumer Affairs a California Architects Board which consists of 10 members.

Any reference in law to the California Board of Architectural Examiners shall mean the California Architects Board.

This section shall remain in effect only until January 1, 2029, and as of that date is repealed. Notwithstanding any other law, the repeal of this section renders the board subject to review by the appropriate policy committees of the Legislature.

SEC. 2. Section 5515 of the Business and Professions Code is amended to read:

5515. (a) Every person appointed shall serve for four years and until the appointment and qualification of their successor or until one year has elapsed since the expiration of the term for which they were appointed, whichever occurs first.

(b) No person shall serve as a member of the board for more than two consecutive terms.

(c) Vacancies occurring before the expiration of the term shall be filled by appointment for the unexpired term.

(d) Each appointment shall expire on June 30 of the fourth year following the year in which the previous term expired.

(e) The Governor shall appoint three of the public members and the five licensed members qualified as provided in Section 5514. The Senate Rules Committee and the Speaker of the Assembly shall each appoint a public member.

SEC. 3. Section 5517 of the Business and Professions Code is amended to read:

5517. The board may appoint a person exempt from civil service who shall be designated as an executive officer and who shall exercise the powers and perform the duties delegated by the board and vested in the executive officer by this chapter.

This section shall remain in effect only until January 1, 2029, and as of that date is repealed.

SEC. 4. Section 5536.1 of the Business and Professions Code is amended to read:

5536.1. (a) All persons preparing or being in responsible control of plans, specifications, and instruments of service for others shall sign those plans, specifications, and instruments of service and all contracts therefor, and, if licensed under this chapter, shall affix a stamp, which complies with subdivision (b), to those plans, specifications, and instruments of service, as evidence of the person's responsibility for those documents. The failure of any person to comply with this subdivision is a misdemeanor punishable as provided in Section 5536. This section shall not apply to employees of persons licensed under this chapter while acting within the course of their employment.

(b) For the purposes of this chapter, any stamp used by any architect licensed under this chapter shall be of a design authorized by the board, which shall at a minimum bear the licensee's name, their license number, the legend "licensed architect" and the legend "State of California," and which shall provide a means of indicating the renewal date of the license.

(c) The preparation of plans, specifications, or instruments of service for any building, except the buildings described in Section 5537, by any person who is not licensed to practice architecture in this state, is a misdemeanor punishable as provided in Section 5536.

(d) The board may adopt regulations necessary for the implementation of this section.

SEC. 5. Section 5536.25 of the Business and Professions Code is amended to read:

5536.25. (a) A licensed architect who signs and stamps plans, specifications, reports, or documents shall not be responsible for damage caused by subsequent changes to or uses of those plans, specifications, reports, or documents, where the subsequent changes or uses, including changes or uses made by state or local governmental agencies, are not authorized or approved in writing by the licensed architect who originally signed the plans, specifications, reports, or documents, provided that the written authorization or approval was not unreasonably withheld by the architect and the architectural service rendered by the architect who signed and stamped the plans, specifications, reports, or documents was not also a proximate cause of the damage.

(b) The signing and stamping of plans, specifications, reports, or documents which relate to the design of fixed works shall not impose a legal duty or responsibility upon the person signing the plans, specifications, reports, or documents to observe the construction of the fixed works that are the subject of the plans, specifications, reports, or documents. However, this section shall not preclude an architect and a client from entering into a contractual agreement that includes a mutually acceptable arrangement for the provision of construction observation services. This subdivision shall not modify the liability of an architect who undertakes, contractually or

otherwise, the provision of construction observation services for rendering those services.

(c) (1) For purposes of this section, “construction observation services” means periodic observation of completed work to determine general compliance with the plans, specifications, reports, or other contract documents. However, “construction observation services” does not mean the superintendence of construction processes, site conditions, operations, equipment, or personnel, or the maintenance of a safe place to work or any safety in, on, or about the site.

(2) For purposes of this subdivision, “periodic observation” means visits by an architect, or their agent, to the site of a work of improvement.

SEC. 6. Section 5536.4 of the Business and Professions Code is amended to read:

5536.4. (a) No person may use an architect’s instruments of service, as those professional services are described in paragraph (2) of subdivision (b) of Section 5500.1, without the consent of the architect in a written contract, written agreement, or written license specifically authorizing that use.

(b) An architect shall not unreasonably withhold consent to use their instruments of service from a person for whom the architect provided the services. An architect may reasonably withhold consent to use the instruments of service for cause, including, but not limited to, lack of full payment for services provided or failure to fulfill the conditions of a written contract.

SEC. 7. Section 5550 of the Business and Professions Code is amended to read:

5550. Subject to the rules and regulations governing examinations, any person who meets the qualifications set forth in this article shall be entitled to an examination for a license to practice architecture. Before taking the examination, the person shall file their application for examination with the board and pay the application fee fixed by this chapter. The fee shall be retained by the board.

SEC. 8. Section 5550.1 of the Business and Professions Code is amended to read:

5550.1. (a) An applicant for a license to practice architecture shall be required, as part of the examination for licensure, to demonstrate to the board’s satisfaction their knowledge and understanding of and proficiency in exterior and interior barrier free design.

(b) The board shall include questions regarding exterior and interior barrier free design as part of the examination. Those questions shall periodically be reviewed by the board to ensure that the examination reflects current regulations and the latest developments in barrier free design.

SEC. 9. Section 5552.6 is added to the Business and Professions Code, to read:

5552.6. (a) The board may extend a candidate’s application or examination process beyond the five-year period described in Section 109 of Title 16 of the California Code of Regulations if a state of emergency is

proclaimed by the Governor pursuant to Chapter 7 (commencing with Section 8550) of Division 1 of Title 2 of the Government Code.

(b) Any extension granted under subdivision (a) shall be an amount of time sufficient to supplement the time lost due to the state of emergency.

SEC. 10. Section 5558 of the Business and Professions Code is amended to read:

5558. (a) Each person holding a license to practice architecture under this chapter shall file with the board their current mailing address, email address, and the proper and current name and address of the entity or entities through which they provide architectural services. For purposes of this section, “entity” means any individual, firm, corporation, or limited liability partnership.

(b) (1) The board shall post the information obtained in subdivision (a) to its internet website, pursuant to Section 5559, except for email addresses.

(2) To protect the privacy of licensees, the email addresses provided to the board pursuant to subdivision (a) shall not be considered a public record and shall not be disclosed pursuant to Section 27 or pursuant to a request under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code), unless required by an order of a court of competent jurisdiction.

SEC. 11. Section 5559 is added to the Business and Professions Code, immediately following Section 5558, to read:

5559. (a) Each applicant for examination or licensure who has a valid email address shall report to the board that email address at the time of application.

(b) A licensee who has a valid email address shall report that email address to the board at the time of renewal.

(c) Each applicant or licensee shall notify the board within 30 days of any change to their email address on file with the board.

(d) To protect the privacy of applicants and licensees, the email addresses provided to the board pursuant to subdivisions (a) and (b) shall not be considered a public record and shall not be disclosed pursuant to Section 27 or pursuant to a request under the California Public Records Act (Division 10 (commencing with Section 7920.000) of Title 1 of the Government Code), unless required by an order of a court of competent jurisdiction.

(e) Information sent from an email account of the board to a valid email address provided by an applicant or licensee is presumed to have been delivered to the email address provided.

(f) For the purposes of this section, “valid email address” means an email address at which the applicant or licensee is currently receiving email at the time the application or license renewal is submitted to the board.

SEC. 12. Section 5565 of the Business and Professions Code is amended to read:

5565. The board’s decision may do the following:

(a) Provide for the immediate complete suspension by the holder of the license of all operations as an architect during the period fixed by the decision.

(b) Permit the holder of the license to complete any or all contracts for the performance of architectural services shown by evidence taken at the hearing to be then unfinished.

(c) Impose upon the holder of the license compliance with any specific conditions as may be just in connection with their operations as an architect disclosed at the hearing, and may further provide that until those conditions are complied with no application for restoration of the suspended or revoked license shall be accepted by the board.

(d) Assess a fine not to exceed five thousand dollars (\$5,000) against the holder of a license for any of the causes specified in Section 5577. A fine may be assessed in lieu of, or in addition to, a suspension or revocation. All fines collected pursuant to this subdivision shall be deposited to the credit of the California Architects Board Fund.

SEC. 13. Section 5570 of the Business and Professions Code is amended to read:

5570. In any proceeding for review by a court, the court may permit, in its discretion, upon the filing of a proper bond by the holder of the license in an amount to be fixed by the court, guaranteeing the compliance by the holder of the license with specific conditions imposed upon them by the board's decision, if any, the holder of the license to continue to practice as an architect pending entry of judgment by the court in the case. There shall be no stay of the board's decision pending an appeal or review of any proceeding, unless the appellant or applicant for review files a bond in all respects conditioned as, and similar to, the bond required to stay the effect of the board's decision in the first instance.

SEC. 14. Section 5582.1 of the Business and Professions Code is amended to read:

5582.1. (a) The fact that the holder of a license has affixed their signature to plans, drawings, specifications, or other instruments of service which have not been prepared by them, or under their responsible control, constitutes a ground for disciplinary action.

(b) The fact that the holder of a license has permitted their name to be used for the purpose of assisting any person to evade the provisions of this chapter constitutes a ground for disciplinary action.

SEC. 15. Section 5600 of the Business and Professions Code is amended to read:

5600. (a) All licenses issued or renewed under this chapter shall expire two years from the last day of the month in which the license was issued or two years from the date on which the renewed license last expired.

(b) To renew an unexpired license, the licenseholder shall, before the time at which the license would otherwise expire, apply for renewal on a form prescribed by the board and pay the renewal fee prescribed by this chapter.

(c) The renewal form shall include a statement specifying whether the licensee was convicted of a crime or disciplined by another public agency during the preceding renewal period and that the licensee's representations

on the renewal form are true, correct, and contain no material omissions of fact, to the best knowledge and belief of the licensee.

SEC. 16. Section 5600.1 of the Business and Professions Code is amended to read:

5600.1. (a) The board shall give written notice to a licensee 30 days in advance of the regular renewal date and shall give written notice 90 days in advance of the expiration of the fifth year that a renewal fee has not been paid.

(b) The board shall also notify licensees of the availability of abstract and other informational materials on requirements for interior and exterior barrier-free design to permit access to and use of the architectural environment by the physically handicapped.

SEC. 17. Section 5600.3 of the Business and Professions Code is amended to read:

5600.3. A license which is not renewed within five years after its expiration may not be renewed, restored, reissued, or reinstated thereafter. The holder of the expired license may apply for and obtain a new license only if they pay all of the fees, and meet all of the requirements set forth in this chapter for obtaining an original license, except as follows:

(a) An examination shall not be required if the expired license was issued without an examination.

(b) Examination may be waived by the board if it finds that with due regard for the public interest, the holder of the expired license is qualified to practice architecture.

(c) The holder of the expired license shall not be required to meet the qualifications set forth in this chapter relating to education.

The board may, by regulation, authorize the waiver or refund of all or any part of the application fee paid by a person to whom a license is issued without an examination under this section.

SEC. 18. Section 5604 of the Business and Professions Code is amended to read:

5604. The fees prescribed by this chapter for architect applicants or architect licenseholders shall be fixed by the board as follows:

(a) The application fee for reviewing a candidate's eligibility to take any section of the examination shall be one hundred dollars (\$100). The board may adopt regulations to set the fee at a higher amount, up to a maximum of one hundred fifty dollars (\$150).

(b) The fee for any section of the examination administered by the board shall be one hundred dollars (\$100). The board may adopt regulations to set the fee at a higher amount, up to a maximum of one hundred fifty dollars (\$150).

(c) The fee for an original license at an amount equal to the renewal fee in effect at the time the license is issued, except that, if the license is issued less than one year before the date on which it will expire, then the fee shall be fixed at an amount equal to 50 percent of the renewal fee in effect at the time the license is issued. The board may, by appropriate regulation, provide

for the waiver or refund of the fee for an original license if the license is issued less than 45 days before the date on which it will expire.

(d) The fee for an application for reciprocity shall be one hundred dollars (\$100). The board may adopt regulations to set the fee at a higher amount, up to a maximum of two hundred fifty dollars (\$250).

(e) The fee for a duplicate license shall be twenty-five dollars (\$25). The board may adopt regulations to set the fee at a higher amount, up to a maximum of fifty dollars (\$50).

(f) The renewal fee shall be four hundred dollars (\$400). The board may adopt regulations to set the fee at a higher amount, up to a maximum of six hundred dollars (\$600).

(g) The delinquency fee may not exceed 50 percent of the renewal fee.

(h) The fee for a retired license shall be one hundred fifty dollars (\$150) and shall not exceed the fee prescribed in subdivision (c).

(i) The fee for a license certification shall not exceed forty dollars (\$40).

SEC. 19. Section 5610.5 of the Business and Professions Code is amended to read:

5610.5. The income of a professional architectural corporation attributable to professional services rendered while a shareholder is a disqualified person, as defined in the Moscone-Knox Professional Corporation Act (Part 4 (commencing with Section 13400) of Division 3 of Title 1 of the Corporations Code), shall not in any manner accrue to the benefit of that shareholder or their shares in the professional architectural corporation.

SEC. 20. Section 5620 of the Business and Professions Code is amended to read:

5620. The duties, powers, purposes, responsibilities, and jurisdiction of the California State Board of Landscape Architects that were succeeded to and vested with the Department of Consumer Affairs in accordance with Chapter 908 of the Statutes of 1994 are hereby transferred to the California Architects Board. The Legislature finds that the purpose for the transfer of power is to promote and enhance the efficiency of state government and that assumption of the powers and duties by the California Architects Board shall not be viewed or construed as a precedent for the establishment of state regulation over a profession or vocation that was not previously regulated by a board, as defined in Section 477.

(a) There is in the Department of Consumer Affairs a California Architects Board as defined in Article 2 (commencing with Section 5510) of Chapter 3 of Division 3.

Whenever in this chapter “board” is used, it refers to the California Architects Board.

(b) Except as provided herein, the board may delegate its authority under this chapter to the Landscape Architects Technical Committee.

(c) After review of proposed regulations, the board may direct the examining committee to notice and conduct hearings to adopt, amend, or repeal regulations pursuant to Section 5630, provided that the board itself shall take final action to adopt, amend, or repeal those regulations.

(d) The board shall not delegate its authority to discipline a landscape architect or to take action against a person who has violated this chapter.

(e) This section shall remain in effect only until January 1, 2029, and as of that date is repealed.

SEC. 21. Section 5621 of the Business and Professions Code is amended to read:

5621. (a) There is hereby created within the jurisdiction of the board, a Landscape Architects Technical Committee, hereinafter referred to in this chapter as the landscape architects committee.

(b) The landscape architects committee shall consist of five members who shall be licensed to practice landscape architecture in this state. The Governor shall appoint three of the members. The Senate Committee on Rules and the Speaker of the Assembly shall appoint one member each.

(c) The initial members to be appointed by the Governor are as follows: one member for a term of one year; one member for a term of two years; and one member for a term of three years. The Senate Committee on Rules and the Speaker of the Assembly shall initially each appoint one member for a term of four years. Thereafter, appointments shall be made for four-year terms, expiring on June 1 of the fourth year and until the appointment and qualification of the member's successor or until one year shall have elapsed, whichever first occurs. Vacancies shall be filled for the unexpired term.

(d) No person shall serve as a member of the landscape architects committee for more than two consecutive terms.

(e) This section shall remain in effect only until January 1, 2029, and as of that date is repealed.

SEC. 22. Section 5622 of the Business and Professions Code is amended to read:

5622. (a) The landscape architects committee may assist the board in the examination of candidates for a landscape architect's license and, after investigation, evaluate and make recommendations regarding potential violations of this chapter.

(b) The landscape architects committee may investigate, assist, and make recommendations to the board regarding the regulation of landscape architects in this state.

(c) The landscape architects committee may perform duties and functions that have been delegated to it by the board pursuant to Section 5620.

(d) The landscape architects committee may send a representative to all meetings of the full board to report on the committee's activities.

(e) This section shall remain in effect only until January 1, 2029, and as of that date is repealed.

SEC. 23. Section 5640 of the Business and Professions Code is amended to read:

5640. It is a misdemeanor, punishable by a fine of not less than one hundred dollars (\$100) nor more than five thousand dollars (\$5,000) or by imprisonment in a county jail not exceeding six months, or by both that fine and imprisonment, for a person to do any of the following without possessing a valid, unrevoked license as provided in this chapter:

- (a) Engage in the practice of landscape architecture.
- (b) Use the title or term “landscape architect,” “landscape architecture,” “landscape architectural,” or any other titles, words, or abbreviations that would imply or indicate that they are a landscape architect, as defined in Section 5615.
- (c) Use the stamp of a licensed landscape architect, as provided in Section 5659.
- (d) Advertise or put out a sign, card, or other device that might indicate to the public that they are a licensed landscape architect or qualified to engage in the practice of landscape architecture.

SEC. 24. Section 5641.3 of the Business and Professions Code is amended to read:

5641.3. An architect, professional engineer, or land surveyor licensed or registered under the statutes of this state, insofar as the licensed or registered professional practices the profession for which they are licensed or registered, is exempt from this chapter, except that an architect, professional engineer, or land surveyor shall not use the title “landscape architect” unless they hold a license as required under this chapter.

SEC. 25. Section 5641.4 of the Business and Professions Code is amended to read:

5641.4. A landscape contractor licensed under the statutes of this state, insofar as they work within the classification for which the license is issued, may design systems and facilities for work to be performed and supervised by that landscape contractor and is exempt from this chapter, except that a landscape contractor shall not use the title “landscape architect” unless they hold a license as required under this chapter.

SEC. 26. Section 5657 of the Business and Professions Code is amended to read:

5657. Each licensee shall file their current mailing address with the board at its office in Sacramento, California, and shall notify the board of any and all changes of mailing address, providing both their old and new address within 30 days after a change. A penalty as provided in this chapter shall be paid by a licensee who fails to notify the board within 30 days after a change of address.

SEC. 27. Section 5658 is added to the Business and Professions Code, to read:

5658. (a) Each applicant for examination or licensure who has a valid email address shall report to the board that email address at the time of application.

(b) Each licensee who has a valid email address shall report to the board or verify that email address at the time of renewal.

(c) Each applicant or licensee shall notify the board within 30 days of any change to their email address on file with the board.

(d) To protect the privacy of applicants and licensees, the email addresses provided to the board pursuant to subdivisions (a) and (b) shall not be considered a public record and shall not be disclosed pursuant to Section 27 or pursuant to a request under the California Public Records Act (Division

10 (commencing with Section 7920.000) of Title 1 of the Government Code), unless required by an order of a court of competent jurisdiction.

(e) Information sent from an email account of the board to a valid email address provided by an applicant or licensee is presumed to have been delivered to the email address provided.

(f) For the purposes of this section, “valid email address” means an email address at which the applicant or licensee is currently receiving email at the time the application or license renewal is submitted to the board.

SEC. 28. Section 5680.2 of the Business and Professions Code is amended to read:

5680.2. A license that is not renewed within five years after its expiration may not be renewed, restored, reissued, or reinstated thereafter, but the holder of the expired license may apply for and obtain a new license if they pay all of the fees and meet all of the requirements set forth in this chapter for obtaining an original license.

SEC. 29. The Legislature finds and declares that Sections 11 and 27 of this act, which add Sections 5559 and 5658 to the Business and Professions Code, and Section 10, which amends Section 5558 of the Business and Professions Code, impose a limitation on the public’s right of access to the meetings of public bodies or the writings of public officials and agencies within the meaning of Section 3 of Article I of the California Constitution. Pursuant to that constitutional provision, the Legislature makes the following findings to demonstrate the interest protected by this limitation and the need for protecting that interest:

This act balances the public’s right to access records of the California Architects Board with the need to protect the privacy of applicants and licensees.

SEC. 30. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

AGENDA ITEM H: UPDATE AND DISUCSS COUNCIL OF LANDSCAPE ARCHITECTURAL REGISTRATION BOARDS (CLARB)

Summary

Update and Discussion of National Council of Landscape Architectural Registration Boards (CLARB):

1. CLARB Annual Meeting
 - i. Meeting Update
 - ii. Presentation
 - iii. Joint Practice Committee/Design Alliances
2. Update and Discuss Committee Meetings

Attachments

1. Presentation Slides – *Board Executive Insights: Enhancing Landscape Architectural Licensure*



Opportunity
INTO ACTION
CLARB ANNUAL MEETING 2024

Board Executive Insights: Enhancing Landscape Architectural Licensure

Saturday, September 21



SPONSOR

Team-Building Activity

Brian Verardo, BOD Liaison

Conceptual Design for Barelas Park

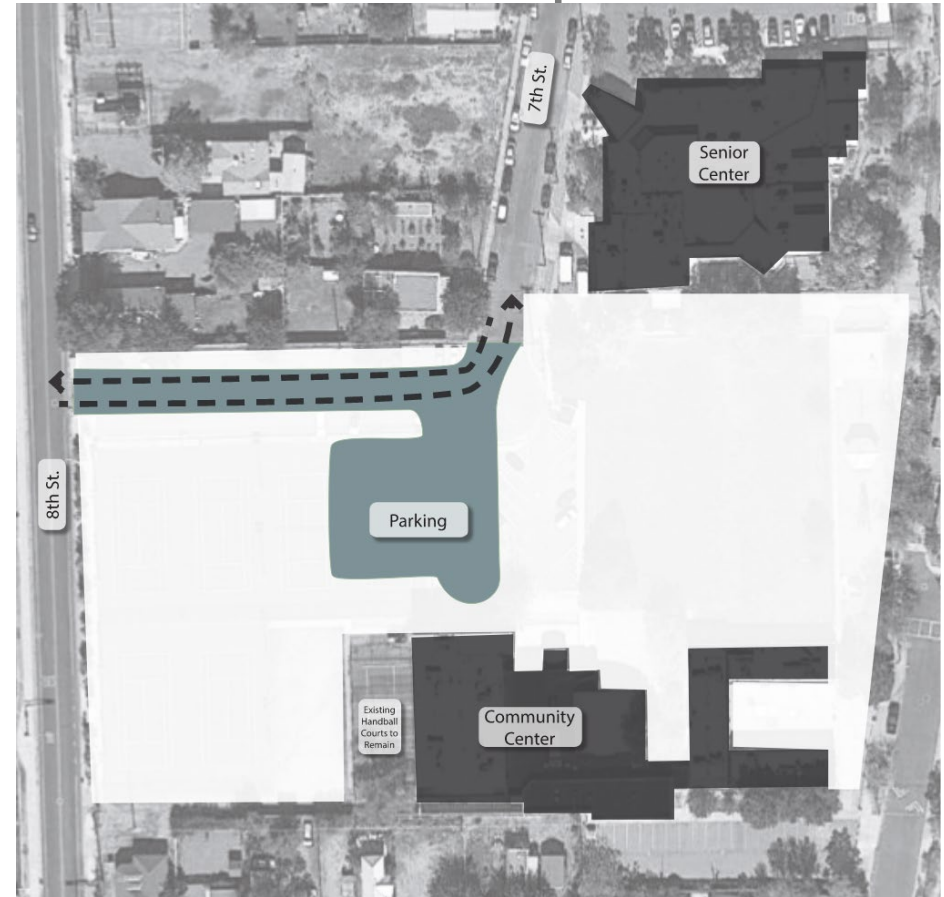
- You have been hired to prepare a plan for a park renovation at Barelas Park in Albuquerque, NM.
- The park is situated between a Community Center and a Senior Center.
- The site has been laid out by the Civil Engineer with two options for vehicular circulation and parking . . .

Conceptual Design for Barelas Park

Site Plan Option 1



Site Plan Option 2



Conceptual Design for Barelas Park

- Choose one site plan option and work as a group to design the park including all of the following features:



Conceptual Design for Barelas Park



Past, Present and Future of Landscape Architecture

Veronica Meadows, CSO

Agenda



HISTORY OF LANDSCAPE
ARCHITECTURE
LICENSURE



EDUCATION DATA

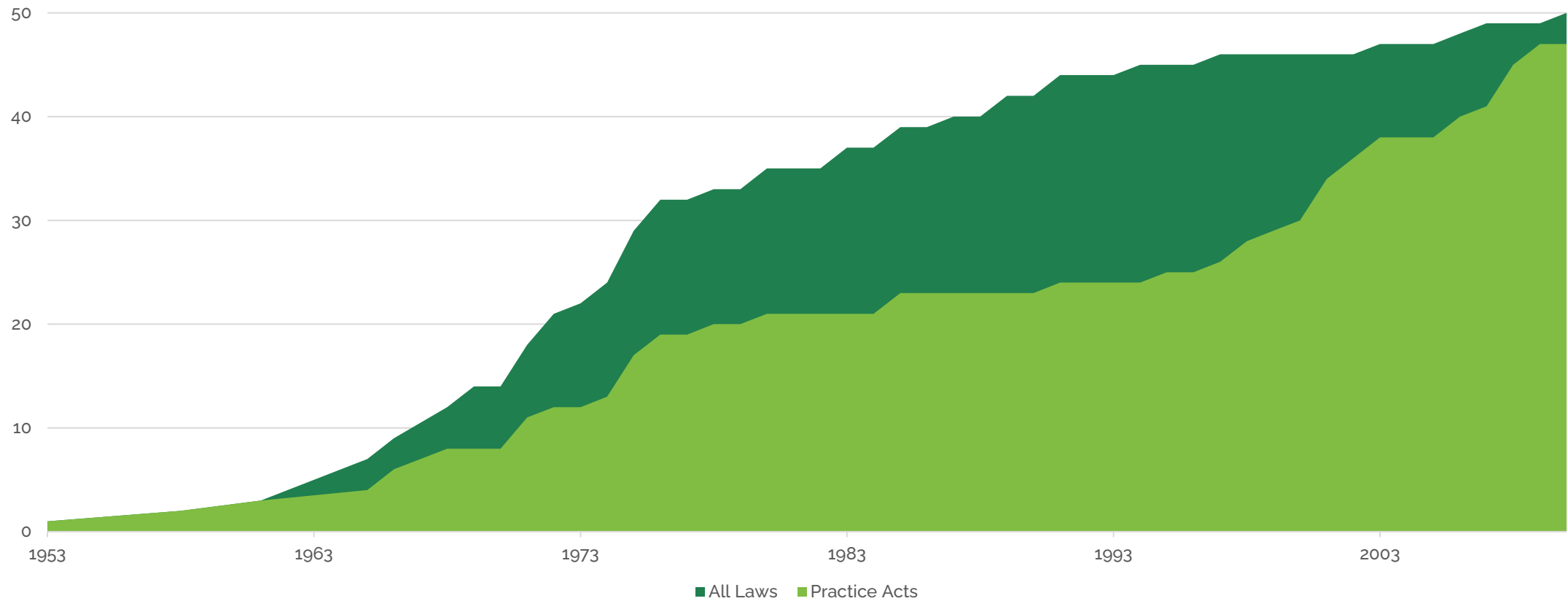


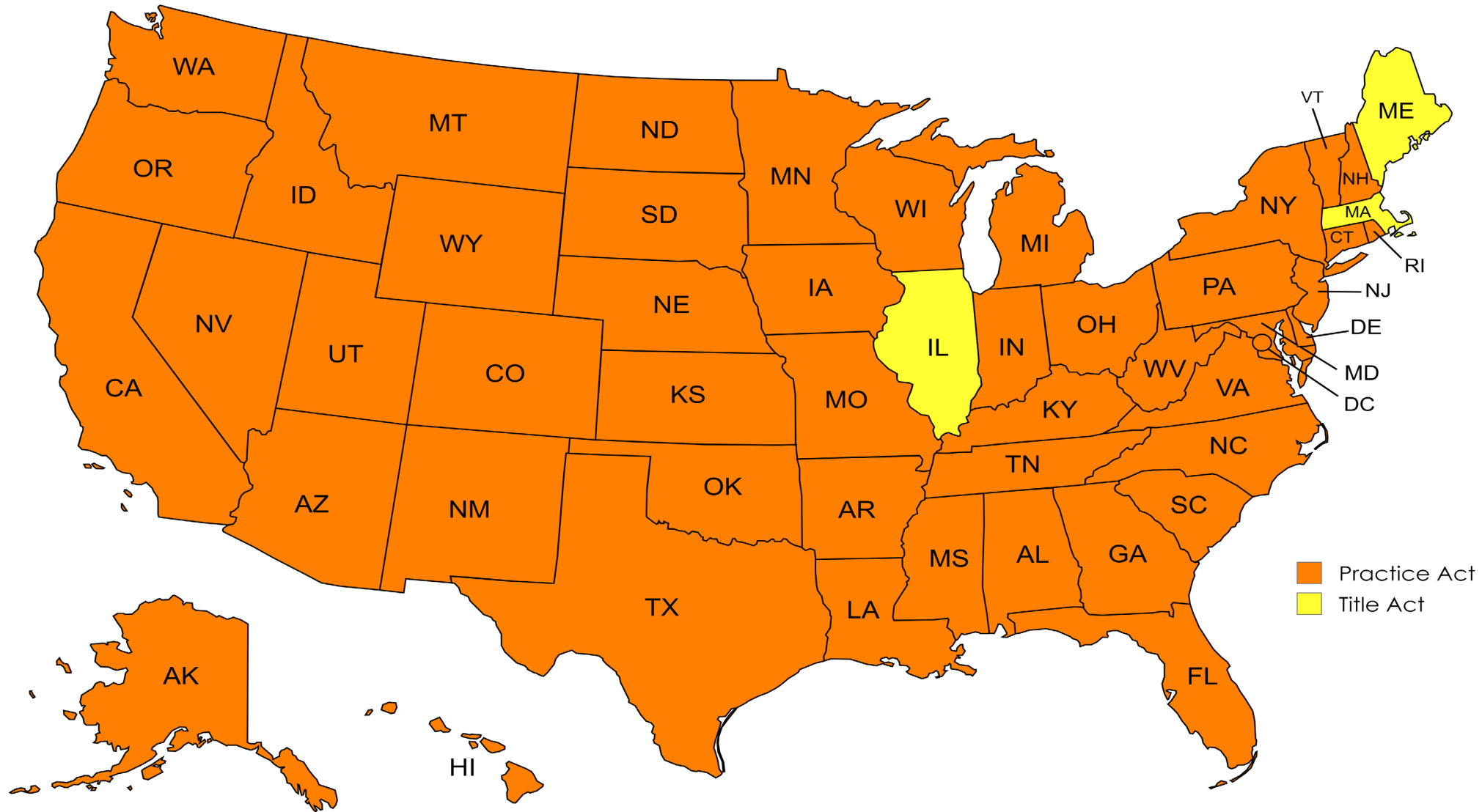
CANDIDATE AND
LICENSEE DATA



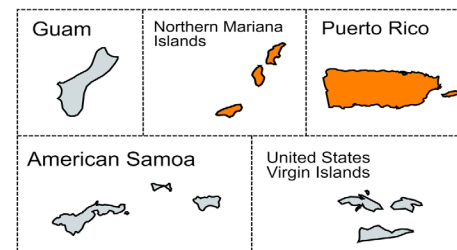
Licensure History

History of Landscape Architecture Licensing Laws



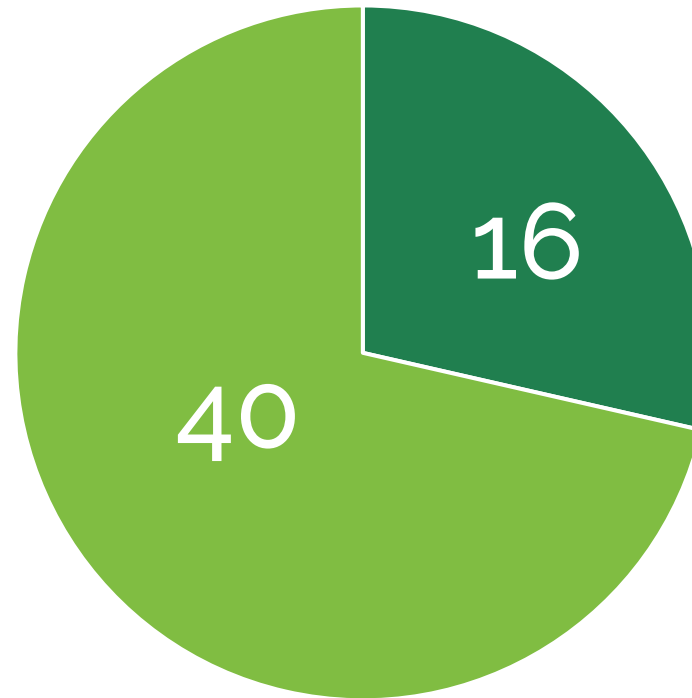


Practice Act
Title Act



Mandatory Sunset Review

- Yes
- No



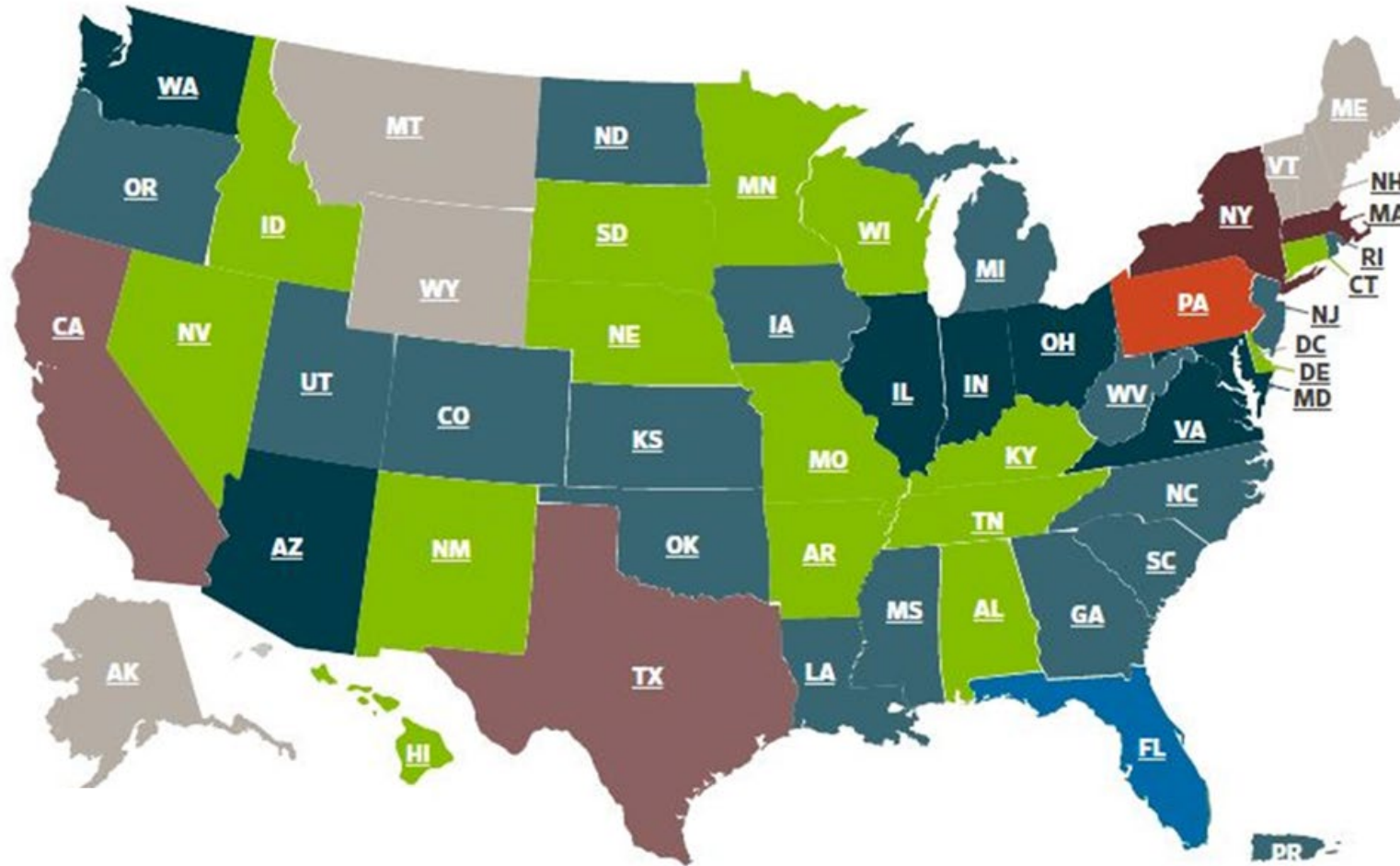


Education Data

Accredited Landscape Architecture Programs in Canada



Accredited Landscape Architecture Programs in the U.S.



47 Undergraduate
55 Graduate
102 Programs in
76 Universities

One Two Three Four Five Six Seven Eight No Programs

MLA ONLY

29

Auburn University
City College of New York
Florida International University
Harvard University
Illinois Institute of Technology
Kansas State University (non-baccalaureate)
Kent State University
Morgan State University
North Carolina State University
North Dakota State University
Rhode Island School of Design
University of Arizona
University of California, Berkeley
University of Cincinnati
University of Colorado Denver
University of Hawaii at Manoa
University of Idaho
University of Michigan
University of Minnesota
University of New Mexico
University of Oklahoma
University of Pennsylvania
University of Southern California
University of Tennessee
University of Texas at Arlington
University of Texas at Austin
University of Virginia
Washington University
Polytechnic University of Puerto Rico

**5 YR
BLA
ONLY**

3

Cal Poly State University, San Luis Obispo
Oklahoma State University
Purdue University

**4 YR
BLA
ONLY**

18

American University of Beirut
Colorado State University (BSLA)
Delaware Valley University (BSLA)
Michigan State University (+1 semester)
North Carolina A&T State University (BSLA)
South Dakota State University
Thomas Jefferson University
Universidad Ana G. Mendez (BSLA)
University of Arkansas
University of California, Davis (BSLA)
University of Connecticut (BSLA)
University of Delaware
University of Kentucky (BSLA)
University of Nebraska–Lincoln
University of Nevada, Las Vegas
University of Rhode Island
University of Wisconsin–Madison (BSLA)
Washington State University

**5 YR
BLA + MLA**

7

Ball State University
Iowa State University
Louisiana State University
University of Florida
University of Washington
State University of New York - Environmental Science and Forestry
Virginia Polytechnic Institute and State University

**4 YR
BLA + MLA**

19

Arizona State University (BSLA)
Boston Architectural College
California Polytechnic State University, Pomona (BSLA)
Clemson University
Cornell University (BSLA)
Pennsylvania State University (+ 1 semester)
University of Georgia
University of Illinois at Urbana-Champaign
University of Maryland, College Park
University of Massachusetts Amherst (BSLA)
University of Oregon
Mississippi State University
Ohio State University (BSLA)
Rutgers University (BSLA)
Temple University (BSLA)
Texas A&M University
Texas Tech University
Utah State University
West Virginia University

Total Enrolled Students

TOTAL ENROLLED STUDENTS
5993

TOTAL UNDERGRADUATE STUDENTS
3947

TOTAL GRADUATE STUDENTS
2046

NET CHANGE 2021-2022
%
2.95

Gender Makeup

MALE
UG: 1953 | GR: 693
2646
44%

OTHER
UG: 11 | GR: 11
22
0.36%

FEMALE
UG: 1977 | GR: 1332
3309
55%

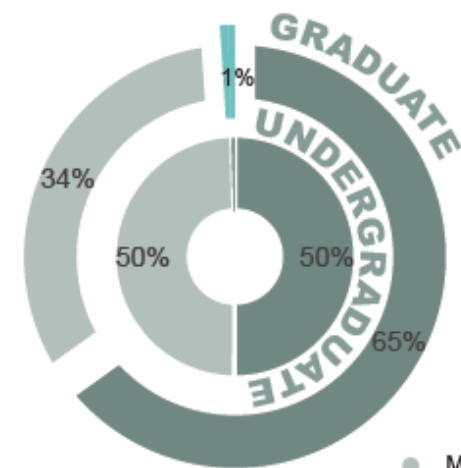
PNtoA
UG: 6 | GR: 10
16
0.26%

Domestic vs. International

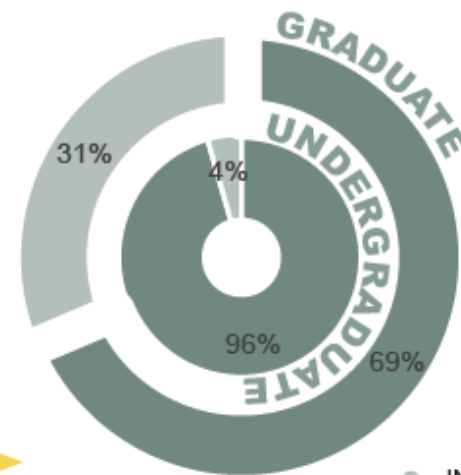
DOMESTIC
UG: 3771 | GR: 1404
5175
86%

INTERNATIONAL
UG: 176 | GR: 642
818
14%

*percentage represents % of total students



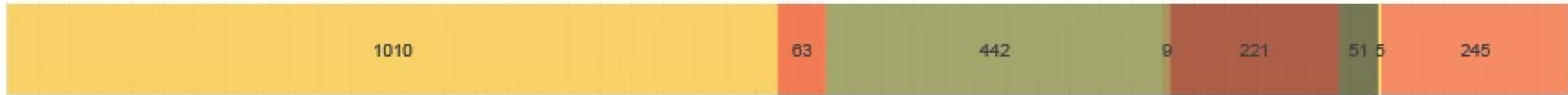
● MALE
● FEMALE
● OTHER/PREFER NOT TO ANSWER



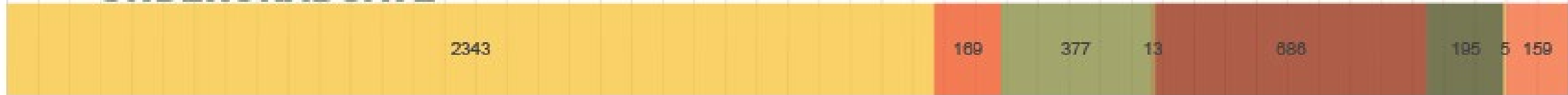
● INTERNATIONAL
● DOMESTIC

Student Race and Ethnicity – Currently Enrolled Students

GRADUATE



UNDERGRADUATE



■ White
 ■ Black
 ■ Asian
 ■ American Indian
 ■ Hispanic/Latino
 ■ Mixed
 ■ Hawaiian
 ■ Unknown

Combined Percentages

56%

White

4%

Black

14%

Asian

<1%

**American
Indian**

15%

**Hispanic/
Latino**

4%

Mixed

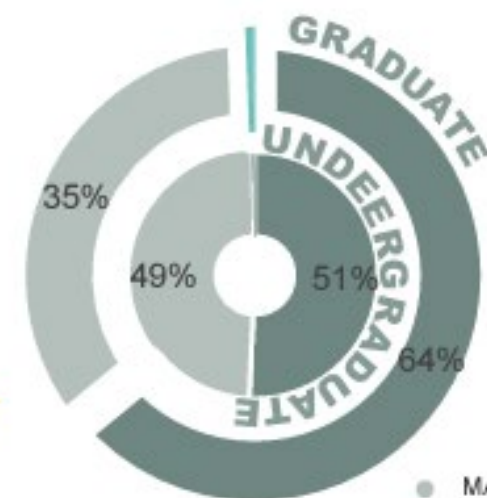
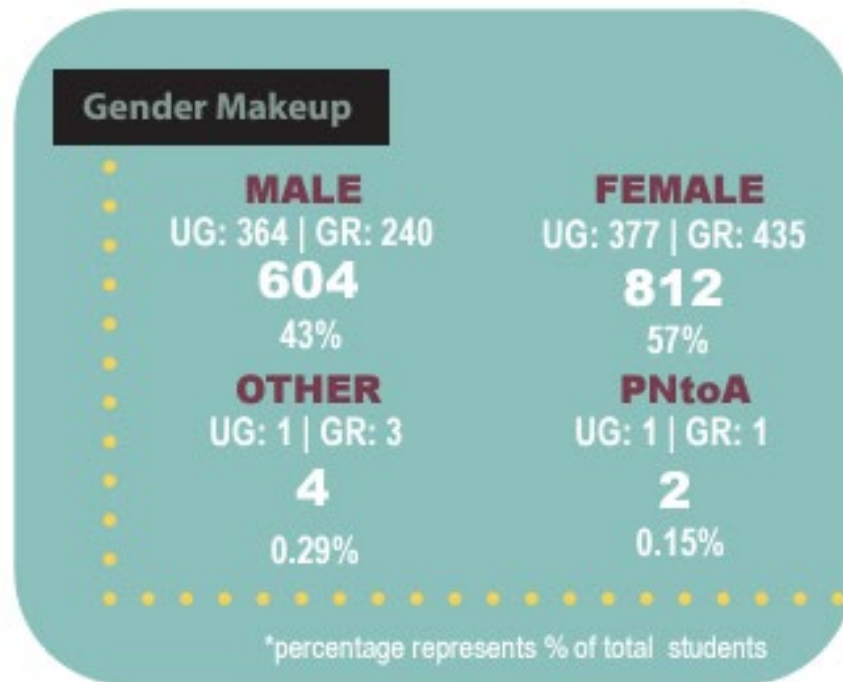
<1%

Hawaiian

7%

Unkown

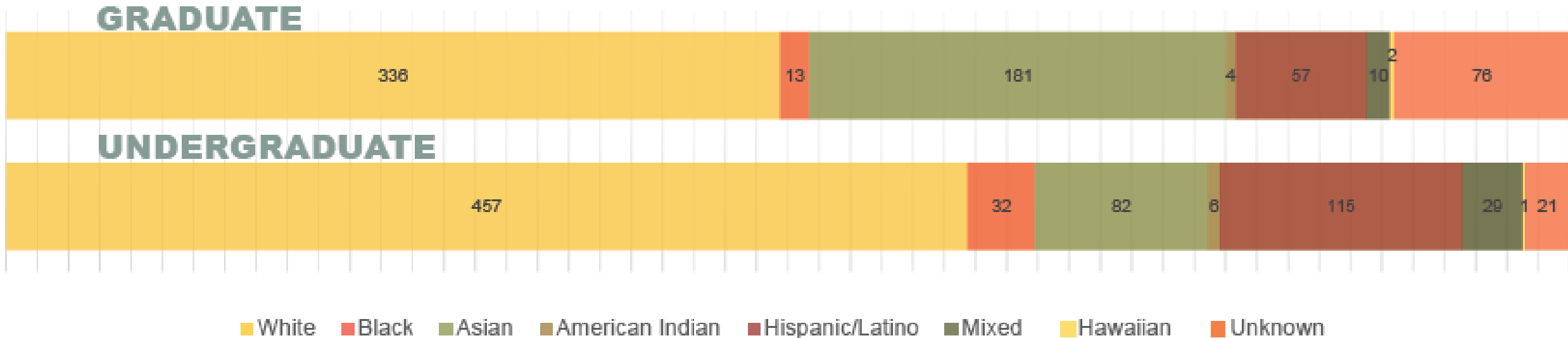
Graduating Students



- MALE
- FEMALE
- OTHER/PREFER NOT TO ANSWER

Career Paths

Student Race and Ethnicity – Graduating Class



Combined Percentages

56%
White

3%
Black

18%
Asian

1%
American
Indian

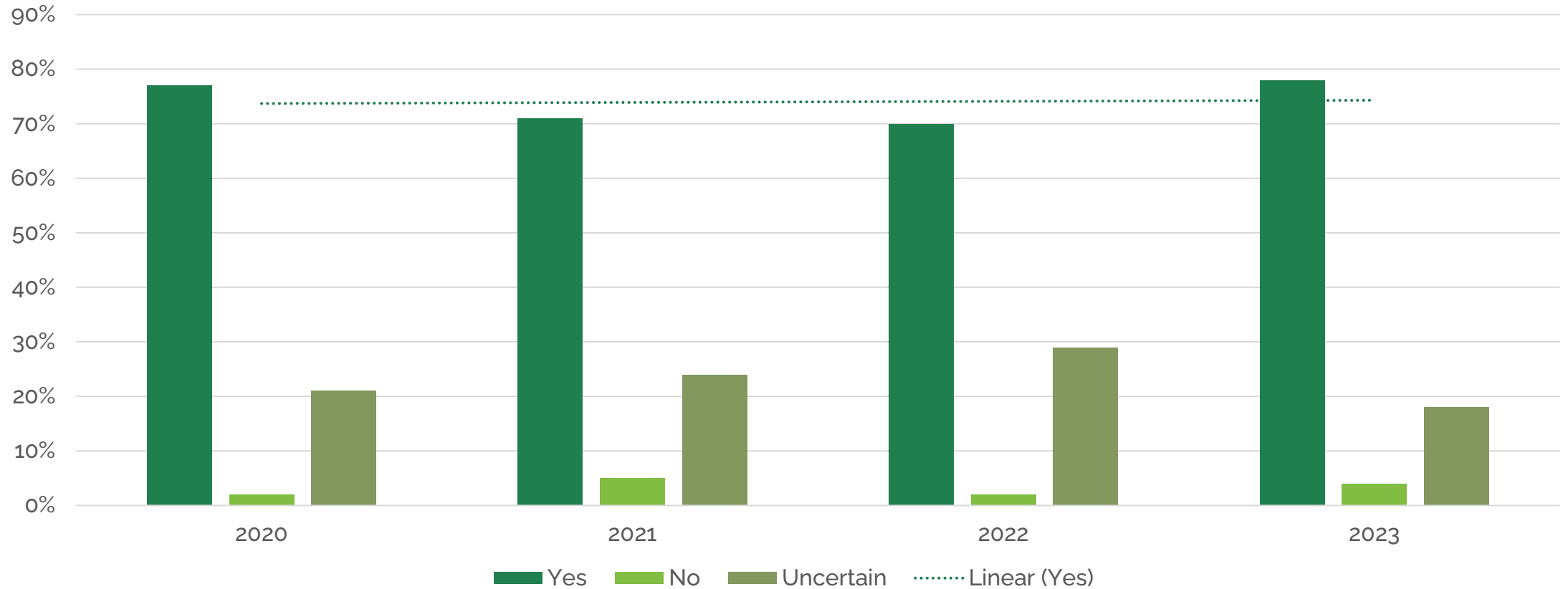
12%
Hispanic/
Latino

3%
Mixed

<1%
Hawaiian

7%
Unkown

Intend to Become Licensed

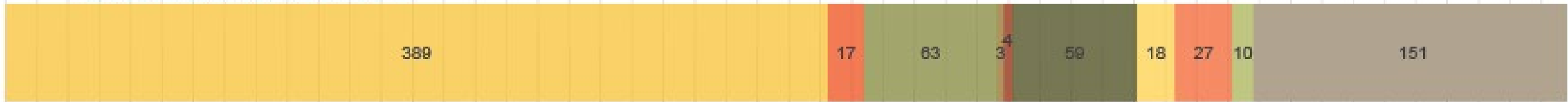


Career Paths

GRADUATE

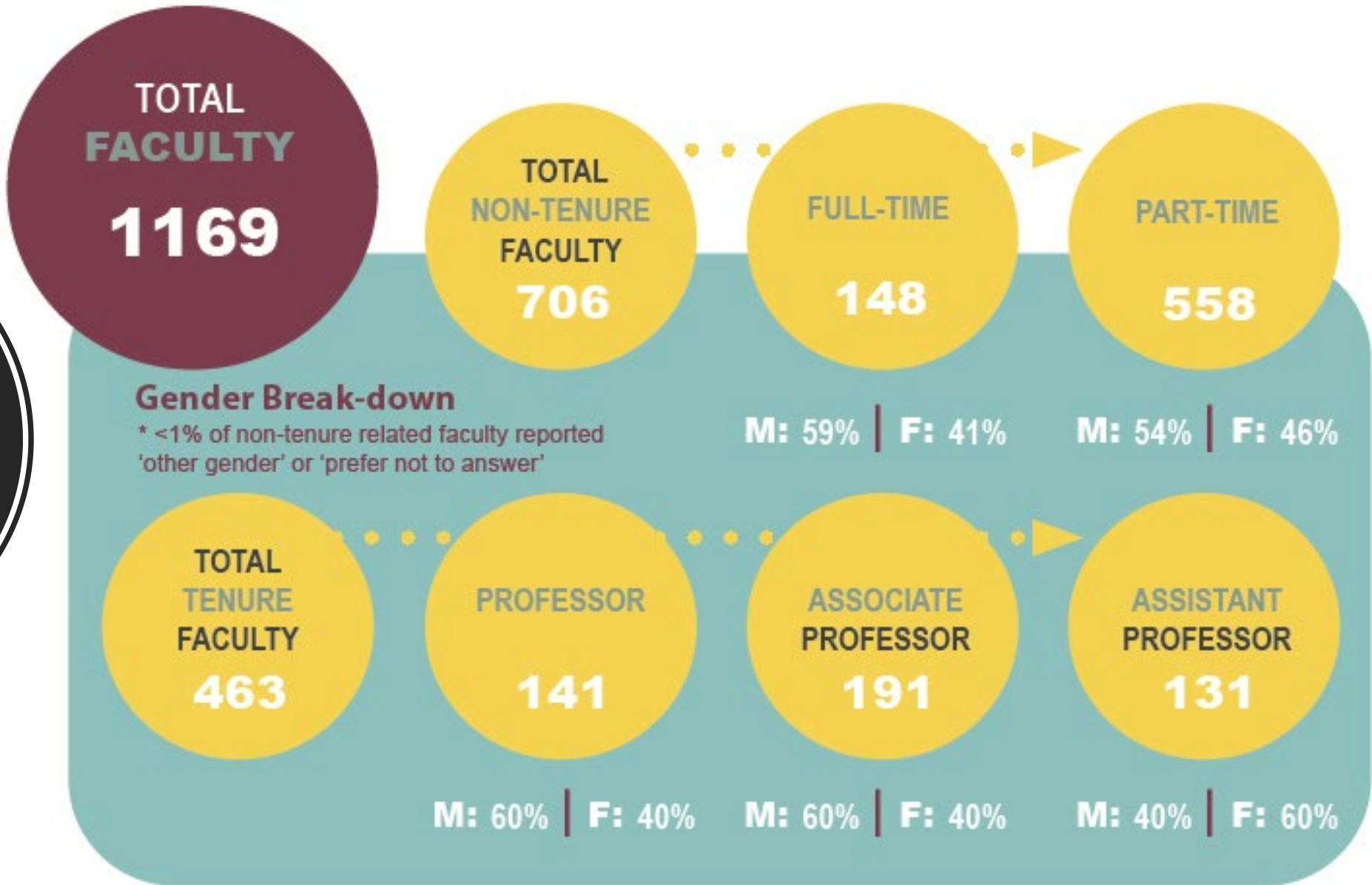


UNDERGRADUATE

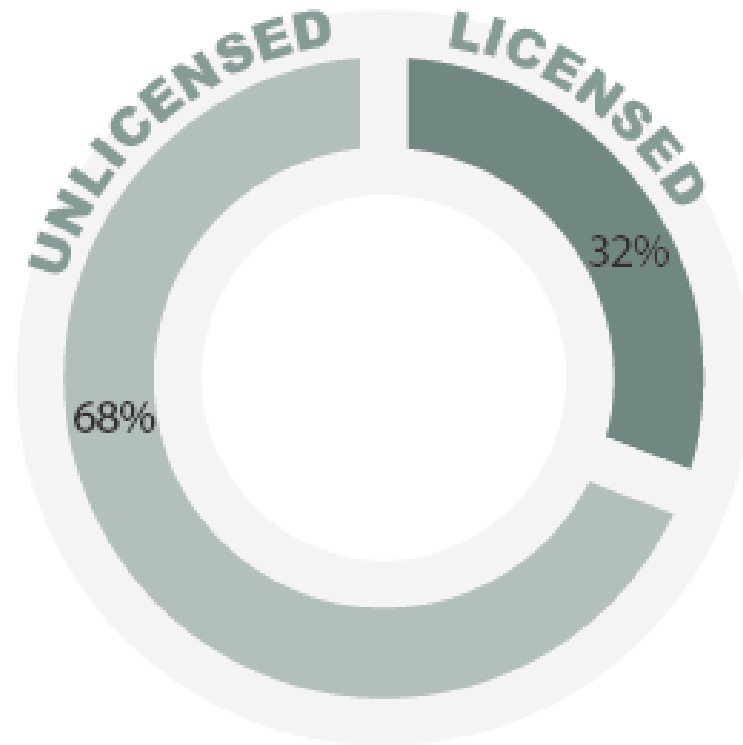
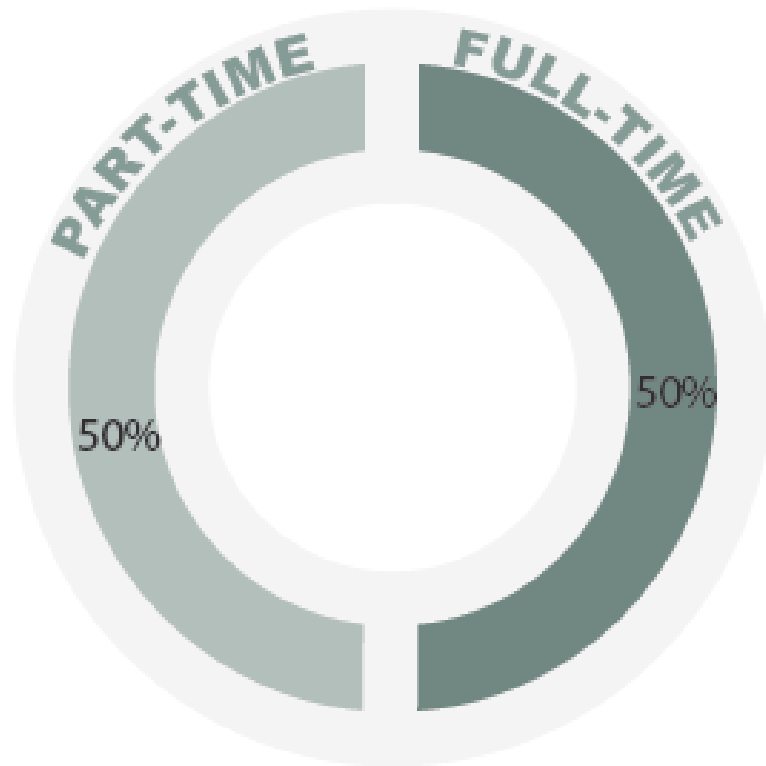


- Private Practice
- Government Practice
- Horticulture
- Non-profit
- Adv. Study or Research
- Teaching
- Not in LA
- Other
- Unknown
- Volunteer Service

Faculty



Faculty



32% of total faculty possess a license as a Registered Landscape Architect

72 of 75 reporting institutions have at least ≥ 1 RLA/PLA licensed faculty member

Other reported certifications include Lic. architect, civil + landscape engineering, LEED AP/ Green Associate, ISA arborist, AICP/RTPI planner, RPP, contractor, FAA UAS remote pilot, GIS, occupational therapy, interior design, parks + rec professional, and horticulture.



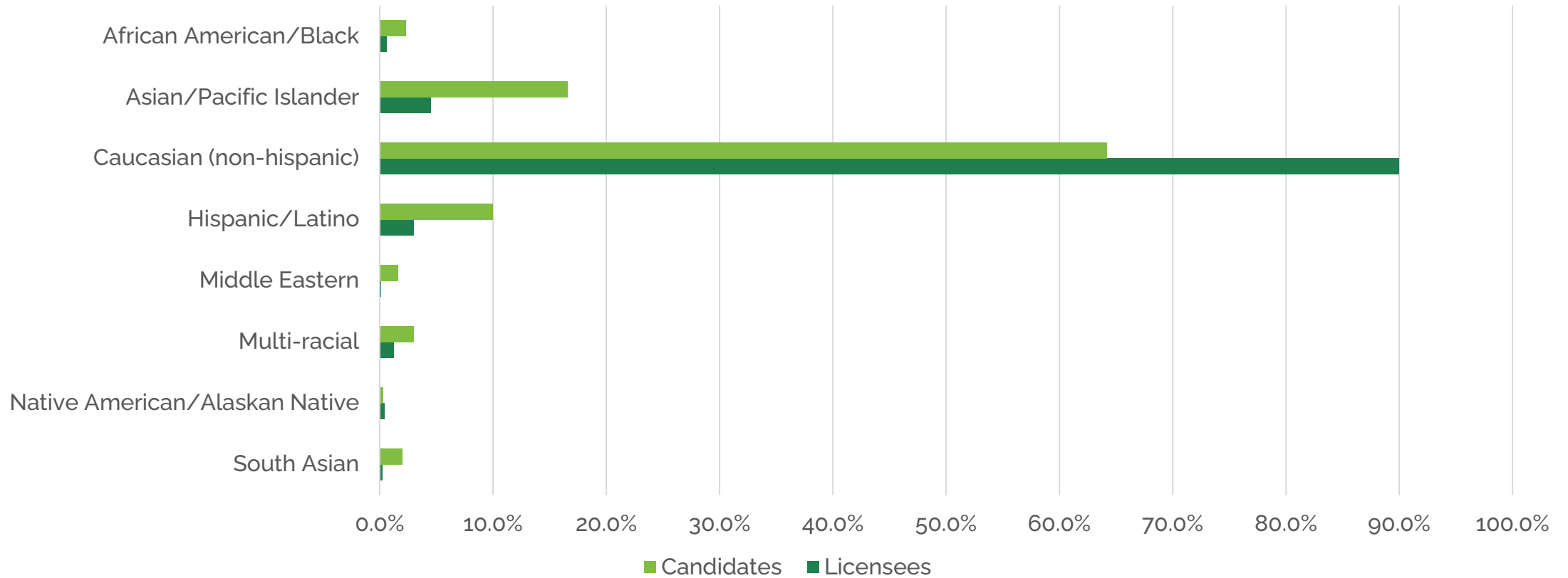
Candidate and Licensee Data



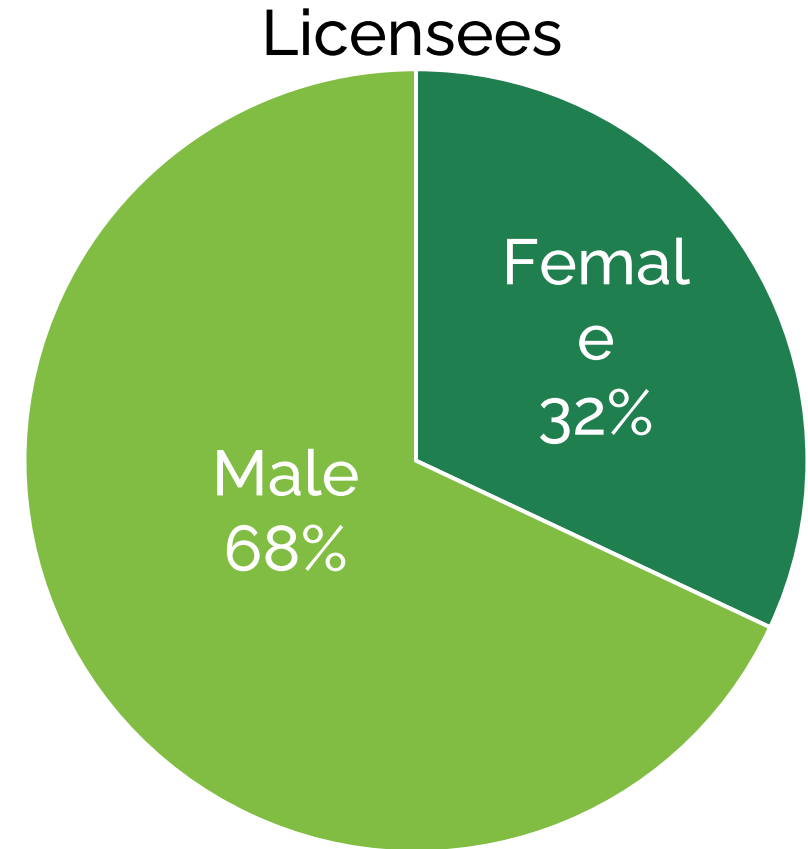
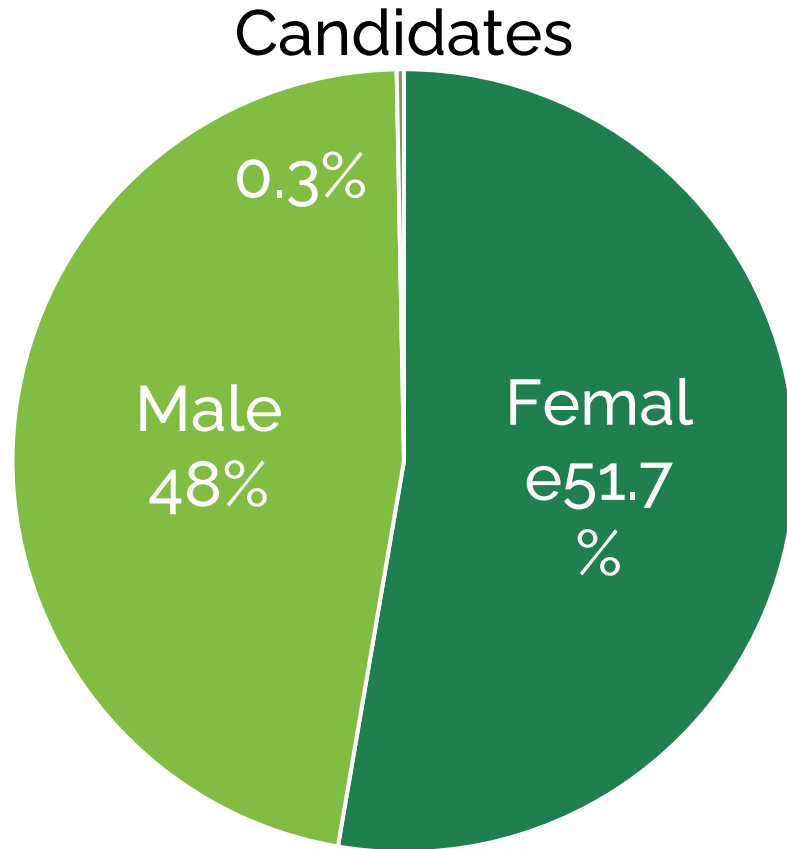
L.A.R.E. Pass Rates

	Inventory, Analysis and Project Management	Planning and Design	Construction Documentation & Administration	Grading, Drainage and Stormwater Management
2024 April	66%	63%	60%	59%
2023 December	64%	63%	60%	49%
	Section 1	Section 2	Section 3	Section 4
2023 October	n/a	n/a	n/a	36%
2023 August	68%	62%	60%	54%
2023 April	69%	59%	58%	55%
2022 December	66%	62%	60%	58%
2022 August	58%	64%	57%	70%

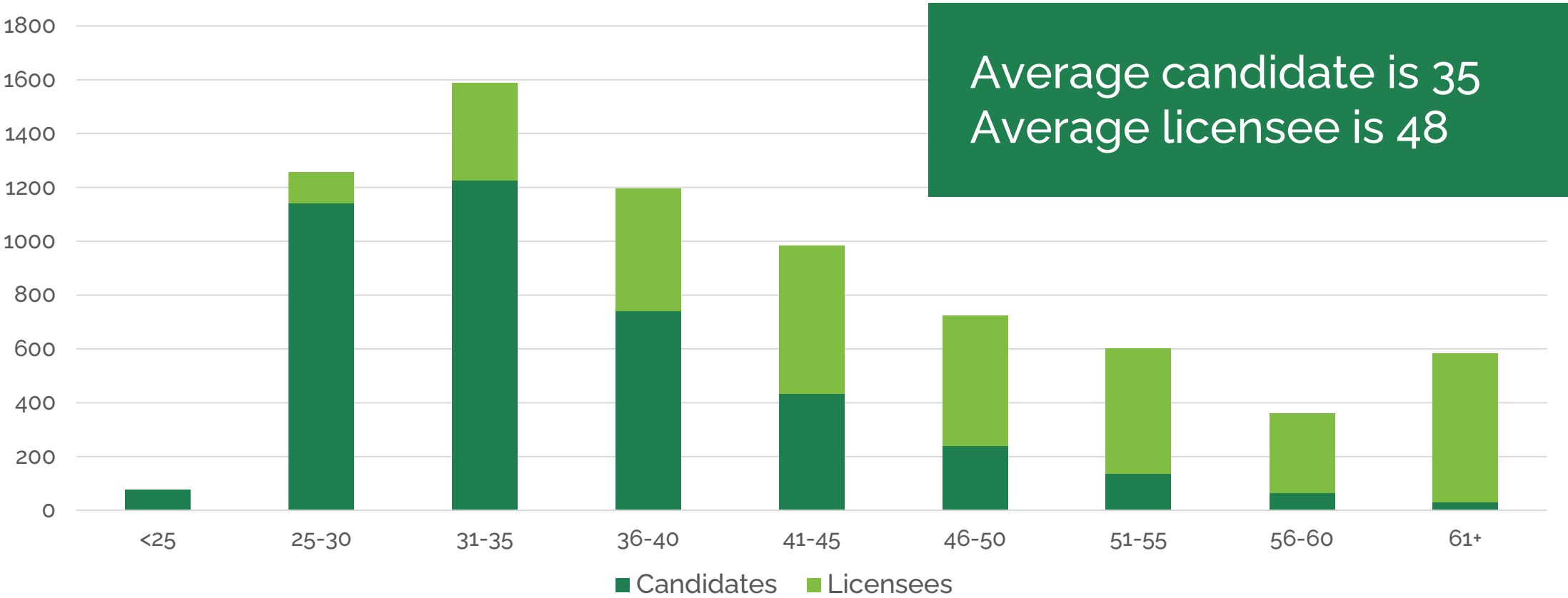
Racial Composition



Gender Composition



Age Distribution



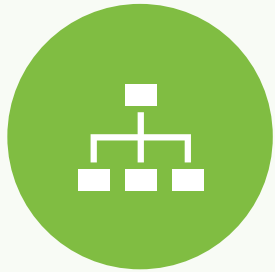
Questions?



Similarities and Differences Across the Membership

Veronica Meadows, CSO

Agenda



**BOARD TYPE,
SIZE AND
STRUCTURE**



**LICENSURE
REQUIREMENTS**



**RENEWAL
REQUIREMENTS**

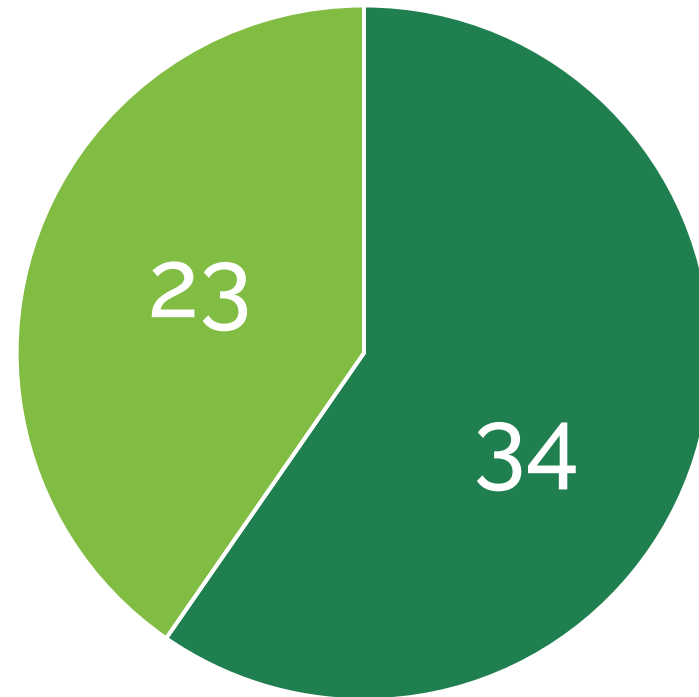


**UTILIZATION OF
CLARB
PROGRAMS**

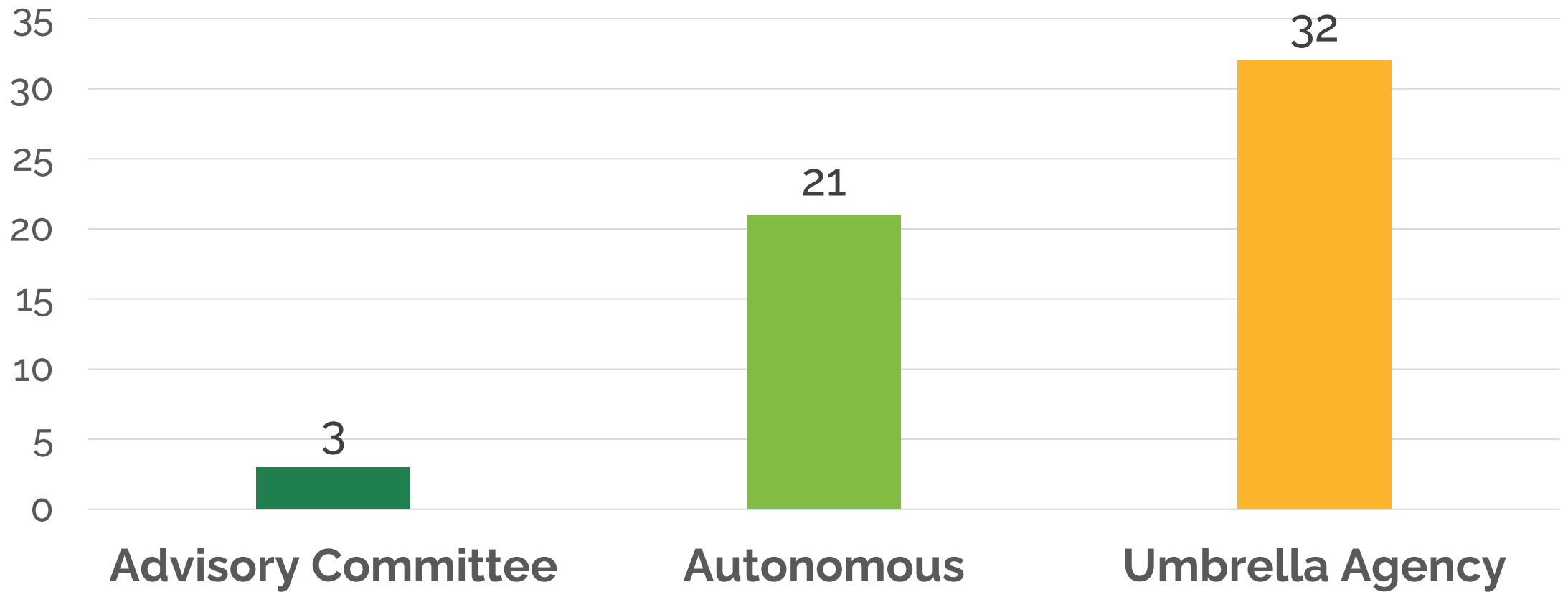
Board Type, Structure and Size

Board Type

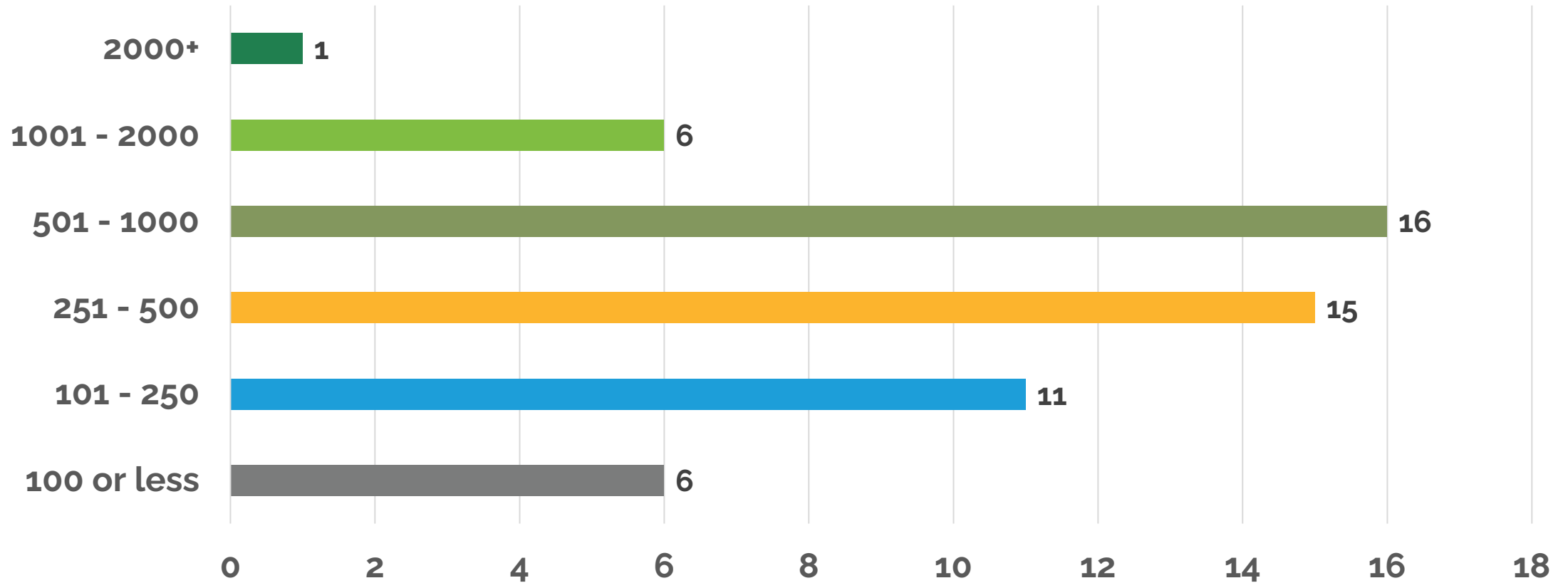
- Landscape Architecture
- Multi-discipline



Board Structure



Board Size – Licensee Population

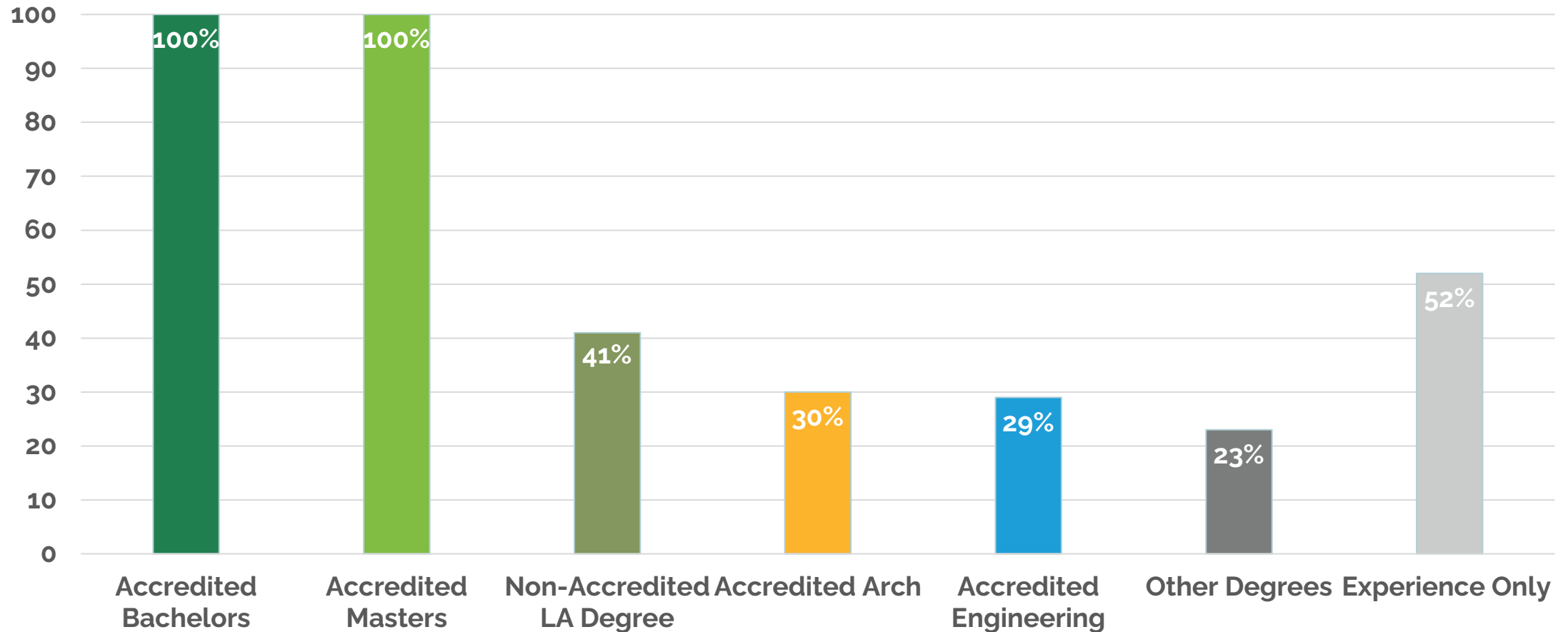


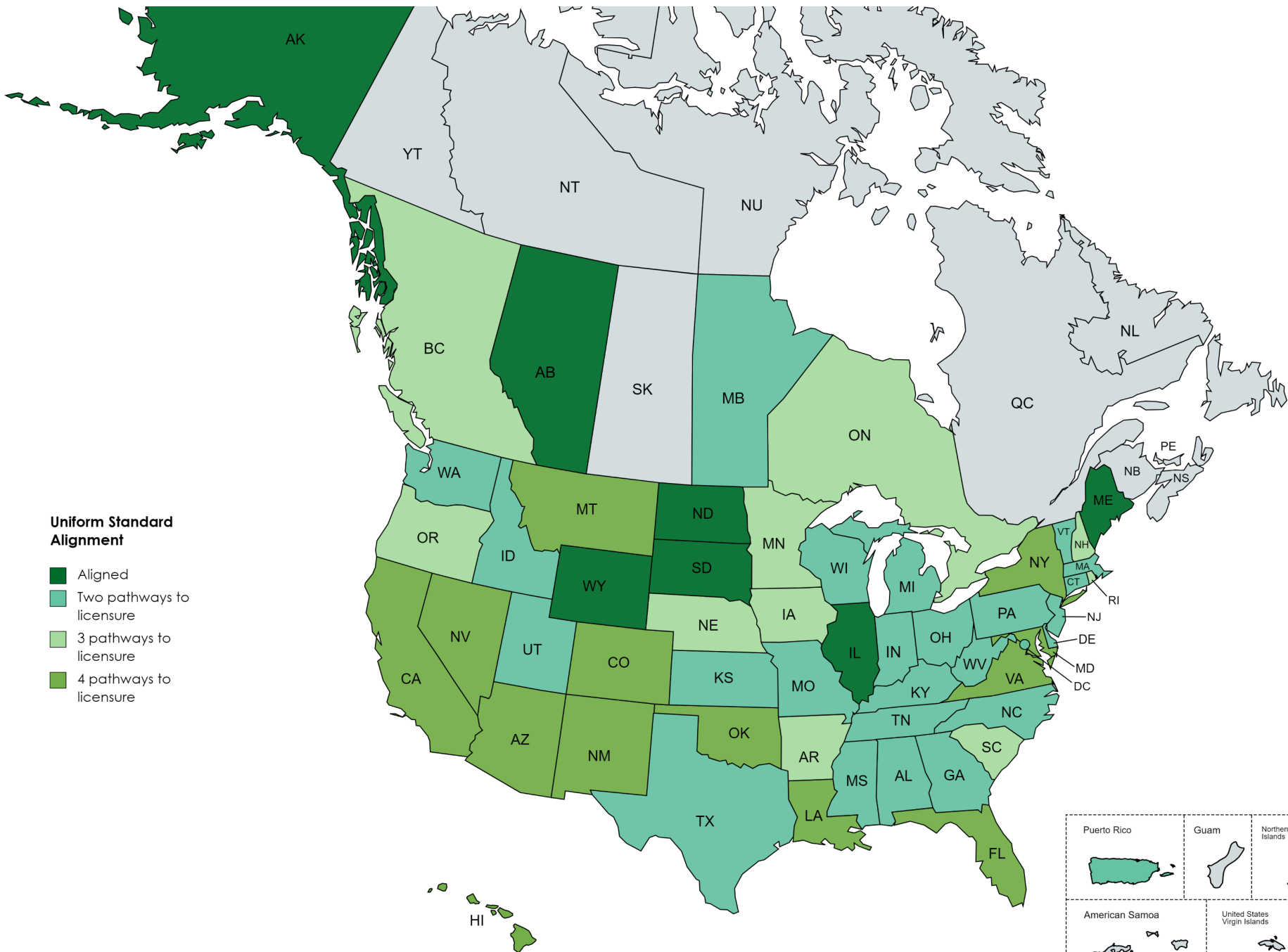
Board Size – Licensee Populations

Total Licensee Counts	Landscape Architecture Boards	Multi-discipline Boards
100 or less	1	5
101 - 250	5	6
251 - 500	7	8
501 – 1,000	14	2
1,001 – 2,000	4	2
2,001 +	1	

Licensure Requirements

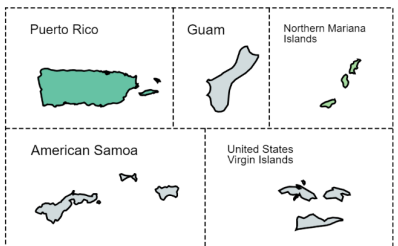
Landscape Architecture Acceptance by Education Path





Uniform Standard Alignment

- Aligned
- Two pathways to licensure
- 3 pathways to licensure
- 4 pathways to licensure

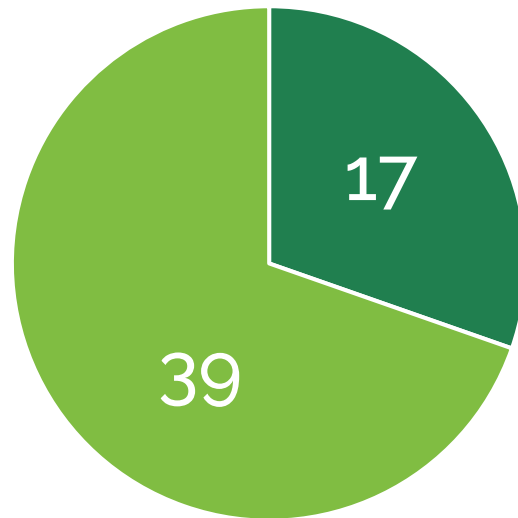


Experience Requirements

	Accredited LA	Non- Accredited LA Degree	Related Accredited Disciplines	Unrelated Higher Ed Degrees	Experience Only (HS Diploma)
Avg. Total Years	2.5 years	4.25 years	4.75 years	6 years	8.5 years
Range of Total Years	0-6 years	1-11 years	1-11 years	3-11 years	3-12 years
Avg. Years Under an LA	1.5 years	2.5 years	3.25 years	4 years	6.5 years
Number of Jurisdictions that Accept	56	26	18	17	33

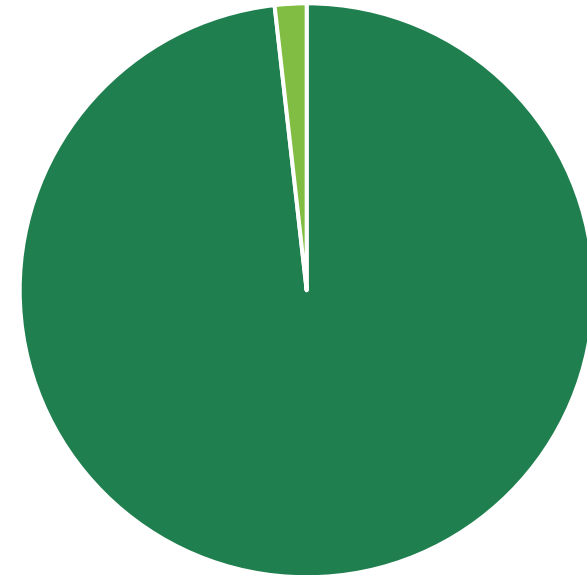
Exam Requirements

Local Supplemental Exam



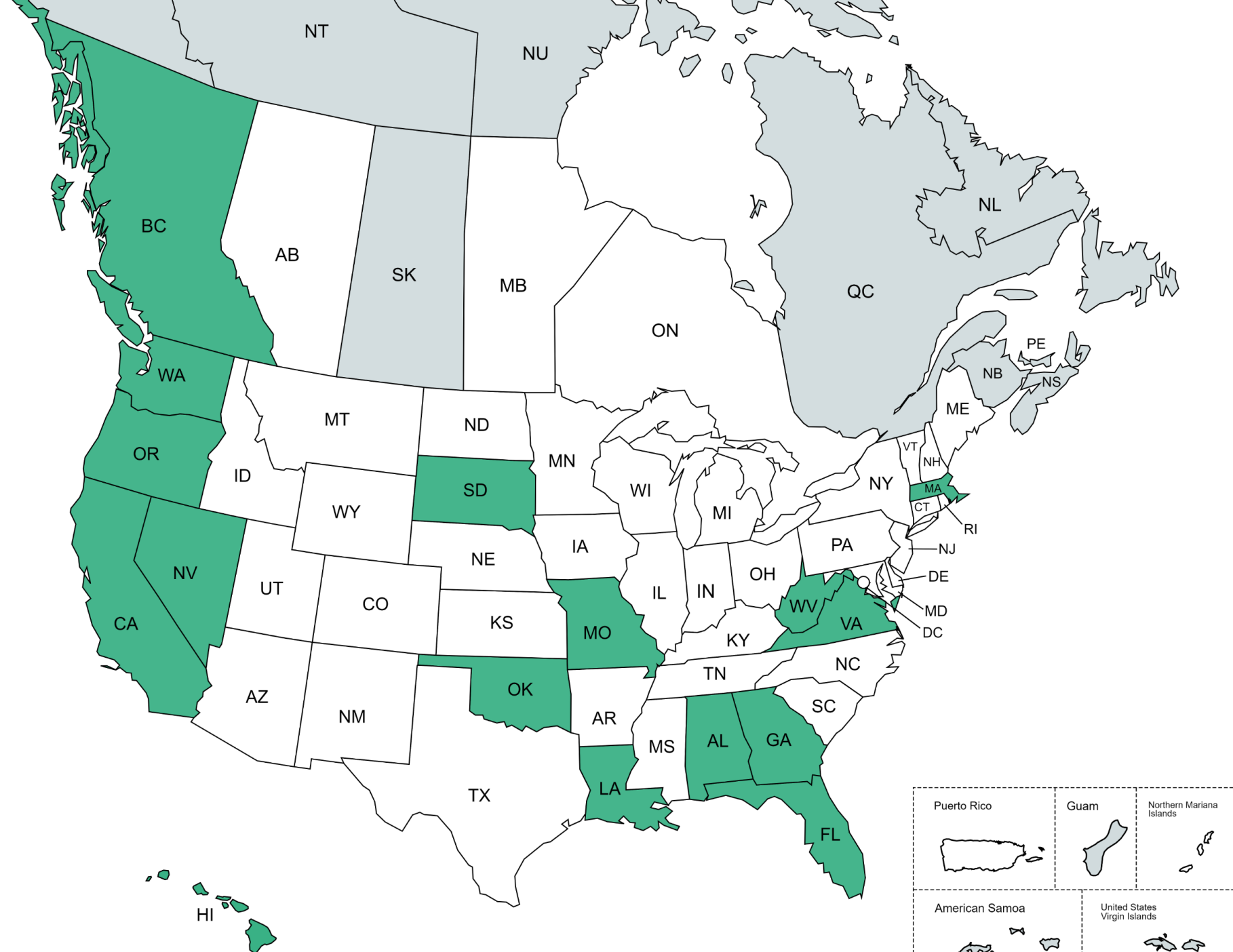
■ Yes ■ No

L.A.R.E.



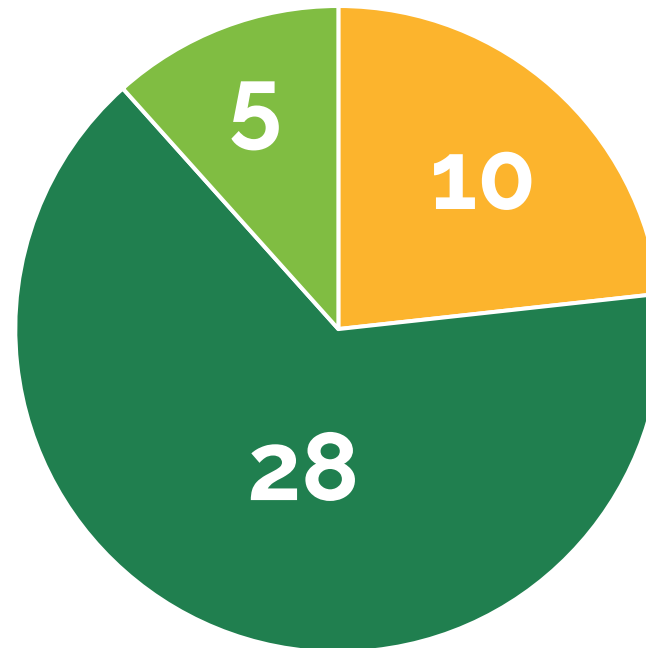
■ Yes ■ No

- Require Jurisdictional Exam
- No Jurisdictional Exam



Renewal Requirements

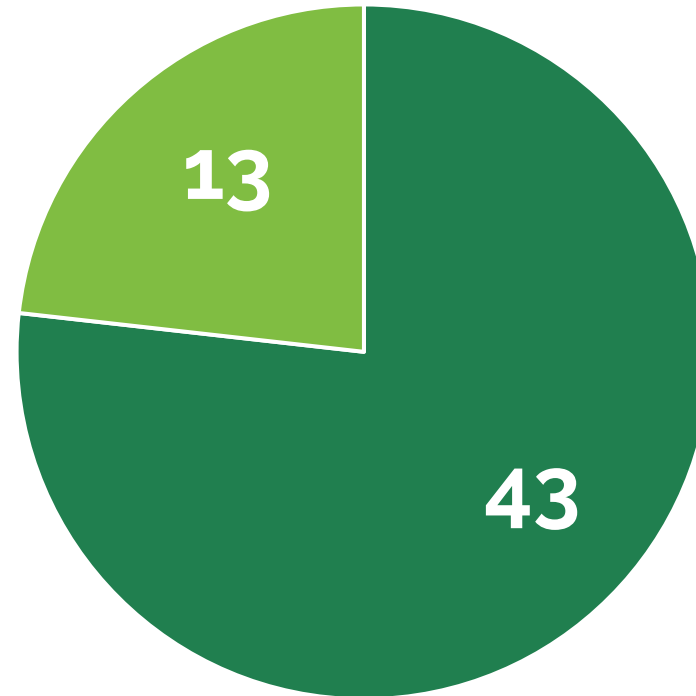
Renewal Cycle



- Annual
- Biennial
- Triennial

Continuing Education Required

- Required
- Not Required



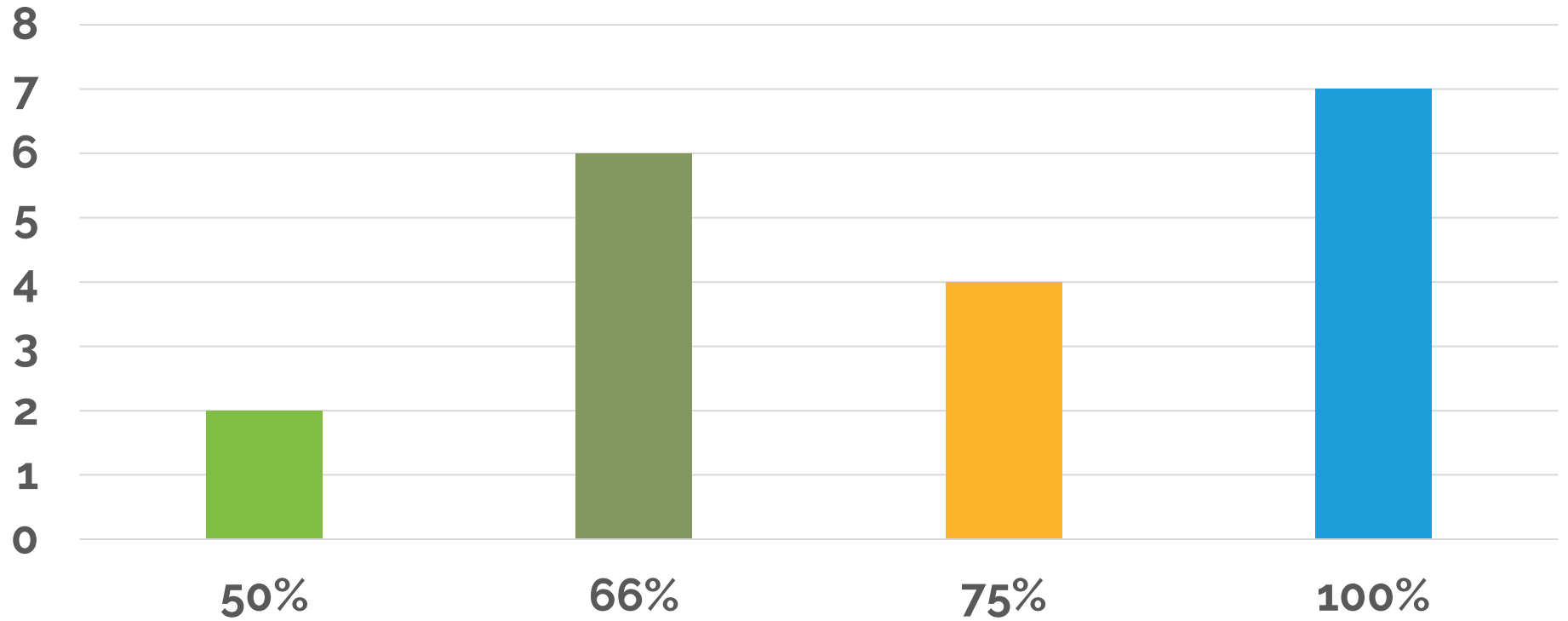
Distribution of Requirements (Annually)

6 Hr.	8 Hr.	10 Hr.	12 Hr.	15 Hr.	16 Hr.
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1	5	7	23	6	1
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Specialized Content

HSW-Related Content

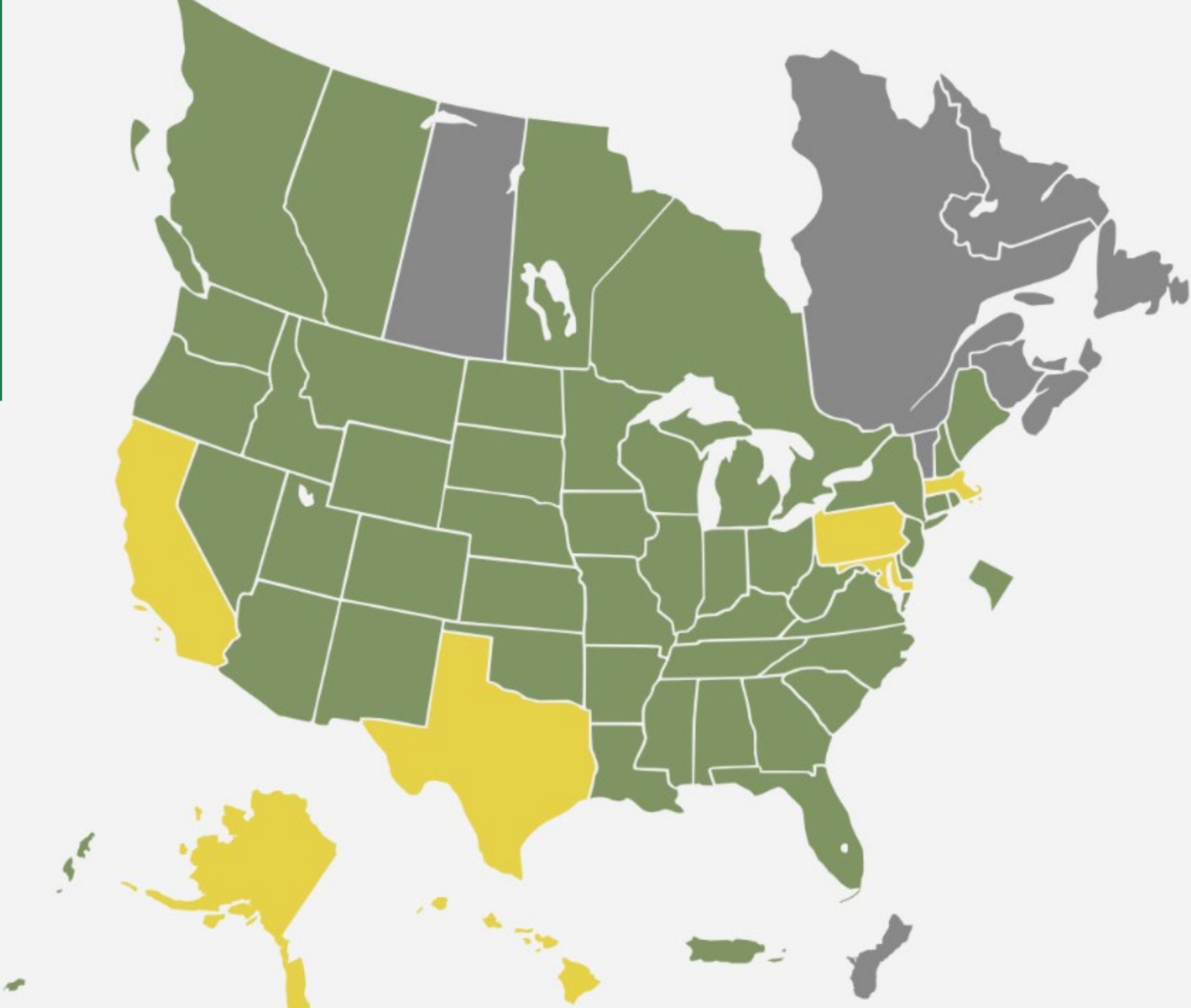


Utilization of CLARB Programs and Services

Utilization of CLARB Programs

CLARB Service	Boards that Utilize Service
Direct Application for the L.A.R.E. (Candidates come directly to CLARB to register for the exam)	49
Council Record Required for Initial Licensure	14
Council Record Required for Reciprocal Licensure	13
Implemented the Uniform Standard	7
Administrative Support Services	1 and growing

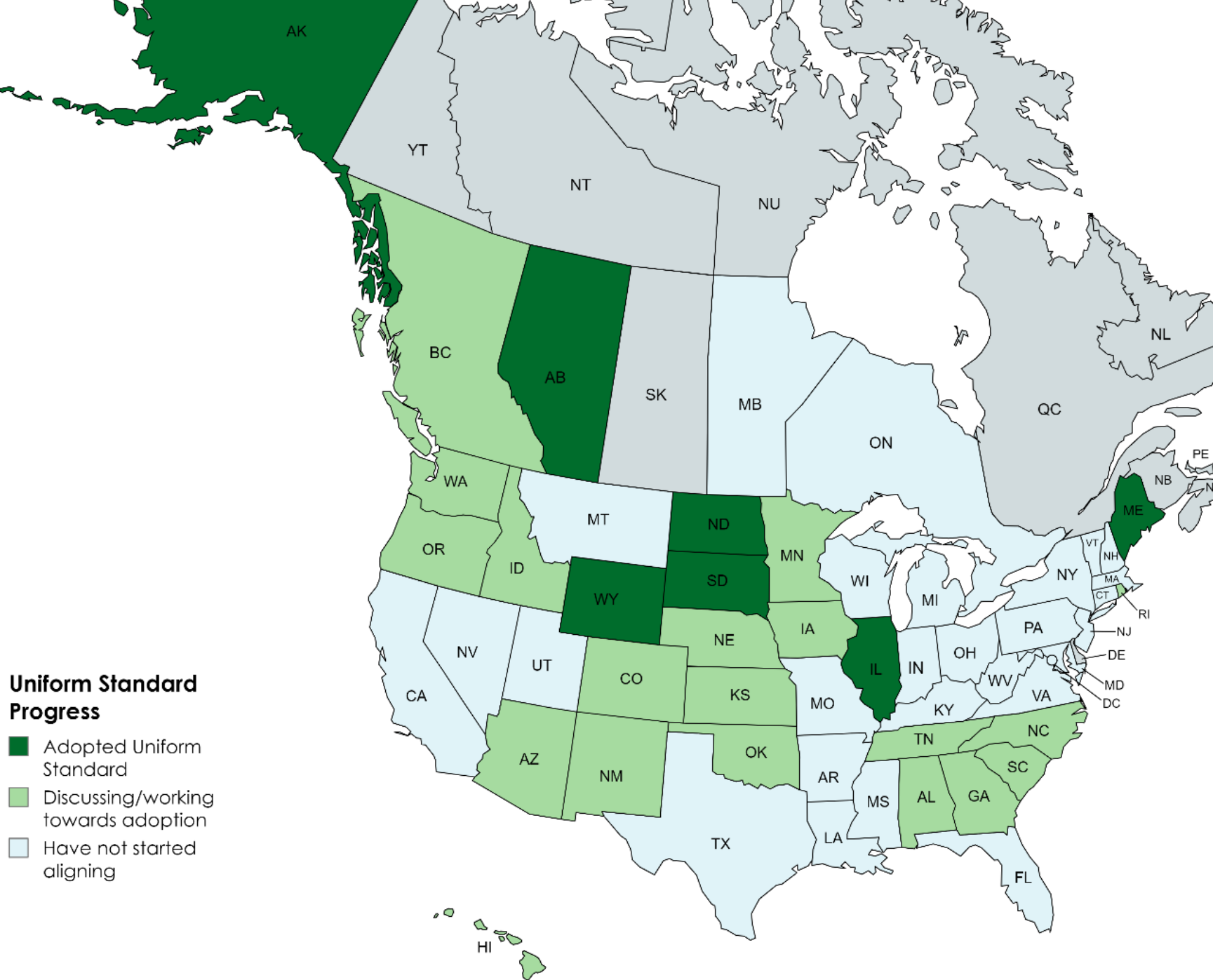
**Direct
Application
for the
L.A.R.E.**



Council Record Required

Board	Initial Licensure	Reciprocal Licensure
Alberta Association of Landscape Architects		
Arkansas State Board of Architects, Landscape Architects, and Interior Designers		
Connecticut Department of Consumer Protection	Yes	Yes
Iowa Professional Licensing & Regulation Division	Yes	Yes
Kansas Board of Technical Professions	Yes	Yes
Mississippi State Board of Architecture	Yes	Yes
Nebraska State Board of Landscape Architects	Yes	Yes
Nevada State Board of Landscape Architecture	Yes	Yes
North Dakota Board of Architecture	Yes	Yes
Ohio Landscape Architects Board	Yes	Yes
Puerto Rico Board of Examiners of Architects & Landscape Architects	Yes	Yes
South Dakota Board of Technical Professions	Yes	Yes
Tennessee State Board of Architectural and Engineering Examiners	Yes	Yes
Texas Board of Architectural Examiners		

Uniform Standard Implementation



Questions?



We want your input!

Please identify the topics you'd like to address during our final session of the day
- Addressing the Business Side of Boards

MBE Session - CLARB Annual Meeting





Lunch

Addressing the Business Side of Boards

Leslie Hanska, MBE Committee Chair



Opportunity
INTO ACTION
CLARB ANNUAL MEETING 2024

AGENDA ITEM I: ELECTION OF 2025 COMMITTEE OFFICERS

Members of the Landscape Architects Technical Committee will nominate and elect a Chair and Vice Chair for 2025 at today's meeting.

Quarterly Report of the Executive Officer

Administrative/Management

Board. The Board met in San Francisco on September 13 and will meet in Sacramento on December 5-6.

Meetings. The Landscape Architects Technical Committee (LATC) will meet in Sacramento on November 7-8.

The Professional Qualifications Committee will meet by teleconference on November 20.

Newsletter

The fall issue of the California Architects newsletter will be distributed in November.

Budget

The Board's fund condition will be discussed at the December 2024 Board meeting. CAB increased its initial license and renewal fees in July 2023 from \$300 to \$400. LATC increased its initial license and renewal fees in January 2024 from \$400 to \$700.

Business Modernization

The Business Modernization Cohort 2 Project's second release launched in March 2024 and included automation of the Reciprocity Applications. Future releases will include automation of Consumer Complaint forms, candidate/licensee address and name changes, online license renewals, and Certification of Experience forms.

Personnel

Bethany Butori was hired as the Board’s Public Information Technician and Nico Frank was hired as Examination Technician in the Board’s Licensing Unit.

Gloria Padilla-Todd was hired as the LATC’s Enforcement Analyst. Shree Jones was hired as LATC’s Licensing and Examination Coordinator.

Outreach

CAB staff participated in an online outreach presentation on September 4 to AIA San Joaquin Valley and the National Council of Architectural Registration Boards.

LATC staff will provide online presentations to undergraduate students at UC Davis on November 19, regarding California’s landscape architect examination and licensure process.

Social Media

CAB and LATC’s social media account information is noted in the chart below.

CAB	Posts Jul. – Sep.	Followers 09/30/24	LATC	Posts Jul. – Sep.	Followers 09/30/24
Twitter	6	1,418	Twitter	4	349
Instagram	9	1,401	Instagram	4	123
Facebook	6	455	LinkedIn	0	31
LinkedIn	1	613			

Regulatory Proposals

Architects

CCR Section 109 (Application Update). This proposal is complete and was filed with the Secretary of State on October 17, 2024, and has an effective date of January 1, 2025.

Status: Complete

CCR Section 154 (Disciplinary Guidelines). This proposal is complete and was filed with the Secretary of State on September 26, 2024, and has an effective date of January 1, 2025.

Status: Complete.

CCR Section 117 (Experience Evaluation). This regulatory proposal provides updates to the way the Board evaluates documentation submitted by candidates to document the eight years of experience required for licensure.

At its December 1, 2023 meeting, the Board approved the language and delegated the authority to the EO to adopt the regulation, provided no adverse comments were received during the public comment period, and to make minor technical or non-substantive changes, if needed. Staff worked with the DCA Reg Unit and submitted the proposed rulemaking file to DCA for review on February 26, 2024. On March 5, 2024, the package was sent to Agency, and was

approved for initial noticing. The rulemaking file was submitted to OAL and was noticed for public comment on April 19, 2024. No comments were received.

As was discovered during review of CCR 109, this package had removed the name of NCARB's experience-based program. Additionally, staff identified that minimum granted credit for completion of the internship programs was stricken, which would have potentially increased delays in licensure. Both of these were added to modified language was drafted. The Board reviewed and approved the modified language at its June 6, 2024 meeting. A 15-day comment period was opened to review the modified language and ended June 26, 2024. No comments were received.

Staff submitted the final reg package to the Reg Unit on July 17, 2024 and was approved and sent to OAL on September 11, 2024.

Status: Awaiting OAL response to submitted package.

CCR Sections 121 (Form of Examinations; Reciprocity) and 124 (California Supplemental Examination). During a review of the Board's regulations, staff identified CCR title 16, division 2, article 3, section 121 (Form of Examinations; Reciprocity) as requiring updating. As currently written, the title of the regulation does not accurately represent the content, the content requires clarification to more concisely state what is required, and references to obsolete programs must be removed. As part of the modification to 16 CCR section 121, a cross-reference is made to 16 CCR section 124 (California Supplemental Examination). Because OAL will review that section when reviewing this rulemaking, Board staff reviewed that regulation and found it lacks a clear definition of what the CSE application requires. Therefore, language was added to clearly identify the fee and the information required for candidates to apply to take the CSE.

At its December 1, 2023 meeting, the Board approved the language and delegated the authority to the EO to adopt the regulation, provided no adverse comments were received during the public comment period, and to make minor technical or non-substantive changes, if needed. The regulatory package was submitted to DCA for review on January 5, 2024. The rulemaking file was submitted to OAL and was noticed for public comment on February 16, 2024. No comments were received. Staff submitted the final reg package to the Reg Unit on May 1, 2024 and was approved and sent to OAL on June 19, 2024.

Due to references to CCR 109 within this package, and the delay in approval for the CCR 109 package to modify language, this package was withdrawn from OAL review until the CCR 109 package was approved. This package has been resubmitted to OAL.

Status: Awaiting OAL response to submitted package.

CCR Section 116 (Eligibility for Examination). The proposed change will remove the five (5) year experience requirement to take the ARE, and remove the eight (8) year, Architectural Experience Program completion, and ARE completion requirement before candidates can take the CSE. Candidates who submit a complete application to the Board will be made eligible for testing upon approval of the application(s).

At its September 13, 2024 meeting, the Board approved the language and delegated the authority to the EO to adopt the regulation, provided no adverse comments were received during

the public comment period, and to make minor technical or non-substantive changes, if needed. The regulatory package was submitted to DCA for review on October 4, 2024.

Status: Under review by DCA who will then send to Agency. Upon Agency review, proposal will be sent to OAL for noticing.

CCR Section 120 (Re-Examination). The proposed change will repeal this section which currently conflicts with NCARB's examination scheduling and rescheduling, release of results, and passed division validity.

At its September 13, 2024 meeting, the Board approved the language and delegated the authority to the EO to adopt the regulation, provided no adverse comments were received during the public comment period, and to make minor technical or non-substantive changes, if needed. The regulatory package was submitted to Agency for review on October 8, 2024.

Status: Under review by Agency. Upon Agency review, proposal will be sent to OAL for noticing.

Landscape Architects

None

Licensing and Examination Program

Architects

Performance data for the Architect California Supplemental Examination (CSE) and Architect Registration Examination (ARE) 5.0 for California candidates during the first quarter of FY 2024/25 are presented in Tables A and B.

**Table A
Architect CSE Examinee Performance: July 1 – September 30, 2024**

Candidate Type	Pass	Rate	Fail	Rate	Total Examinees
Instate First-time	79	70%	34	30%	113
Instate Repeat	16	44%	20	56%	36
Reciprocity First-time	33	63%	19	37%	52
Reciprocity Repeat	8	47%	9	53%	17
Total	136	62%	82	38%	218

**Table B
California ARE 5.0 Examinee Performance by Division: July 1 – September 30, 2024**

ARE Division	Pass	Rate	Fail	Rate	Total Exams
Construction and Evaluation	120	52%	113	48%	233
Practice Management	136	43%	178	57%	314
Programming and Analysis	137	53%	123	47%	260
Project Development and Documentation	139	52%	128	48%	267
Project Management	132	54%	112	46%	244
Project Planning and Design	124	43%	166	57%	290

Table C
California and NCARB ARE 5.0 Performance Comparison
(Q1 FY 2024/25)

ARE Division	Q1 FY 24/25		
	CA Pass	Natl. Pass	▲%
Construction and Evaluation	52%	60%	-8%
Practice Management	43%	47%	-4%
Programming & Analysis	53%	59%	-6%
Project Development & Documentation	52%	53%	-1%
Project Management	54%	57%	-3%
Project Planning & Design	43%	46%	-3%

▲% is the difference in the California and national (NCARB) performance.

Landscape Architects

Performance data for the Landscape Architect California Supplemental Examination (CSE) and Landscape Architect Registration Examination (LARE) for California candidates during the first quarter of FY 2024/25 are presented in Tables D and E.

**Table D
Landscape Architect CSE Examinee Performance: July 1 – September 30, 2024**

Candidate Type	Pass	Rate	Fail	Rate	Total Examinees
First-time	21	78%	6	22%	27
Repeat	5	50%	5	50%	10
Total	26	70%	11	30%	37

**Table E
California LARE Examinee Performance by Section: July 1 – September 30, 2024**

LARE Section	Pass	Rate	Fail	Rate	Total Examinees
Inventory, Analysis, and Project Management	43	57%	33	43%	76
Planning and Design	41	58%	30	42%	71
Construction Documentation and Administration	27	73%	10	27%	37
Grading, Drainage, and Stormwater Management	17	53%	15	47%	32

Table F
California and CLARB LARE Performance Comparison
(Q1 FY 2024/25)

LARE Section	Q1 FY 24/25		
	CA Pass	Natl. Pass	▲%
Inventory, Analysis, and Project Management	57%	65%	-8%
Planning and Design	58%	60%	-2%
Construction Documentation and Administration	73%	74%	-1%
Grading, Drainage, and Stormwater Management	53%	53%	0%

▲% is the difference in the California and national (CLARB) performance.

Enforcement

Architects

The most common violations have stayed consistent over the past four years, and are as follows:

- Misuse of the term “Architect”
- Practice without a license/device
- Continuing Education Audit Incompliance
- Written contract violations
- Signature/Stamp on plans and unauthorized practice
- Negligence or Willful Misconduct

**Table G
Architects Complaints and Enforcement Actions**

Category	Current Quarter		Prior Quarter		FY 24 25
	Jul.	Sep. 2024	Apr.	Jun. 2024	
Complaints					
Received	35		101		373
Opened	35		108		381
Closed	78		103		392
Average Days to Close	196		154		170
Pending	155		161		155
Citations					
Issued	33		46		125
Final	38		34		107
Continuing Education Citations					
Issued	28		32		28
Final	27		23		27
Discipline					
Pending Attorney General	2		1		2
Final	1		1		3

Landscape Architects

**Table H
Landscape Architects Complaints and Enforcement Actions**

Category	Current Quarter		Prior Quarter		FY 24 25
	Jul.	Sep. 2024	Apr.	Jun. 2024	
Complaints					
Received	7		1		7
Opened (Reopened)	3		1		3
Closed	2		3		2
Average Days to Close	157		123		157
Pending	7		10		7
Citations					
Issued	1		1		1
Final	0		2		0
Discipline					
Pending Attorney General	0		0		0
Final	1		0		1

LATC’s most common violations mirror the Board’s with the exception of continuing education, signature/stamp on plans, unauthorized practice, and negligence or willful misconduct. LATC does not typically see egregious violations and more commonly receives complaints regarding the Rules of Professional Conduct and the standards of practice within the profession.

The most common violations within the practice of landscape architecture have stayed consistent over the past four years, and are as follows:

- Misuse of the term “landscape architect”
- Practice without a license
- Written contract violations
- Rules of Professional Conduct violations

Enforcement Actions

Architects

Citations

Summaries are pending approval and will be provided separately.

Administrative Actions

JERRY HAYES DOHN (Indio) – Effective July 8, 2024, Jerry H. Dohn’s architect license number C-21996 was revoked. However, the revocation was stayed, his license was suspended for 30 days, and he was placed on probation for five years, with specific terms and conditions. The action was the result of a Stipulated Settlement and Disciplinary Order, which was adopted by the Board.

On February 22, 2024, an Accusation was filed against Dohn for alleged violations of Business and Professions Code sections 5536.22(a)(1), (4), (6), (7), and (8) (Written Contract Requirements), 5578 (Practicing in Violation of the Act), 5582 (Aiding Unlawful Practice), 5582.1(a) and (b) (Signing Other’s Plans or Instruments; Permitting Misuse of Name), 5584 (Willful Misconduct), and California Code of Regulations, title 16, sections 150 (Willful Misconduct), 151 (Aiding and Abetting), and 160 (Rules of Professional Conduct) subsection (g)(1) (Informed Consent).

The Accusation alleged that on or about June 23, 2021, Mr. S.A. (Client) hired South West Concepts, Inc. (SWC, see Nieto citation), and their staff architect Dohn to review and stamp plans created by unlicensed designer Hundred Mile House (HMH). The plans were for the conversion of an existing warehouse building located in Cathedral City, California, into a cannabis cultivation plant. Dohn and SWC entered a contract with the Client, entitled “Proposal for Architectural Services,” in which Dohn agreed to review, stamp, and sign plans for \$5,000. The contract was missing required elements, and contained conflicting language that stated both that the Client would be responsible for plan check correction costs as well as stating that “Corrections as requested at plan check shall be completed at no additional costs to the owners.”

Dohn stamped and signed HMH’s plans dated June 1, 2021, which bore the HMH logo on the title block. Dohn had no affiliation with HMH when he stamped and signed the plans, which were not prepared under his responsible control or under his immediate and responsible direction.

On or about October 4, 2021, SWC submitted the plans to Cathedral City, and on October 5, 2021, billed the Client \$5,520; \$520 more than the contract total. The original \$5,000 was for “plan review and professional stamps by staff architect [Dohn]”, and the additional \$520 was billed without obtaining the consent of the client in writing, for “plan revisions as needed.” The Client paid \$5,520 to SWC on or about October 12, 2021.

On or about October 21, 2021, SWC received a second round of plan check corrections from Cathedral City. On or about November 16, 2021, SWC emailed the Client stating that the remaining corrections were excessive, and the project had turned into “another problem project created by others that I really want no part of.” On or about November 21, 2021, the Client emailed SWC requesting an estimate for corrections and a timeframe. SWC replied that it would take two to three months “if I decide that I want to complete the corrections.” SWC further stated that “We did not design the project, so we need to learn the project thoroughly,” and estimated that plan check corrections would cost an additional \$30,000 to \$40,000.

The Client disputed this additional cost, stating that SWC and Dohn had never finished the plans, refused to complete the plan check corrections, and had not fulfilled their contractual obligations. SWC responded that the scope of work included in the contract “indicates that the service is for plan review and stamping. It does not indicate that corrections are included.” SWC did not provide a refund to the Client.

Dohn entered into a contract to review, stamp, and sign plans for \$5,000. However, when Cathedral City returned the project with plan check corrections that needed addressing, Dohn and SWC claimed that corrections were not in the contract scope. Dohn refused to complete the plan check corrections stating that they were not his responsibility, and SWC charged the Client \$520 more than the contract price. Dohn failed to exercise responsible control over or complete the plans he had stamped, did not complete corrections sufficient to assist the Client in obtaining a permit, and failed to provide the contractually required services.

Dohn entered into a stipulated settlement, and the Board adopted the proposed Disciplinary Order, which became effective on July 8, 2024.

Landscape Architects

Summaries are pending approval and will be provided separately.

AGENDA ITEM K: REVIEW OF FUTURE COMMITTEE MEETING DATES

The Committee will discuss possible meeting dates for 2025. A schedule of planned meetings and events for 2024 are provided to the Committee.

<u>Date</u>	<u>Event</u>	<u>Location</u>
Meeting #1	LATC Meeting	TBD
Meeting #2	LATC	TBD
September 15-20	CLARB Annual Meeting	Lexington, KY
Meeting #3	LATC Meeting	TBD
Meeting #4	LATC Meeting	TBD

AGENDA ITEM N: STRATEGIC PLANNING SESSION

At this meeting, the Committee is scheduled to update its Strategic Plan, which will be facilitated by the Department of Consumer Affairs' Strategic Organization, Leadership, and Individual Development staff. LATC's most recent Strategic Plan was developed for 2022-2024.

Attachments

1. 2024 Environmental Scan
2. LATC Strategic Plan Objectives Handout



DEPARTMENT OF CONSUMER AFFAIRS

CALIFORNIA ARCHITECTS BOARD

LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

Public Protection through Examination, Licensure, and Regulation

2024 Environmental Scan

*Prepared by
SOLID Planning Solutions
for the Landscape Architects Technical Committee*



CALIFORNIA DEPARTMENT OF
CONSUMER
AFFAIRS

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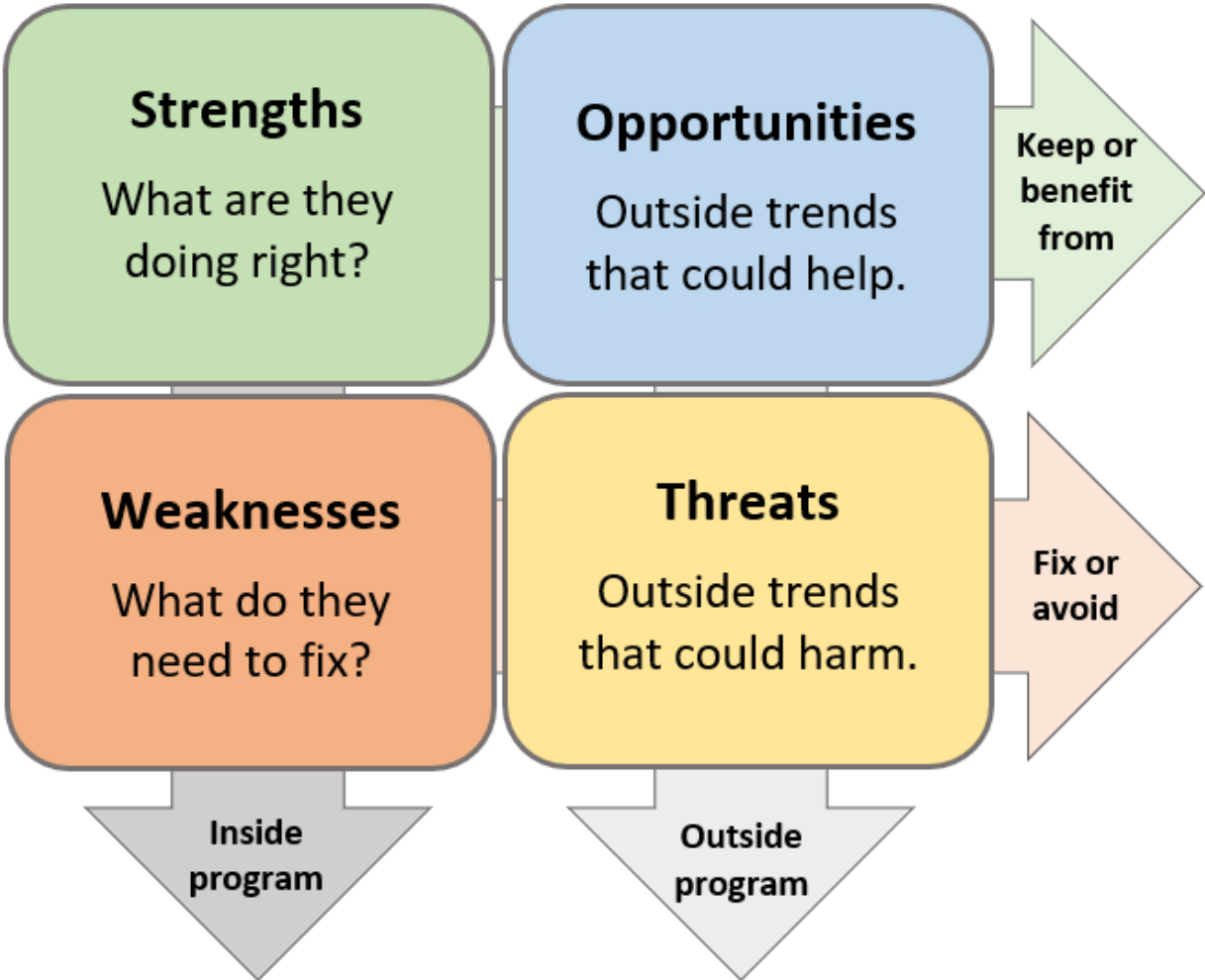
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Introduction

One of the first steps in developing a strategic plan is to conduct a scan and analysis of the internal and external environment in which an organization operates. This analysis allows the organization to look at the factors that can impact its success. This report is a summary of the environmental scan recently conducted by SOLID Planning (SOLID) for the Landscape Architects Technical Committee (LATC) in the months of August and September 2024.

The purpose of this environmental scan is to provide a better understanding of external and internal stakeholder thoughts about LATC's performance and environment. SOLID followed the SWOT Analysis (strengths, weaknesses, opportunities, and threats) method to solicit feedback from stakeholders, where strengths and weaknesses refer to LATC's internal environment and opportunities and threats refer to LATC's external environment.



Diversity, Equity, and Inclusion in the Strategic Planning Process

Governor Gavin Newsom, through [Executive Order \(N-16-22\)](#), strengthened the State's commitment to a "California For All" by directing state agencies and departments to take additional actions to embed equity analysis and considerations into their policies and practices, including but not limited to, the strategic planning process.

At the Department of Consumer Affairs (DCA), we are driven by our consumer protection mission and common goal to support our employees and the people and communities across California. As part of advancing the Governor's Executive Order, DCA's strategic planning process reflects our commitment to diversity, equity, and inclusion (DEI), incorporating inclusive public engagement and enhanced data collection and analysis.

DCA DEI Mission Statement: *To Advance a Diverse, Equitable, and Inclusive California Department of Consumer Affairs for All.*

Diversity: *The inherent and acquired qualities, characteristics, and experiences that make us unique as individuals and the groups to which we belong.*

Equity: *Creating pathways to equal outcomes.*

Inclusion: *A practice to maintain a positive environment where all individuals feel recognized, understood, and valued.*

Consider DEI impacts of policy decisions when reviewing the feedback from the environmental scan and when developing strategic objectives.

Feedback

Feedback was solicited from external stakeholders, committee members, and LATC leadership and staff regarding LATC's internal strengths and weaknesses as they relate to its goal areas (listed below) and external opportunities and threats as they relate to the profession and environment in which LATC operates.

1. Regulation and Enforcement
2. Licensing and Professional Qualifications
3. Public and Professional Outreach
4. Organizational Effectiveness

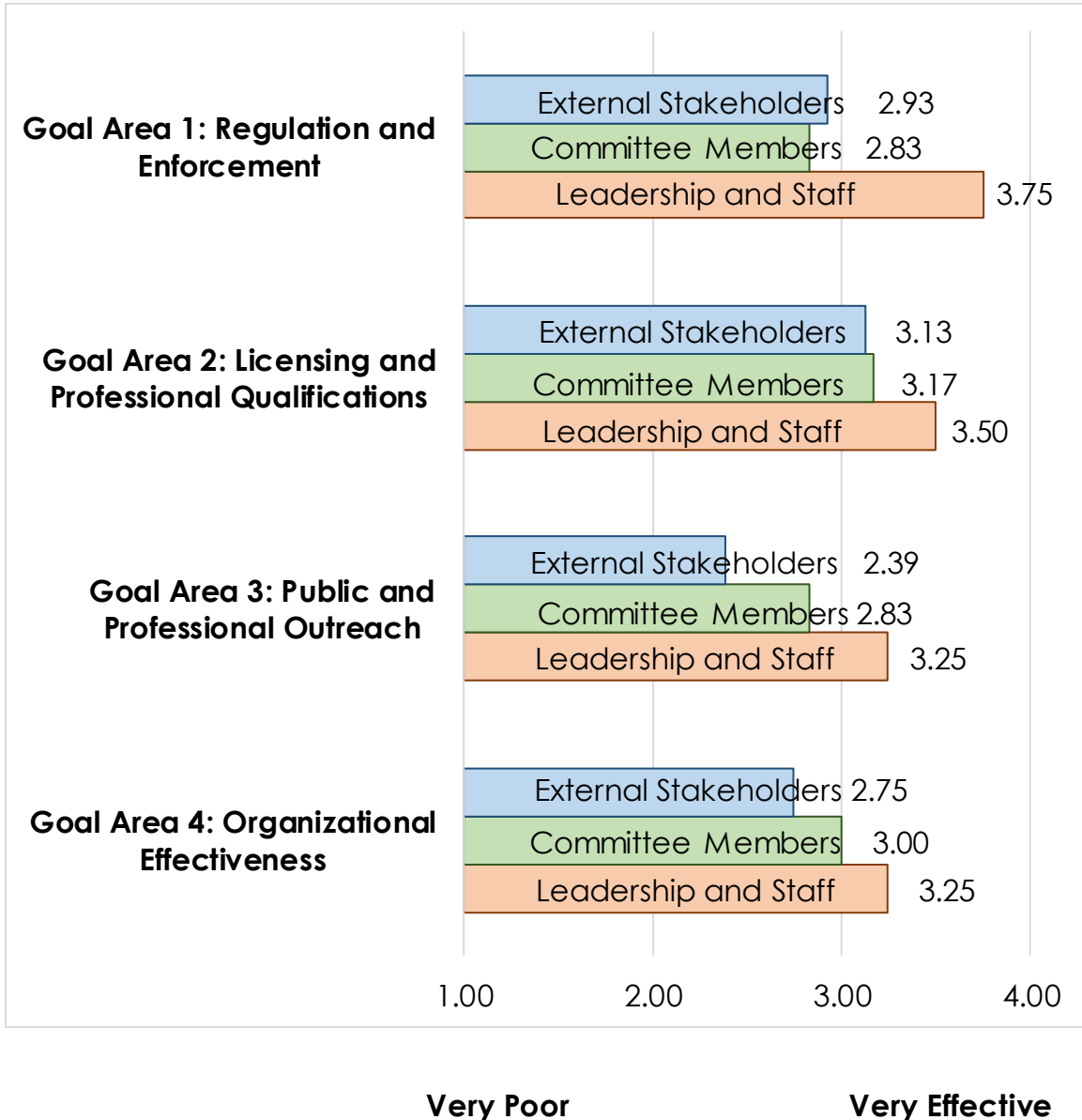
This document summarizes trends, including areas where stakeholder groups agree and disagree, while providing insight to assist LATC in developing objectives for the upcoming strategic plan.

At the strategic planning session, LATC leadership and LATC members will discuss and evaluate this information as a group to help create the objectives that LATC will focus on during its next strategic plan period.

If you have any questions about this report, please contact Trisha St.Clair with SOLID Planning at Trisha.Stclair@dca.ca.gov.

Overall Effectiveness

External stakeholders (external stakeholders include such groups as licensees, related occupations, consumers, government agencies, professional associations, and schools), committee members, and leadership and staff rated LATC's strategic goal areas on a scale of 1 (very poor) to 4 (very effective). The chart below displays the average ratings, with full details contained in the report.



Goal Area 1: Regulation and Enforcement

Protect consumers through effective regulation and enforcement of laws, codes, and standards affecting the practice of landscape architecture.

Effectiveness Rating

Rating	External Stakeholders	Committee Members	Leadership and Staff
Very Effective	18%	0%	75%
Effective	61%	83%	25%
Poor	17%	17%	0%
Very Poor	4%	0%	0%
Total %	100%	100%	100%
Total Responses	228	6	4

Summary of Regulation and Enforcement Strengths

1. External stakeholders state LATC maintains standards in the landscape architecture profession by setting requirements for licensure and regulating licensees.
2. External stakeholders appreciate that LATC communicates changes and updates to regulations.
3. External stakeholders say LATC protects the health, safety, and welfare of consumers by monitoring concerns and requiring licensure for landscape architecture projects.
4. External stakeholders and one committee member list oversight as a strength, saying LATC oversees the practice of landscape architecture and provides discipline when needed.
5. External stakeholders and a committee member describe LATC as responsive, saying it responds to reported violations and requests for information.

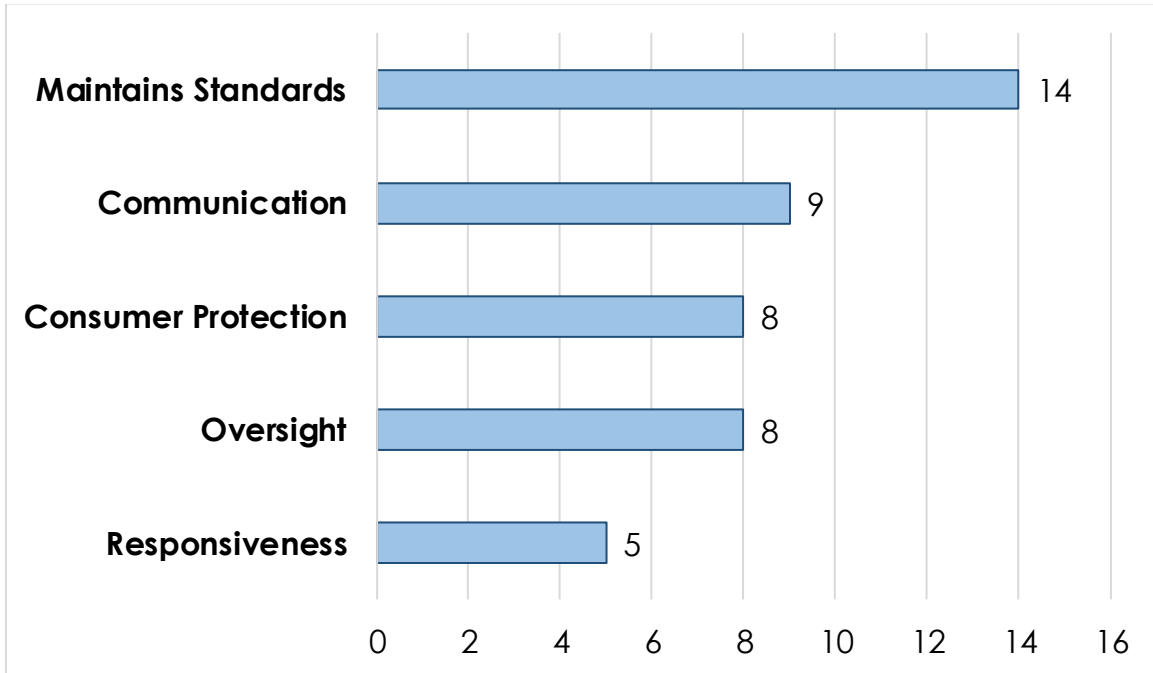
Summary of Regulation and Enforcement Weaknesses

1. External stakeholders, a committee member, and LATC leadership and staff express concern over the large number of unlicensed individuals working as landscape architects and would like to see more enforcement around this issue.
2. External stakeholders say LATC can improve its communication in many ways, such as:
 - a. Communicating its activities to licensees.
 - b. Clarifying the penalties for violations.
 - c. Communicating current practices in the profession.
 - d. Sending out a newsletter on a regular basis.
 - e. Posting enforcement actions on the website.
3. External stakeholders and LATC leadership and staff see a need for LATC to educate the public about what landscape architects do and how they differ from landscape designers.
4. External stakeholders and a committee member suggest LATC support licensees by:
 - a. Discussing common areas of violation so they can avoid them.
 - b. Communicating to public and private sectors the professional skills and experience that landscape architects offer.
 - c. Addressing the ability of other professions, such as engineers and architects, to sign off on plans.
5. External stakeholders and a committee member report that there seems to be a lack of enforcement by LATC.

Trends in Regulation and Enforcement Strengths

External Stakeholder Comment Trends – Strengths

The chart below lists the top trends along with the corresponding number of comments for feedback provided by external stakeholders.



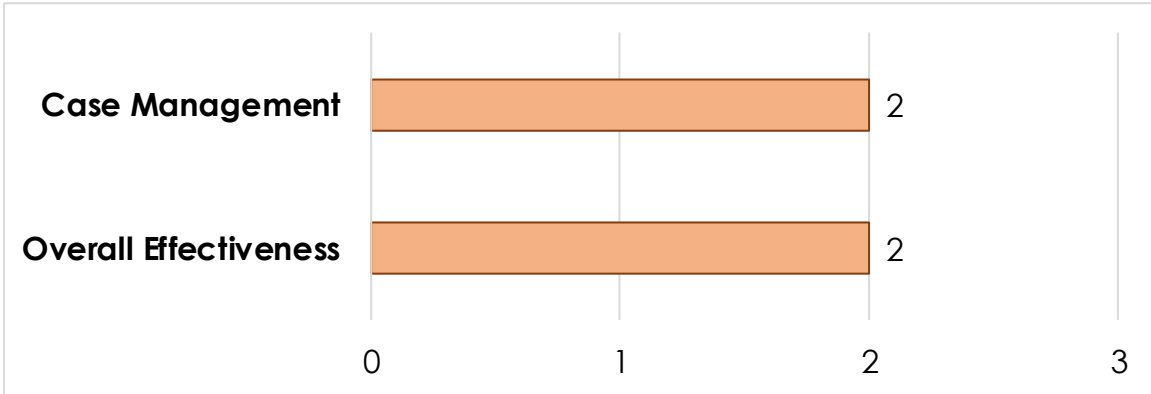
Committee Member Comment Trends - Strengths

The list below displays terms that summarize comments provided by committee members.

- Collaboration
- Complaint Process
- Follow Through
- Guidance
- Outreach
- Oversight
- Responsiveness

Leadership and Staff Comment Trends – Strengths

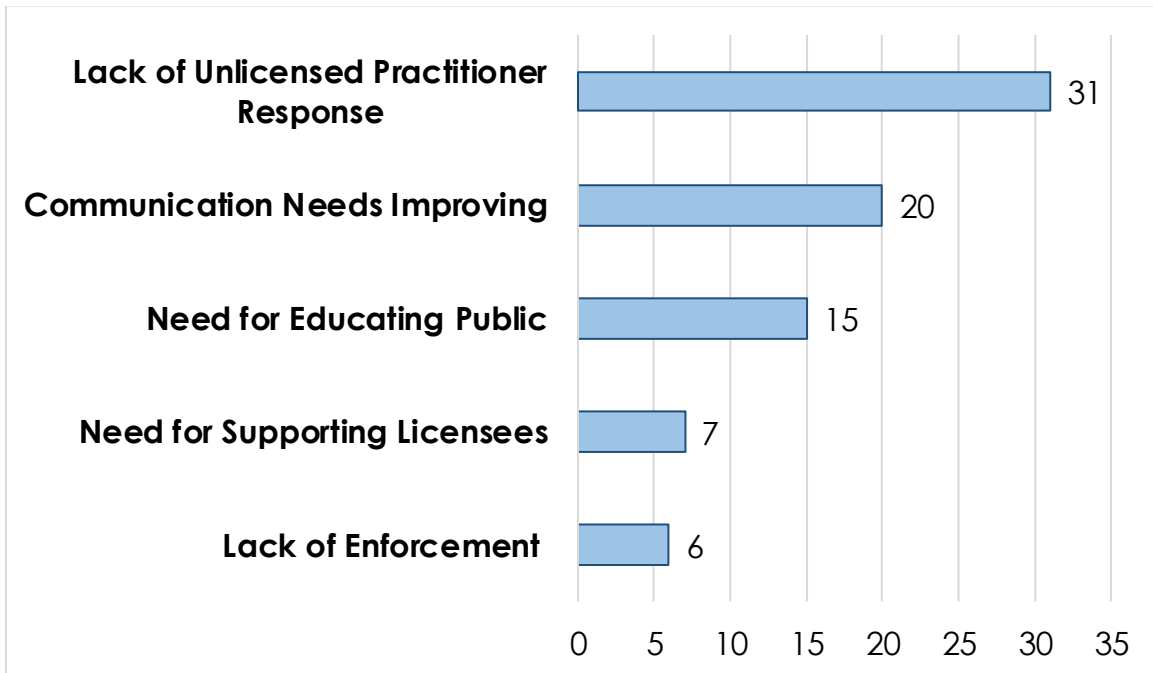
The chart below display terms that summarize comments provided by leadership and staff.



Trends in Regulation and Enforcement Weaknesses

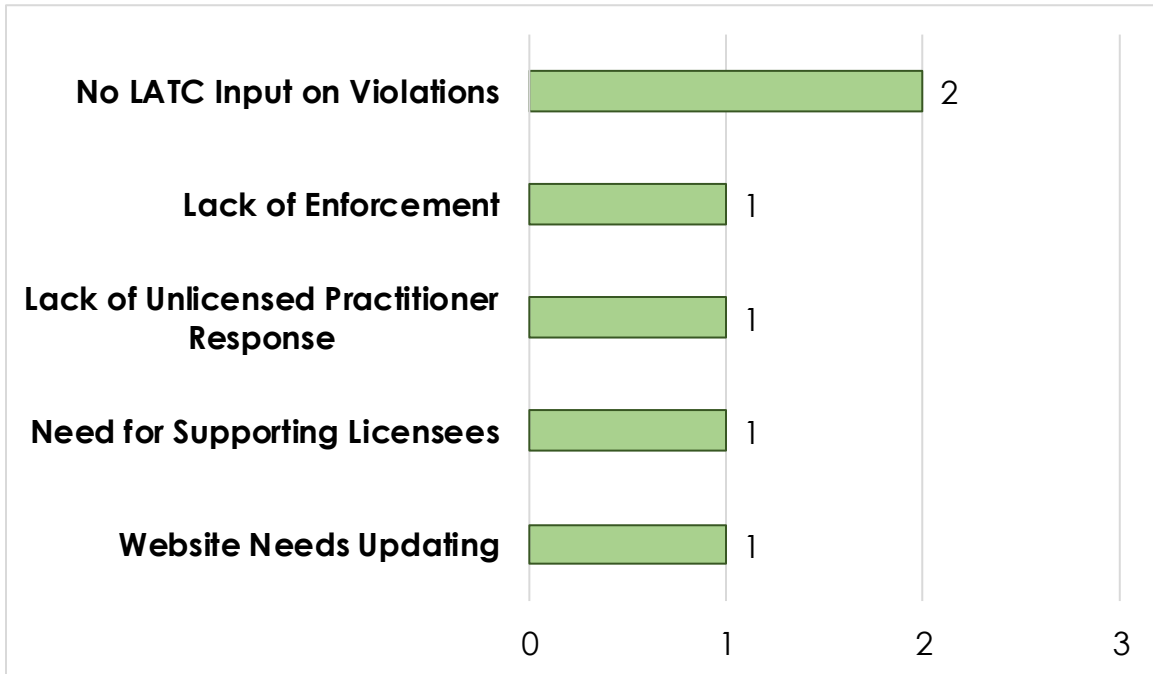
External Stakeholder Comment Trends – Weaknesses

The chart below lists the top trends along with the corresponding number of comments based upon feedback provided by external stakeholders.



Committee Member Comment Trends – Weaknesses

The chart below displays terms that summarize comments provided by committee members.



Leadership and Staff Comment Trends – Weaknesses

The list below displays terms that summarize comments provided by LATC leadership and staff.

- Cross-Training Needed
- Lack of Unlicensed Practitioner Response
- Need to Collaborate with the California Architects Board (CAB)
- Need to Educate the Public

Goal Area 2: Licensing and Professional Qualifications

Ensure the professional qualifications of those practicing landscape architecture by setting and maintaining requirements for education, experience, and examinations.

Effectiveness Rating

Rating	External Stakeholders	Committee Members	Leadership and Staff
Very Effective	26%	33%	50%
Effective	63%	50%	50%
Poor	9%	17%	0%
Very Poor	2%	0%	0%
Total %	100%	100%	100%
Total Responses	289	6	4

Summary of Licensing and Professional Qualifications Strengths

1. External stakeholders and a committee member see testing for licensure as a strength because:
 - a. The exams validate the education landscape architects must obtain.
 - b. The exams are managed well.
 - c. The exams help ensure the competency of the examinees.
 - d. The exam topics are challenging and well-rounded.
 - e. The exams are rigorous and thorough.
2. External stakeholders and a committee member view the requirements to become a landscape architect as a strength, because they ensure candidates have the proper qualifications.
3. External stakeholders and LATC leadership and staff say LATC maintains standards by requiring licensure.
4. External stakeholders appreciate the clear licensing process and the ease of license renewal.

5. External stakeholders say LATC sends clear and timely notices regarding their renewals.
6. External stakeholders and LATC leadership and staff list accessibility as a strength, saying staff are available to answer questions and help resolve issues, and the website is easy to navigate.

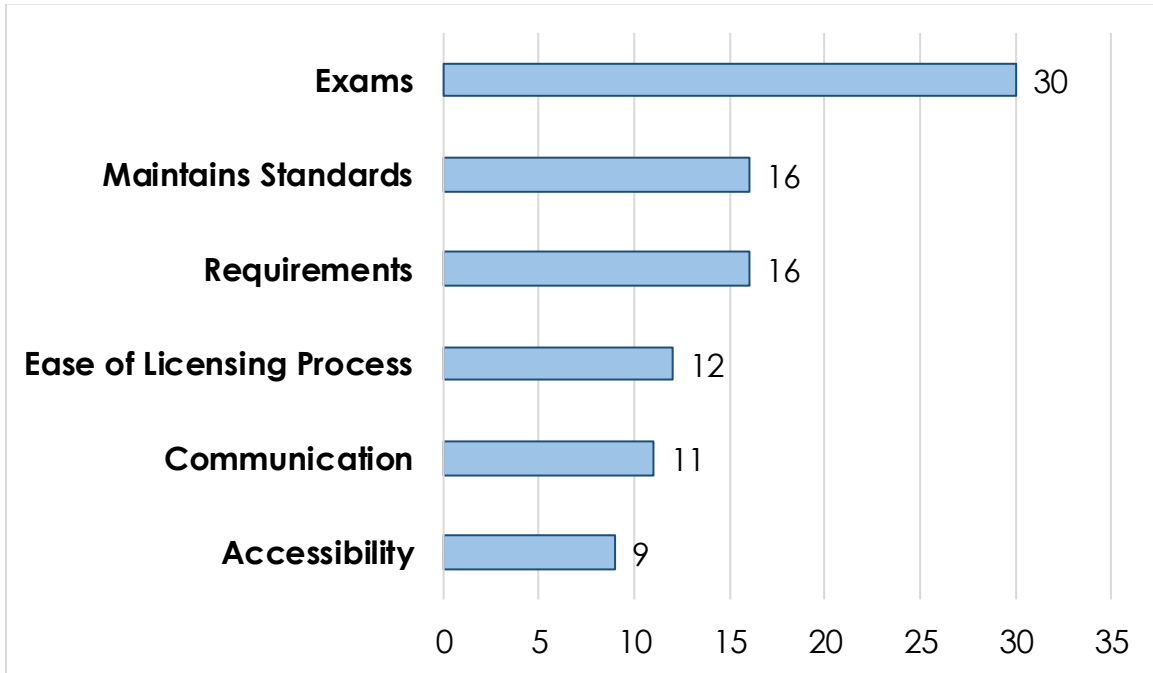
Summary of Licensing and Professional Qualifications Weaknesses

1. External stakeholders state the lack of a continuing education (CE) requirement for licensure is a weakness, saying having one would strengthen the profession.
2. External stakeholders and a committee member say the licensing fee increase is a weakness.
3. External stakeholders and committee members state the licensing process can be improved by clarifying the requirements and making it easier to navigate.
4. External stakeholders say the exam topics need improvement, such as:
 - a. Having the California Supplemental Exam (CSE) cover California water mandates and calculations.
 - b. Requiring knowledge of sustainable practices, resource management, and invasive plant species.
 - c. Moving away from automobile centric urban planning.
 - d. Removing the emphasis on rules and regulations.
 - e. Testing design abilities better.
5. External stakeholders say LATC can improve its communication by:
 - a. Keeping licensees aware of state license issues from year to year.
 - b. Improving its use of social media.
 - c. Seeking feedback from licensees regarding changes to the licensure exams and the profession.
 - d. Providing more clarity around a candidate's eligibility for the exams.
6. External stakeholders have mixed feelings about requirements, with some saying more requirements are needed to ensure licensees are qualified and others saying there are too many requirements.

Trends in Licensing and Professional Qualifications Strengths

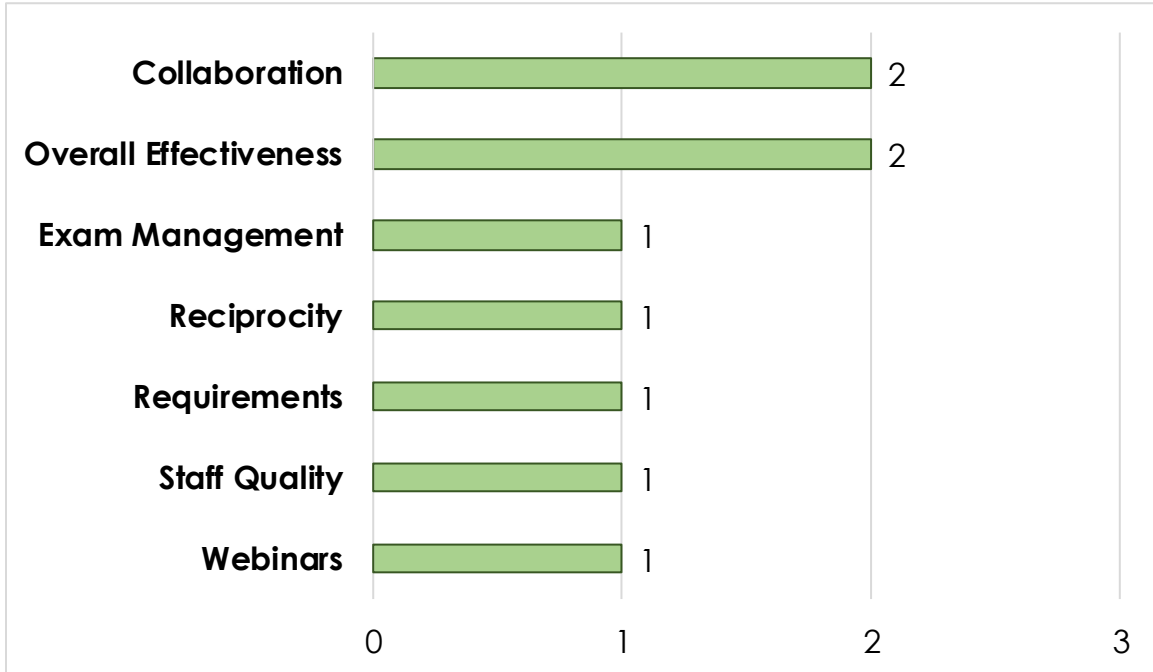
External Stakeholder Comment Trends – Strengths

The chart below lists the top trends along with the corresponding number of comments for feedback provided by external stakeholders.



Committee Member Comment Trends – Strengths

The chart below displays terms that summarize comments provided by committee members.



Leadership and Staff Comment Trends - Strengths

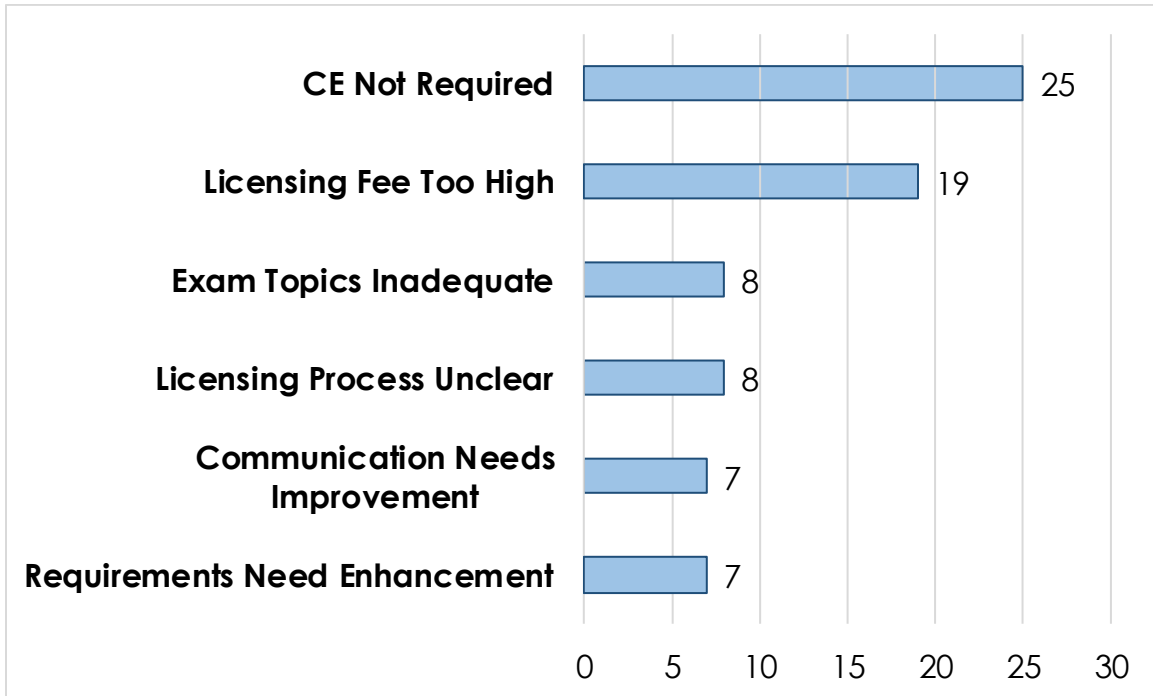
The list below displays terms that summarize comments provided by LATC leadership and staff.

- Assisting Candidates
- Maintaining Standards
- Pathways to Licensure
- Timeliness

Trends in Licensing and Professional Qualifications Weaknesses

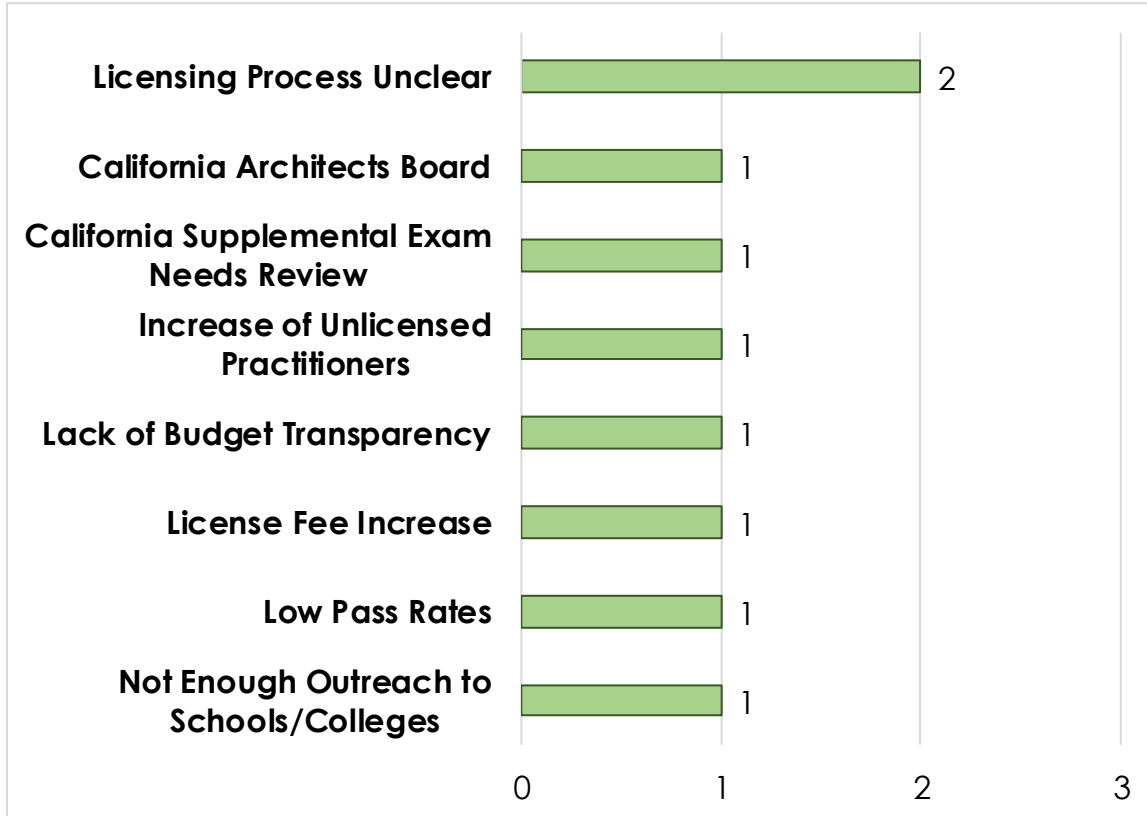
External Stakeholder Comment Trends – Weaknesses

The chart below lists the top trends along with the corresponding number of comments based upon feedback provided by external stakeholders.



Committee Member Comment Trends – Weaknesses

The chart below displays terms that summarize comments provided by committee members.



Leadership and Staff Comment Trends - Weaknesses

The list below displays terms that summarize comments provided by leadership and staff.

- Need for Cross-Training

Goal Area 3: Public and Professional Outreach

Increase public and professional awareness of LATC's mission, vision, values, and services.

Effectiveness Rating

Rating	External Stakeholders	Committee Members	Leadership and Staff
Very Effective	7%	17%	25%
Effective	38%	67%	75%
Poor	42%	0%	0%
Very Poor	13%	16%	0%
Total %	100%	100%	100%
Total Responses	235	6	4

Summary of Public and Professional Outreach Strengths

1. External stakeholders say the LATC website offers a lot of helpful information.
2. A committee member and LATC staff and leadership say LATC conducts outreach at landscape architect programs and colleges, helping students know how to get licensed and what to expect.
3. External stakeholders and a committee member say LATC offers good publications, such as one that tells the public what services landscape architects can provide.
4. Committee members and LATC leadership and staff say LATC is effective in its use of social media.
5. External stakeholders express appreciation for the environmental scan survey and encourage LATC to conduct more surveys.

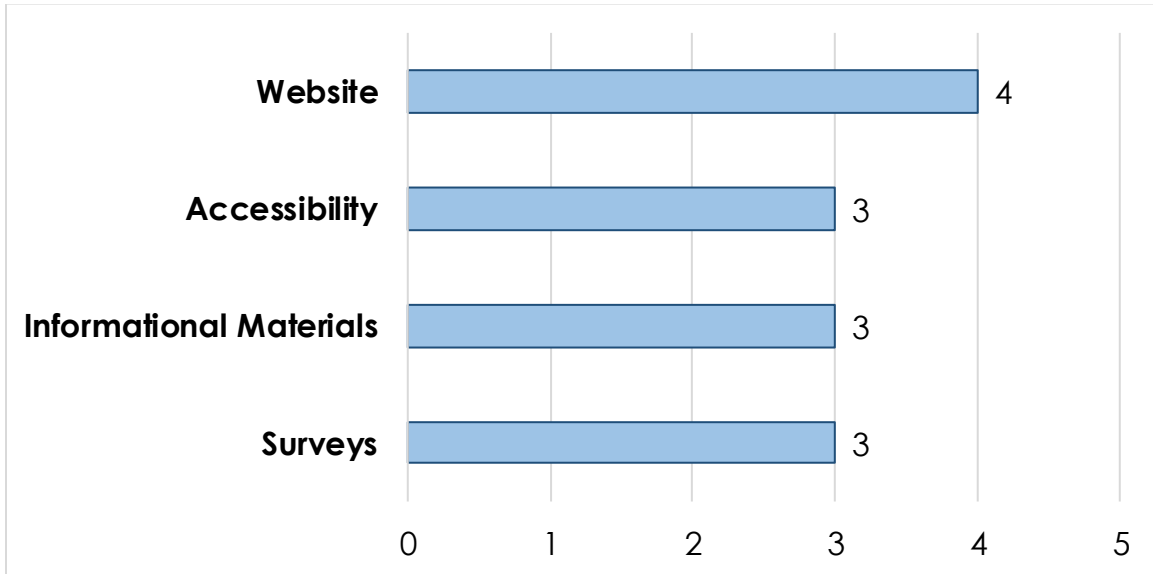
Summary of Public and Professional Outreach Weaknesses

1. Many external stakeholders say they are not aware LATC does any outreach, while other stakeholders, a committee member, and LATC leadership and staff recommend LATC increase its outreach.
2. External stakeholders would like LATC to increase its communication with licensees regarding what LATC is working on and anything impacting the profession.
3. External stakeholders state LATC needs to educate the public about its roles and services while also explaining the value of the profession.
4. External stakeholders want LATC to promote landscape architecture to:
 - a. Improve the public's perception of the profession.
 - b. Educate about all the specialties offered by landscape architects.
 - c. Encourage students to pursue landscape architecture as a career.
 - d. Improve the interaction of people with nature.

Trends in Public and Professional Outreach Strengths

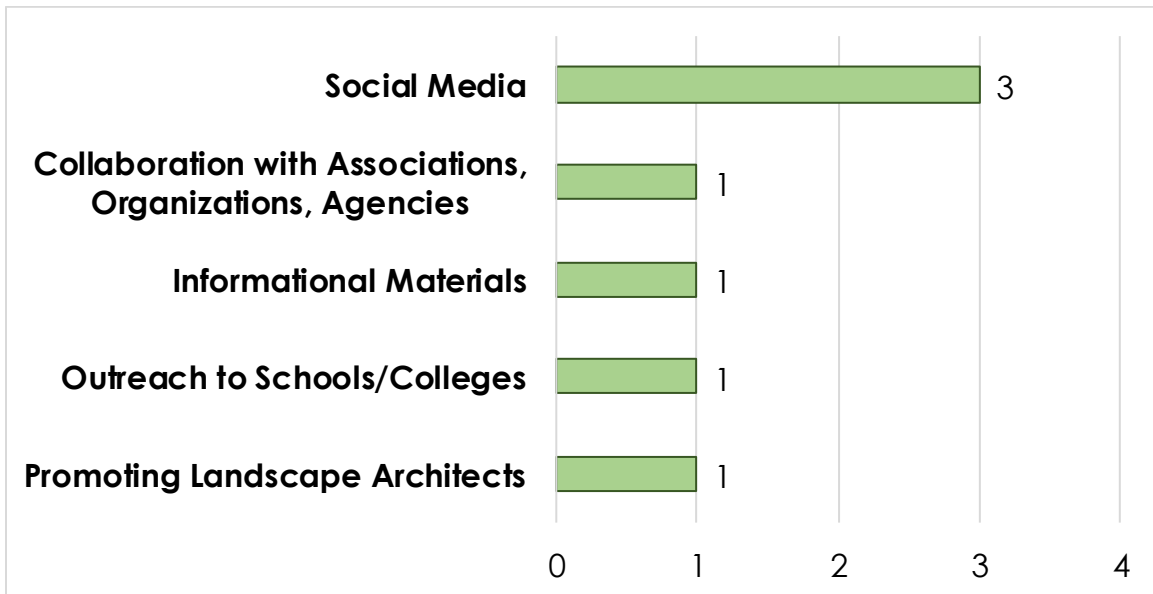
External Stakeholder Comment Trends – Strengths

The chart below lists the top trends along with the corresponding number of comments for feedback provided by external stakeholders.



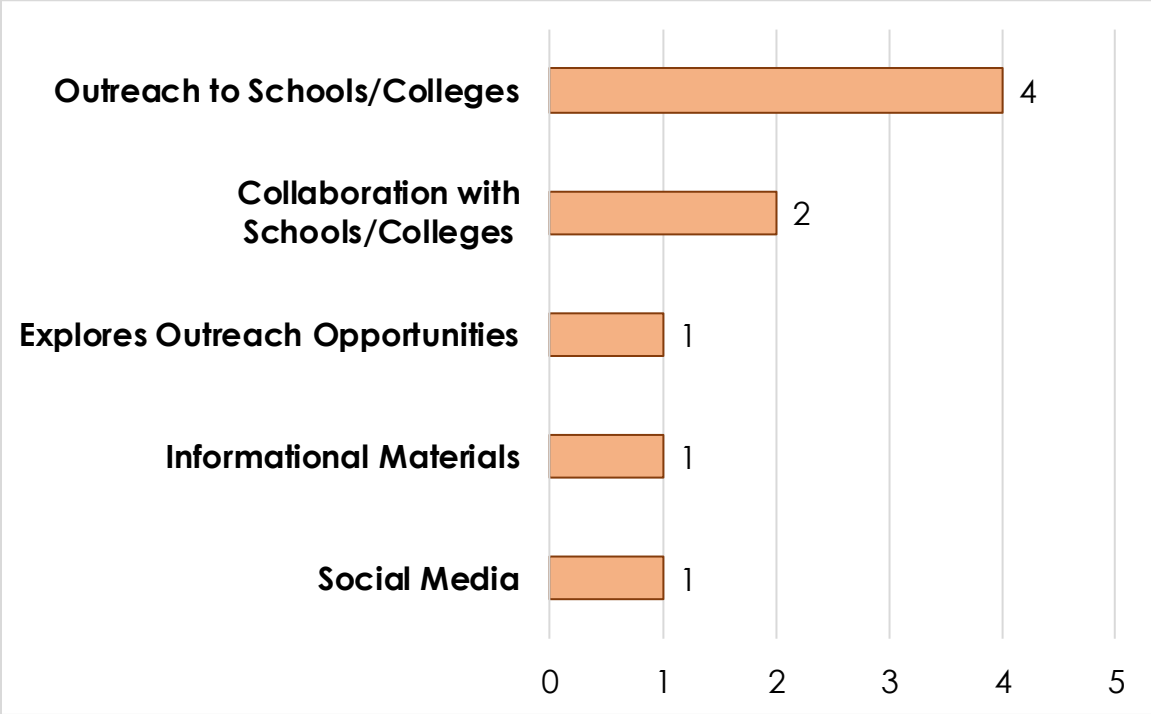
Committee Member Comment Trends – Strengths

The chart below displays terms that summarize comments provided by committee members.



Leadership and Staff Comment Trends - Strengths

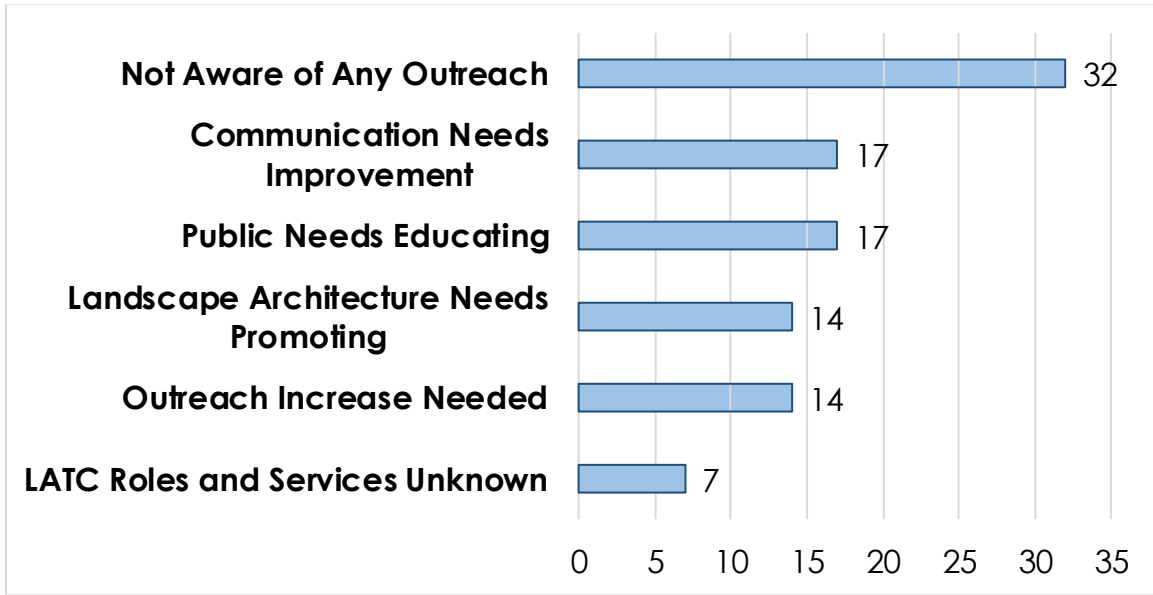
The chart below displays terms that summarize comments provided by leadership and staff.



Trends in Public and Professional Weaknesses

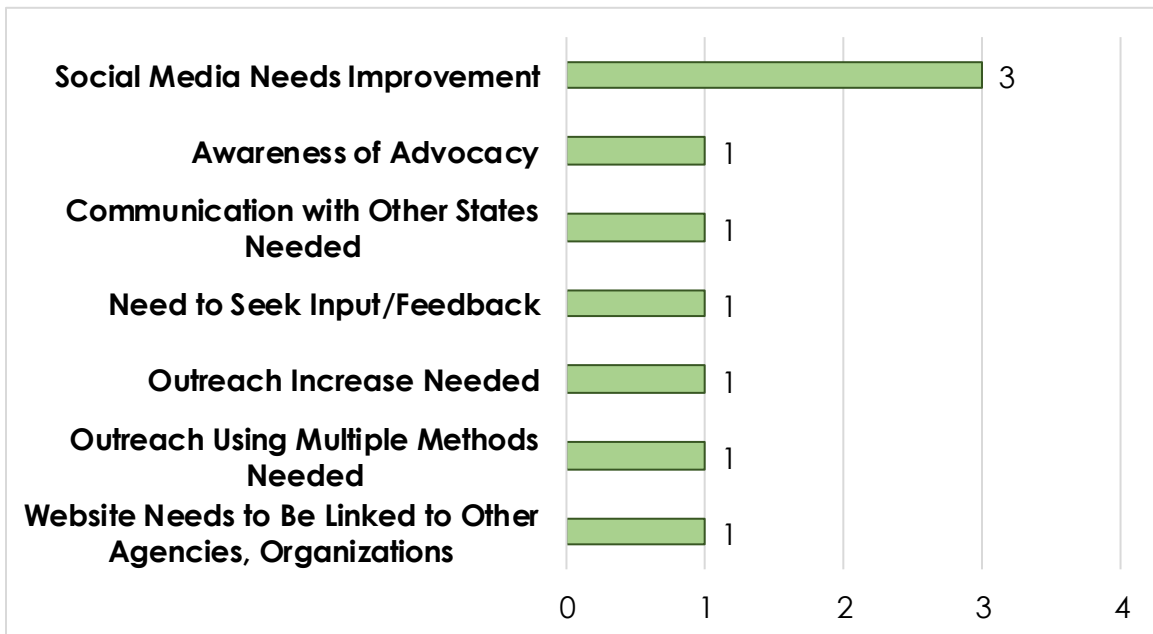
External Stakeholder Comment Trends – Weaknesses

The chart below lists the top trends along with the corresponding number of comments based upon feedback provided by external stakeholders.



Committee Member Comment Trends – Weaknesses

The chart below displays terms that summarize comments provided by committee members.



Leadership and Staff Comment Trends - Weaknesses

The list below displays terms that summarize comments provided by LATC leadership and staff.

- Forums Could be Hosted
- Need More Outreach to Schools/Colleges
- Outreach Increase Needed
- Seminars/Webinars Could be Hosted

Goal Area 4: Organizational Effectiveness

Provide accessible and responsive quality services to consumers and licensees.

Effectiveness Rating

Rating	External Stakeholders	Committee Members	Leadership and Staff
Very Effective	9%	20%	25%
Effective	65%	60%	75%
Poor	19%	20%	0%
Very Poor	7%	0%	0%
Total %	100%	100%	100%
Total Responses	163	5	4

Summary of Organizational Effectiveness Strengths

1. External stakeholders and leadership and staff describe LATC employees as accessible, saying they can be reached by phone and email.
2. External stakeholders say LATC is quick to respond to any inquiries or requests.
3. External stakeholders state LATC is organized, while a committee member says LATC runs its meetings well.
4. External stakeholders and leadership and staff say LATC communicates well.
5. External stakeholders and a committee member describe LATC as effective overall.

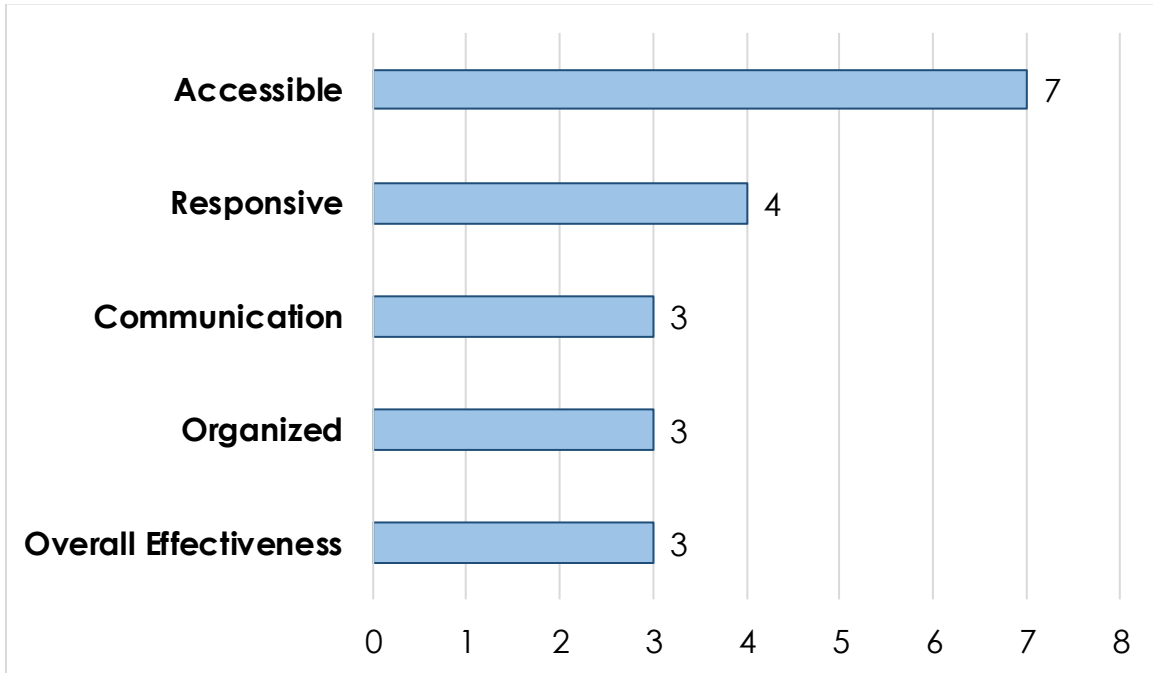
Summary of Organizational Effectiveness Weaknesses

1. External stakeholders would like more communication regarding changes in the profession and regulations, while committee members would like more communication in general.
2. External stakeholders and committee members say LATC can improve its budget management, pointing to the recent need for doubling the license fee.
3. Committee members say LATC needs to fill staff vacancies.
4. External stakeholders state LATC needs to explain its role and the services it provides to licensees.

Trends in Organizational Effectiveness Strengths

External Stakeholder Comment Trends – Strengths

The chart below lists the top trends along with the corresponding number of comments for feedback provided by external stakeholders.



Committee Member Comment Trends – Strengths

The list below displays terms that summarize comments provided by committee members.

- Meetings Run Efficiently
- Overall Effectiveness

Leadership and Staff Comment Trends - Strengths

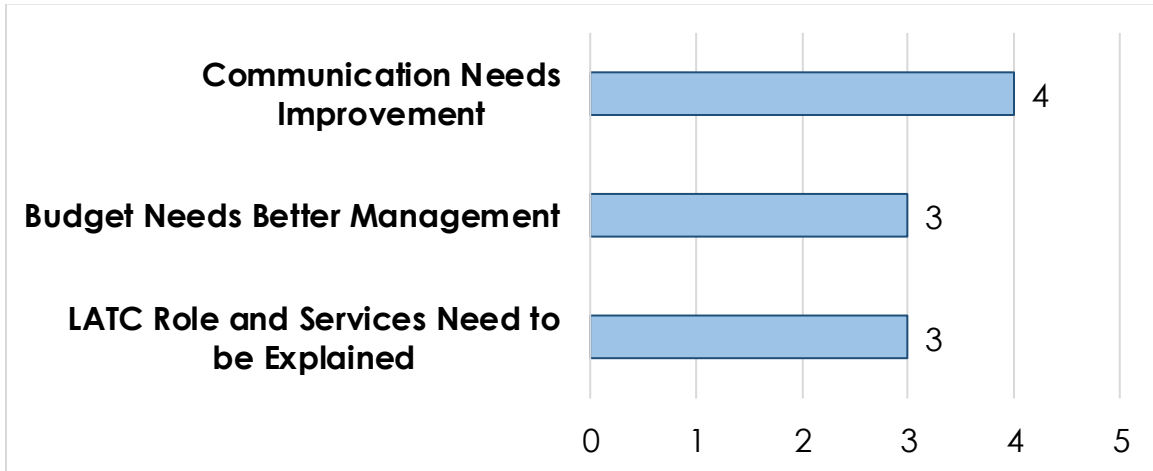
The list below displays terms that summarize comments provided by LATC leadership and staff.

- Accessible
- Committed
- Communication
- Processing Times
- Services Committee Members Well
- Staff Knowledge/Experience

Trends in Organizational Effectiveness Weaknesses

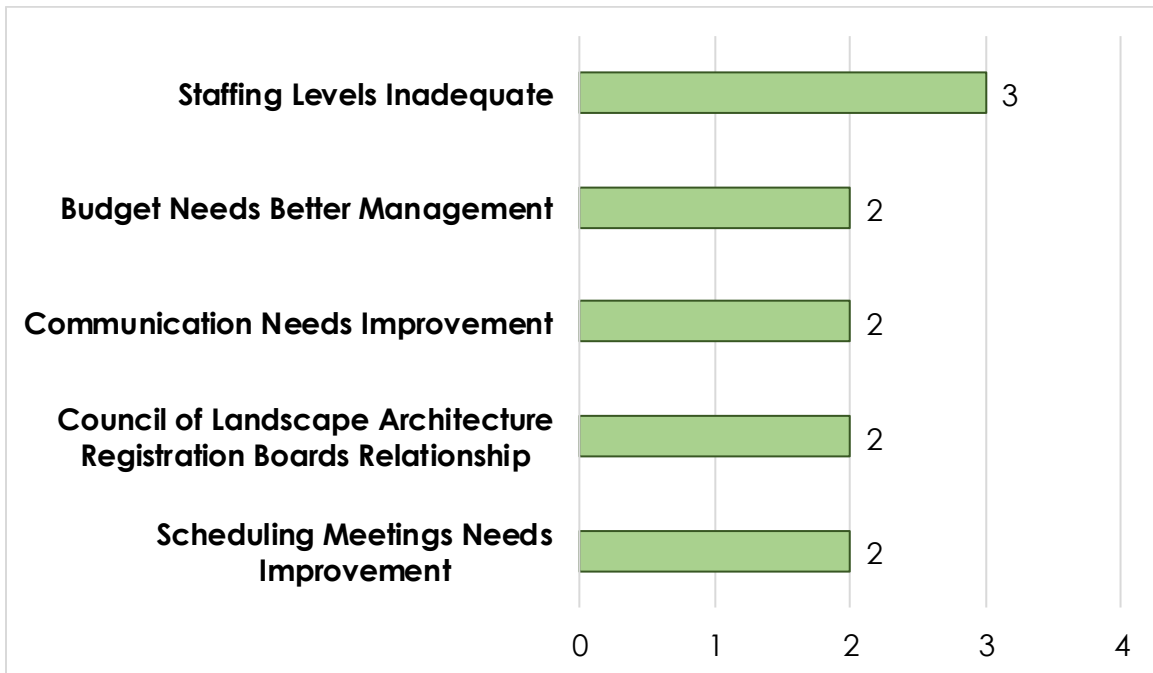
External Stakeholder Comment Trends – Weaknesses

The chart below lists the top trends along with the corresponding number of comments based upon feedback provided by external stakeholders.



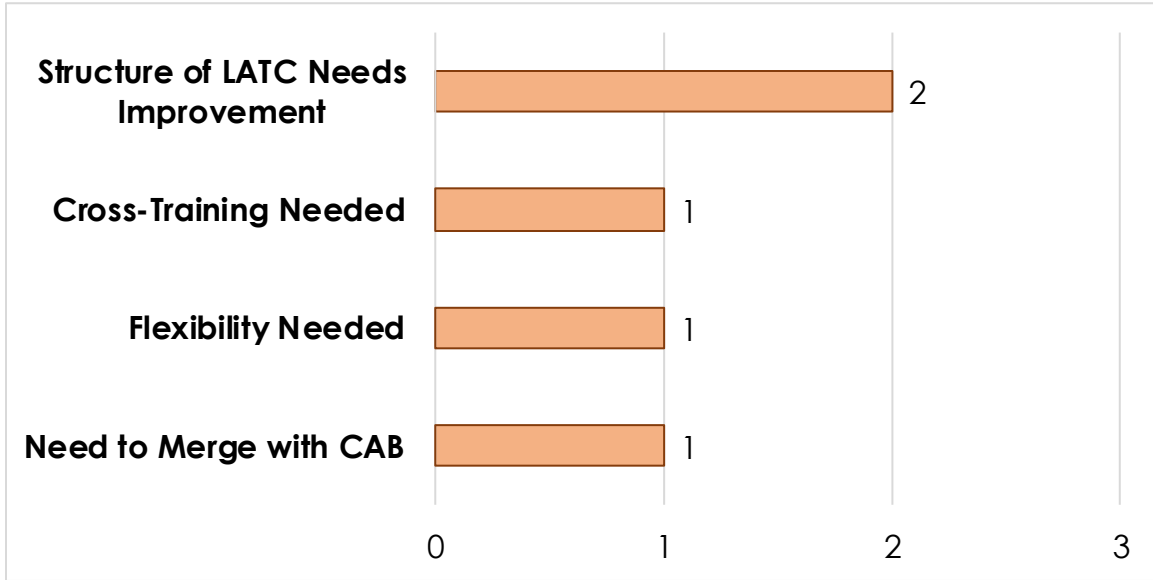
Committee Member Comment Trends – Weaknesses

The chart below displays terms that summarize comments provided by committee members.



Leadership and Staff Comment Trends - Weaknesses

The chart below displays terms that summarize comments provided by leadership and staff.



Opportunities and Threats Summary

There are many factors that may impact the future direction of the profession. These could be opportunities LATC may want to capitalize on or threats it needs to mitigate or prepare for.

Stakeholders were asked to list potential opportunities and threats in the LATC's external environment that they felt could impact the profession and LATC's regulatory role. The following are common responses that LATC might reference when creating its strategic plan.

Summary of Opportunities

1. External stakeholders, committee members, and leadership and staff view artificial intelligence (AI) and the use of technology as an opportunity:
 - a. To use larger data sets related to design and development.
 - b. To study the impact of AI on the Landscape Architecture profession.
 - c. To offer training in AI so licensees use it effectively.
 - d. To have more information and alternatives available.
 - e. To come up with estimates for projects.
 - f. To digitize and make searchable nursery inventories.
2. External stakeholders and a committee member see climate change as an opportunity because:
 - a. Landscape architects can help diminish the health impact of climate change through design.
 - b. Landscape architects can promote climate change awareness.
 - c. Landscape architects can promote drought-tolerant plants and use landscaping products with lower carbon footprints.
3. External stakeholders view water management as an opportunity to:
 - a. Understand greywater systems.
 - b. Create more water efficient designs.
 - c. Promote water conservation technology and practice in California.
 - d. Use drought tolerant plants and irrigation systems.
4. External stakeholders see an opportunity to reduce fire hazards through:
 - a. Plant material selections.
 - b. Brush management.
 - c. Using land and natural systems as buffers.
5. External stakeholders view concern for the environment as an opportunity to:
 - a. Educate clients about the benefits of conservation.
 - b. Build sustainable landscapes.
 - c. Lead as experts in climate action, sustainability, and equitable design.

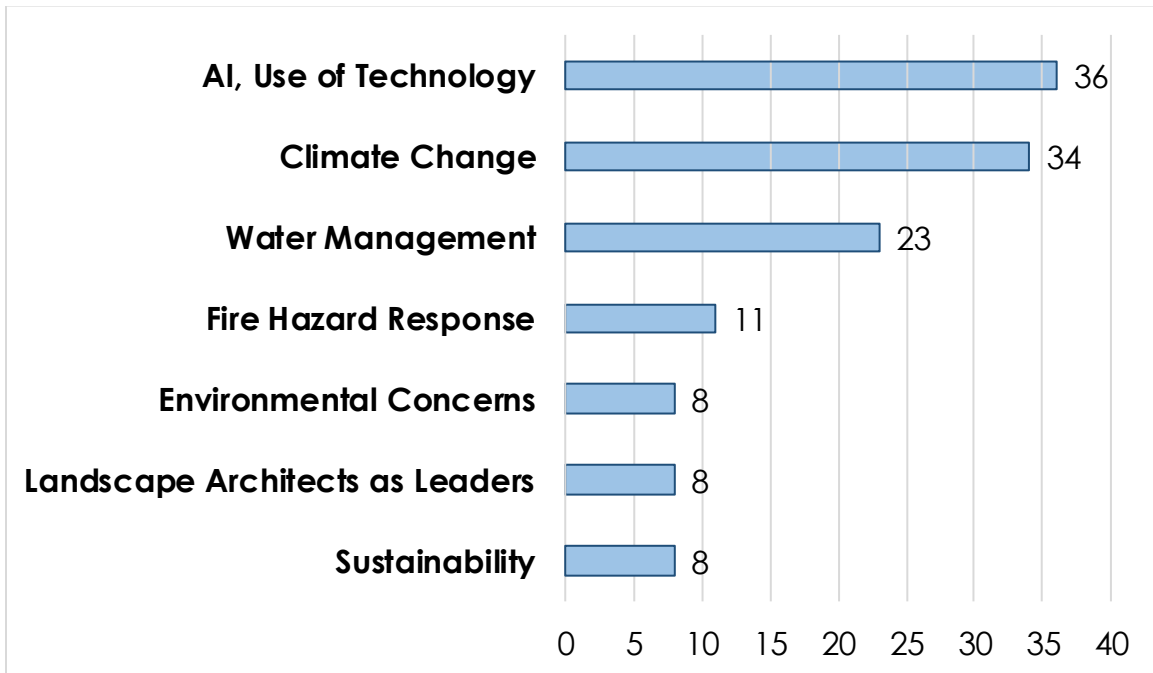
Summary of Threats

1. External stakeholders and a committee member view AI as a threat because:
 - a. Unlicensed individuals can use AI to work as a landscape architect.
 - b. AI could make some professional practices obsolete.
 - c. AI tools could be used incorrectly in a way that harms the environment and consumers.
 - d. AI could be used to generate design and construction documents, diminishing the profession.
2. External stakeholders see deregulation efforts as a threat that could weaken the profession or eliminate licensure.
3. External stakeholders see competition from unlicensed practitioners and the apparent lack of enforcement against them as a threat to the profession.
4. External stakeholders list climate change as a threat because:
 - a. Climate change affects planting zones.
 - b. Resistance to planting for climate change can cause heat islands, ground water evaporation, and psychological depression.
 - c. Fast responses to climate change may bypass better, long-range solutions.
5. External stakeholders describe regulations as a threat because:
 - a. They greatly slow down plan checks, causing clients to limit landscape and amenities on new design projects.
 - b. Environmental regulations are not strong enough.
 - c. Wildfire regulations impact plant selection and the landscape architect's ability to lead on climate-appropriate design and biodiversity.
 - d. Municipalities are passing laws that conflict with the Practice Act.
 - e. Wildfire prevention regulations combined with tightening insurance requirements often conflict with other regulations.

Opportunity Trends

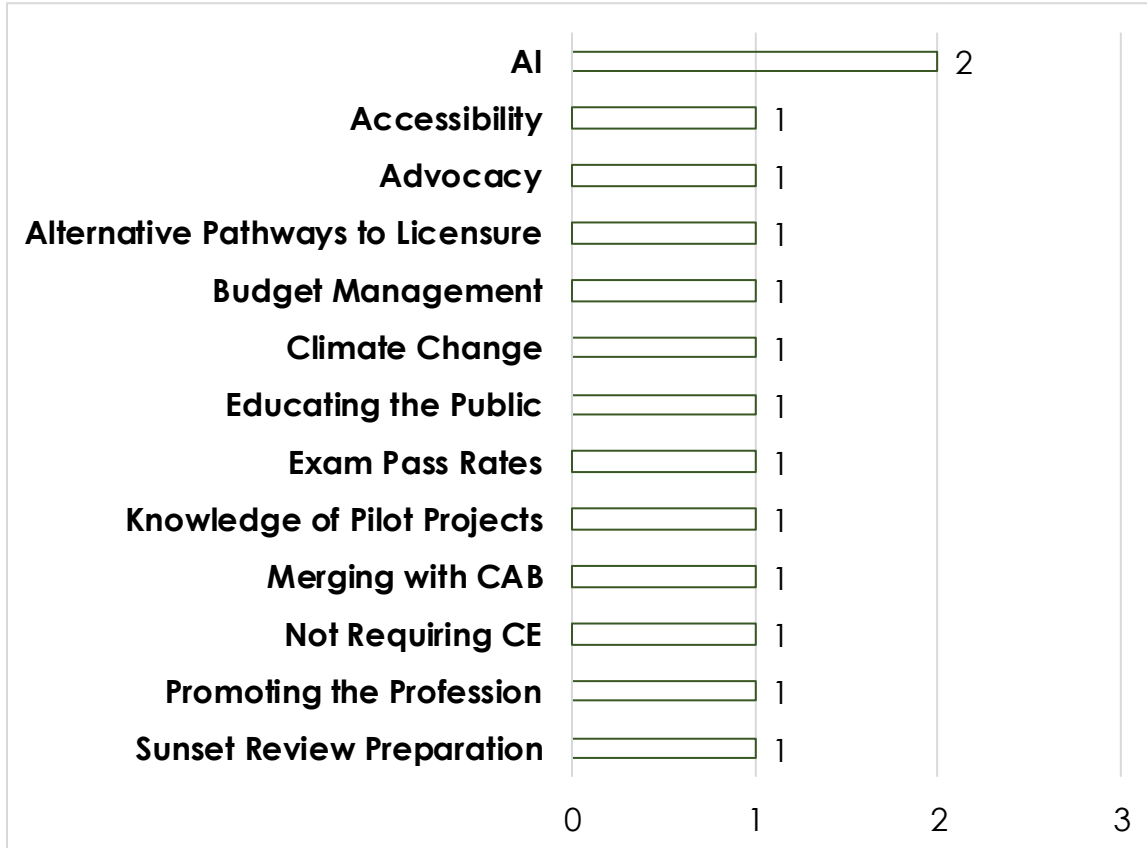
External Stakeholder Comment Trends – Opportunities

The chart below lists the top trends along with the corresponding number of comments for feedback provided by stakeholders.



Committee Member Comment Trends – Opportunities

The chart below displays terms that summarize comments provided by committee members.



Leadership and Staff Comment Trends – Opportunities

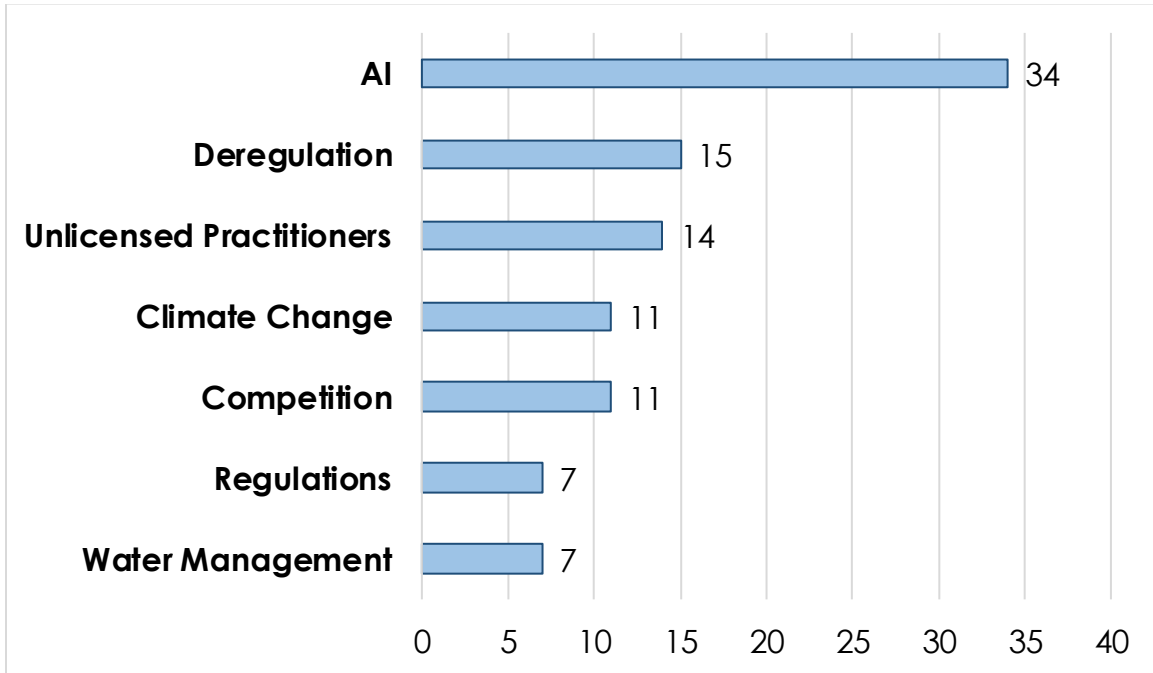
The bullet points below display terms that summarize comments provided by leadership and staff.

- AI
- Language Accessibility
- Merging with CAB
- Sunset Review Preparation

Threat Trends

External Stakeholder Comment Trends – Threats

The chart below lists the top trends along with the corresponding number of comments for feedback provided by stakeholders.



Committee Member Comment Trends – Threats

The bullet points below display terms that summarize comments provided by committee members.

- AI
- Attending Events, Conferences
- Merging with CAB
- Outreach Needs Increase
- Reactive Leadership

Leadership and Staff Comment Trends – Threats

The bullet points below display terms that summarize comments provided by leadership and staff.

- Budget Cuts
- Interior Designers
- Professional Standards Reduced

Diversity, Equity, and Inclusion

Specific questions have been incorporated into the environmental scan surveys to gather demographic data and for strategic planning participants to consider DEI impacts of policy decisions such as regulatory, statutory, and continuing education requirements, when developing strategic objectives. Consider:

- Who will benefit from or be burdened by the particular decision or proposal?
- Are there needs that may be different for demographic or geographic groups?
- Once implemented, how will the Board measure effect on impacted populations?
- What data/metrics will be used to evaluate the impacts?

Summary of Gaining Different Perspectives

Survey question: What are ways LATC can gain different perspectives about ideas and priorities related to its activities?

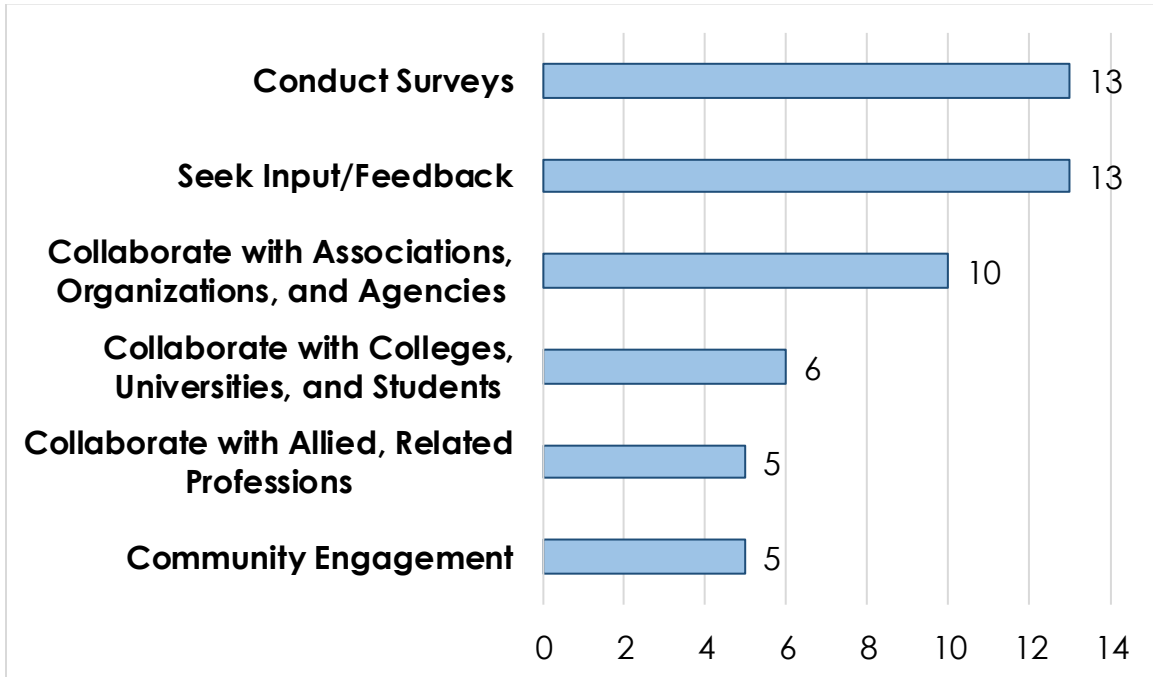
1. External stakeholders, a committee member, and LATC leadership and staff recommend LATC seek input and feedback from:
 - a. The general public
 - b. People in parks
 - c. Cities
 - d. Developers
 - e. Homeowners
 - f. Different work environments
 - g. Educators
 - h. Past licensees
 - i. New licensees
 - j. Students
2. External stakeholders suggest LATC conduct more surveys to gain different perspectives.

3. External stakeholders recommend LATC collaborate with associations, organizations, and agencies, such as:
 - a. The American Society of Landscape Architects (ASLA)
 - b. The Urban Land Institute (ULI)
 - c. The Council of Landscape Architectural Registration Boards (CLARB)
 - d. Existing organizations that represent different community-based organizations
 - e. DEI organizations
4. External stakeholders and LATC leadership and staff suggest LATC collaborate with colleges, universities, and students to gain different perspectives.
5. External stakeholders suggest LATC collaborate with related, allied professions to build mutual support.
6. External stakeholders and a committee member recommend LATC engage with the community more, such as by being more involved in public projects.

Trends in Gaining Different Perspectives

External Stakeholder Comment Trends

The chart below lists the top trends along with the corresponding number of comments for feedback provided by external stakeholders.



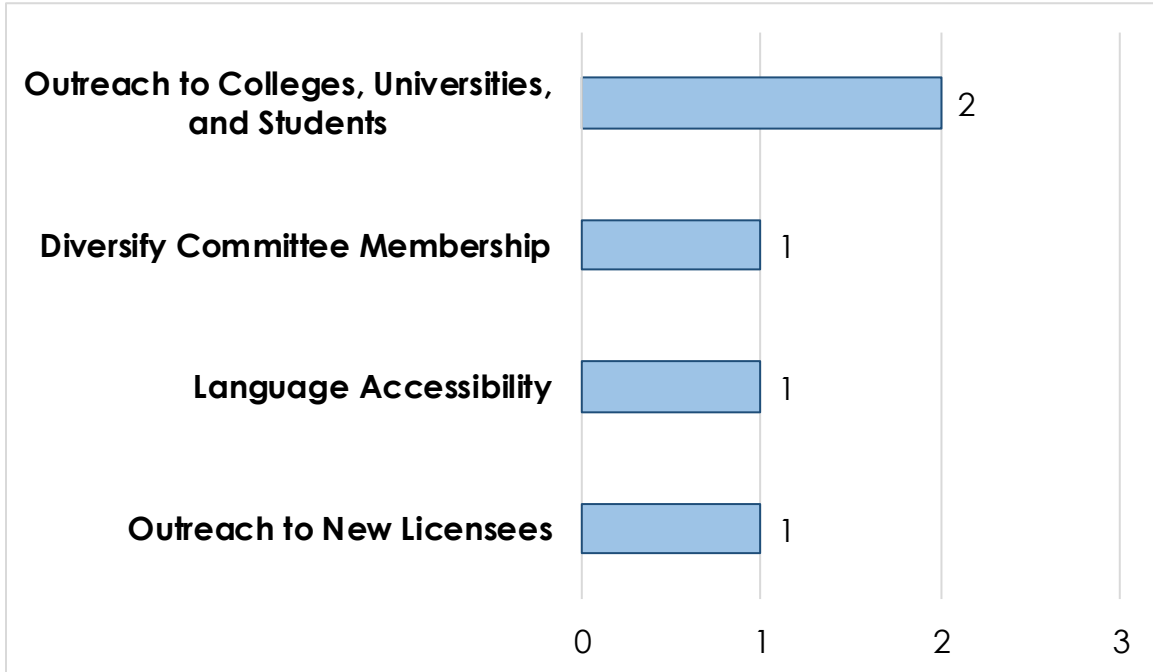
Committee Member Comment Trends

The list below displays terms that summarize comments along with the corresponding number of comments for feedback provided by committee members.

- Collaborate with Associations, Organizations, and Agencies
- Community Engagement
- Diversifying Committee Membership
- Educating the Public
- Focus Groups
- Meetings at Different Locations
- Outreach in General
- Building Relationships
- Seeking Input/Feedback
- Social Media

Leadership and Staff Comment Trends

The chart below displays terms that summarize comments provided by leadership and staff.



Summary of Unnecessary Requirements or Barriers to Licensure

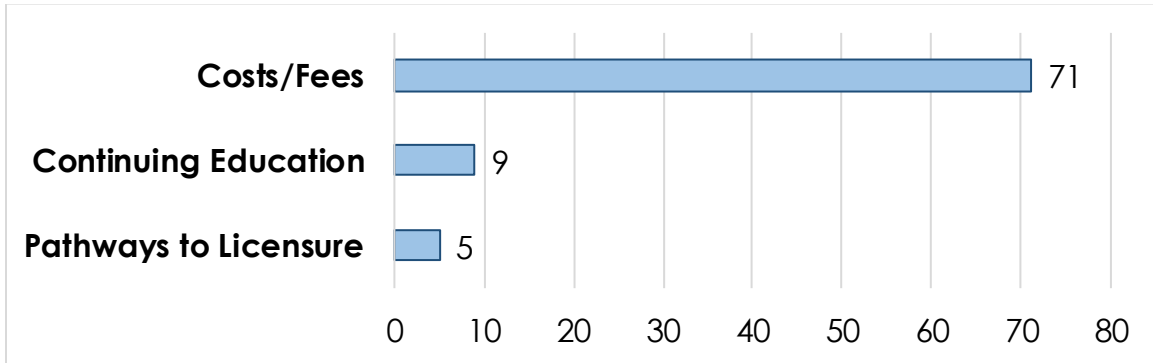
Survey question: Are there unnecessary requirements or barriers to licensure (e.g., education, experience, examination, continuing education, cost of licensure, processing time)?

1. External stakeholders say the costs of the examinations, licensure, and insurance are too high.
2. Despite the fact that LATC does not require continuing education for its licensees, several external stakeholders listed continuing education as a barrier to licensure.
3. External stakeholders suggest that expanding alternative pathways to licensure would lower barriers to licensure.
4. Committee members and LATC leadership and staff feel there are no barriers to licensure.

Trends in Unnecessary Requirements or Barriers to Licensure

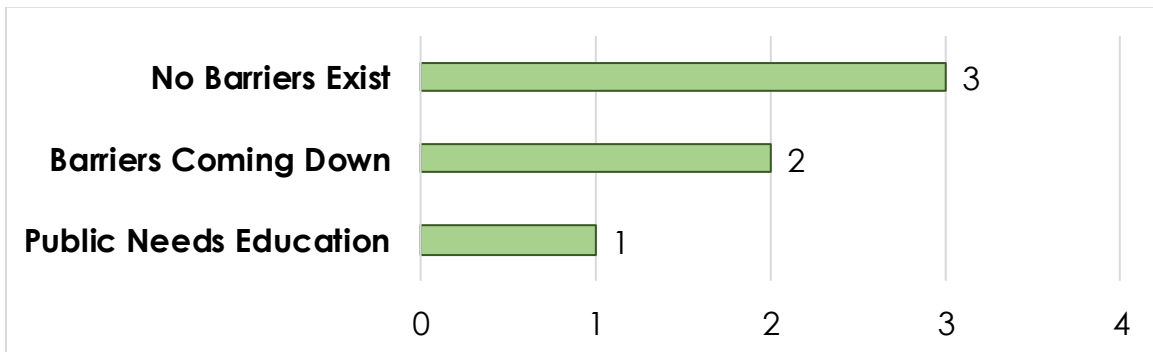
External Stakeholder Comment Trends

The chart below lists the top trends along with the corresponding number of comments for feedback provided by external stakeholders.



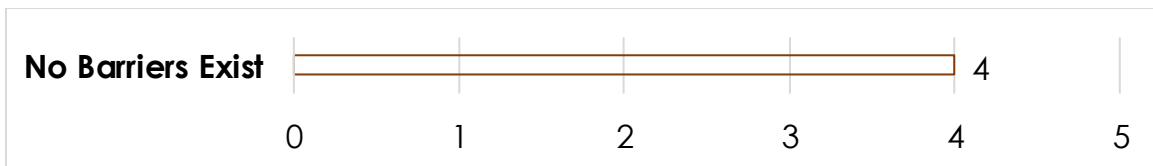
Committee Member Comment Trends

The chart below displays the top trends along with the corresponding number of comments provided by committee members.



Leadership and Staff Comment Trends

The chart below displays the top trends along with the corresponding number of comments provided by leadership and staff.



Summary of Ways to Increase Outreach and Connection to All California Communities

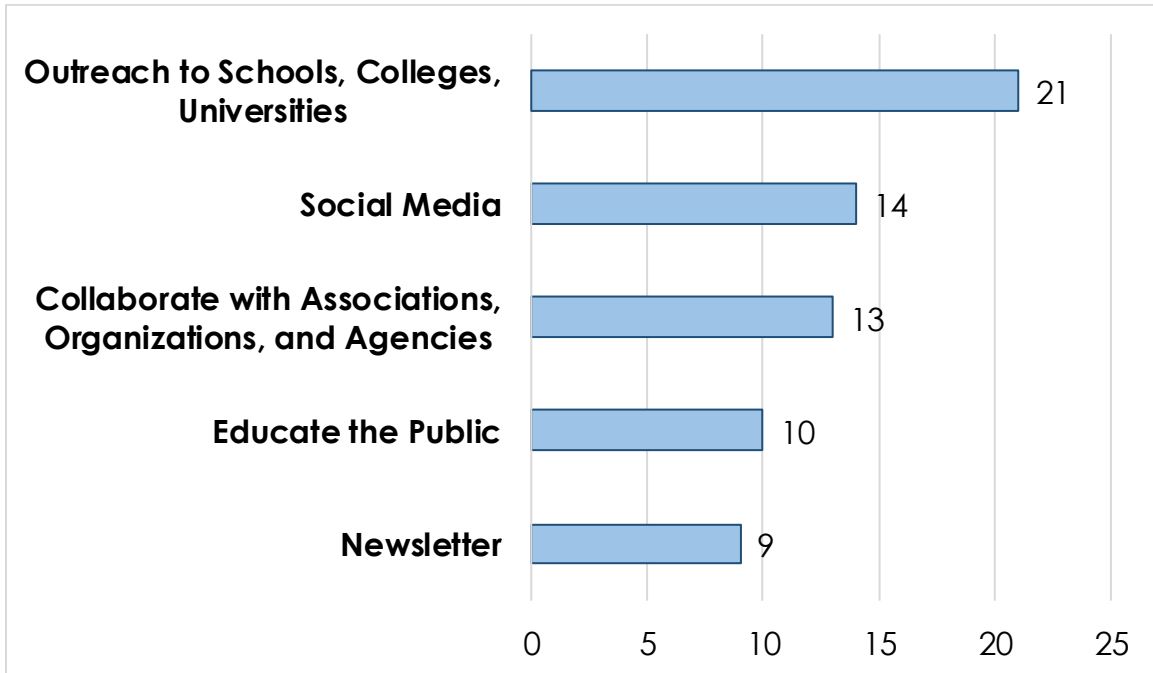
Survey question: What are ways that LATC can increase its outreach and connection to all California communities?

1. External stakeholders, a committee member, and LATC leadership and staff recommend LATC conduct outreach from kindergarten through university grade levels to gain interest for landscape architecture as a career.
2. External stakeholders suggest LATC grow its social media presence to reach all California communities.
3. External stakeholders, committee members, and LATC leadership and staff suggest LATC collaborate with associations, organizations, and agencies such as:
 - a. ASLA
 - b. CLARB
 - c. Boards in Other States
 - d. The Water Department
 - e. Building Code Officials
 - f. The Irrigation Industry
 - g. The American Institute of Architects (AIA)
 - h. The American Council of Engineering Companies (ACEC)
 - i. State Professional Organizations Outside Landscape Architecture
 - j. Civic Groups
4. External stakeholders suggest LATC educate the public by increasing knowledge of what landscape architects do and the benefits they provide.
5. External stakeholders recommend LATC send out a quarterly newsletter documenting what it does and advances in the profession.

Trends in Ways to Increase Outreach and Connection to All California Communities

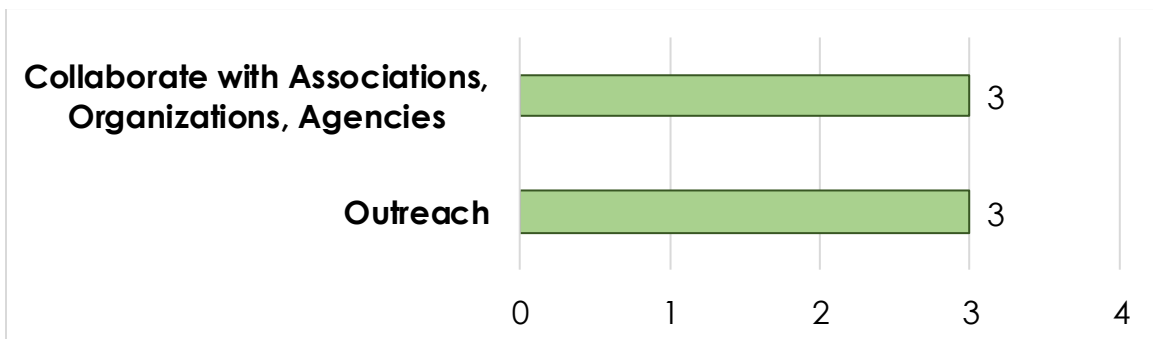
External Stakeholder Comment Trends

The chart below lists the top trends along with the corresponding number of comments for feedback provided by external stakeholders.



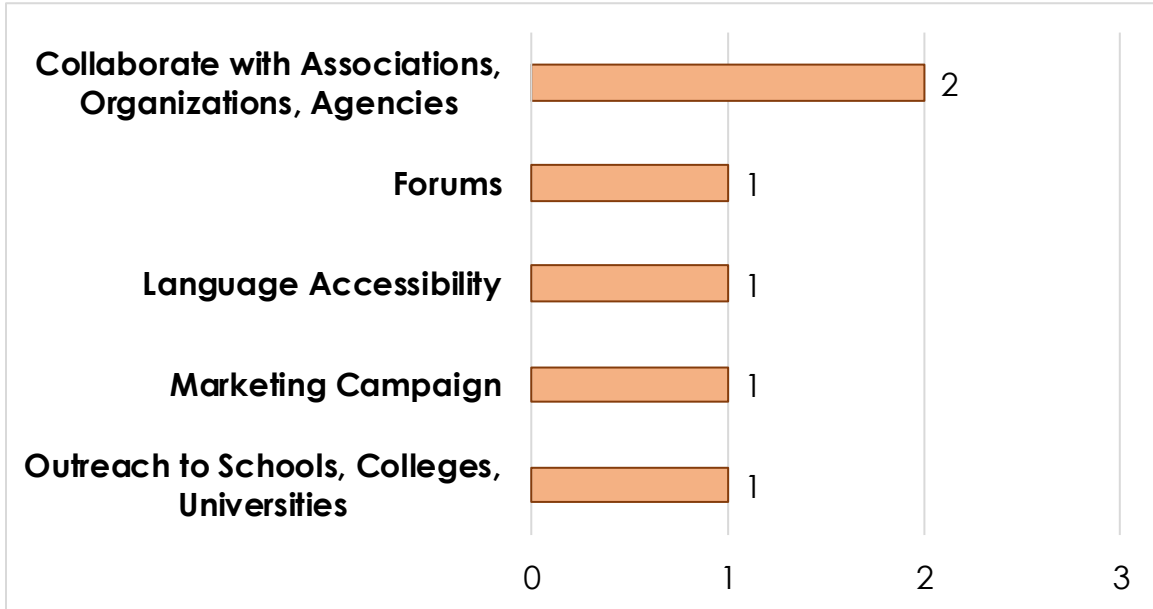
Committee Member Comment Trends

The chart below displays terms that summarize comments provided by committee members.



Leadership and Staff Comment Trends

The chart below displays terms that summarize comments provided by leadership and staff.



Summary of Other Actions to Take to Further Equal Access to Opportunities

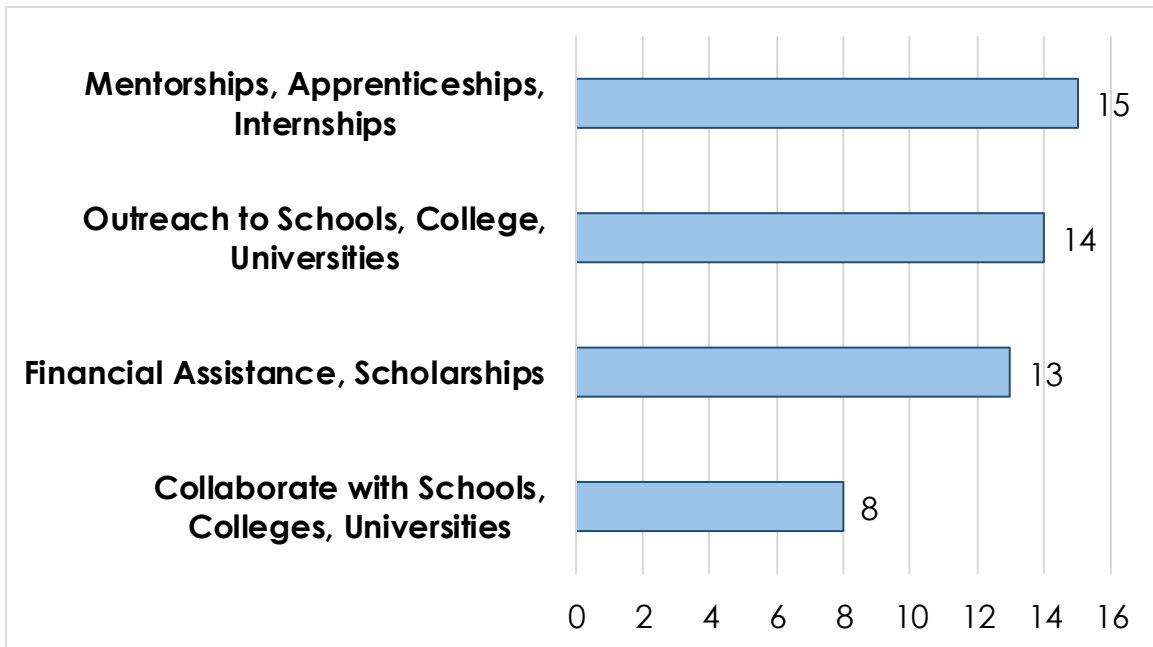
Survey question: What other actions should LATC take to further equal access to opportunities (e.g., entry into the profession, education/training opportunities, apprenticeships/ mentorships)?

1. External stakeholders, committee members, and LATC leadership and staff believe supporting mentorships, apprenticeships, and internships would further equal access to opportunities.
2. External stakeholders and committee members suggest LATC conduct outreach to grade school through university levels by holding workshops, participating in career days, reaching out to career advisors, and providing information.
3. External stakeholders recommend furthering equal access to opportunities by providing financial assistance in the form of:
 - a. Scholarship programs targeting underrepresented groups.
 - b. Lowering the license fee or cost of the exams.
 - c. Financial aid for the exam and license fees.
 - d. Grants for exam fees.
 - e. Fees based on sliding scales for licensees who earn less than those working in the private sector.
 - f. Sponsoring scholarship programs for licensure or fees related to licensure.
4. External stakeholders suggest LATC collaborate with schools, colleges, and universities by:
 - a. Working with community colleges to create transfer pathways into accredited landscape architecture programs.
 - b. Educating the educators.
 - c. Helping create high school programs related to preliminary studies for landscape architecture.
 - d. Forming partnerships with educators to ensure quality classes are taught.

Trends in Other Actions to Take to Further Equal Access to Opportunities

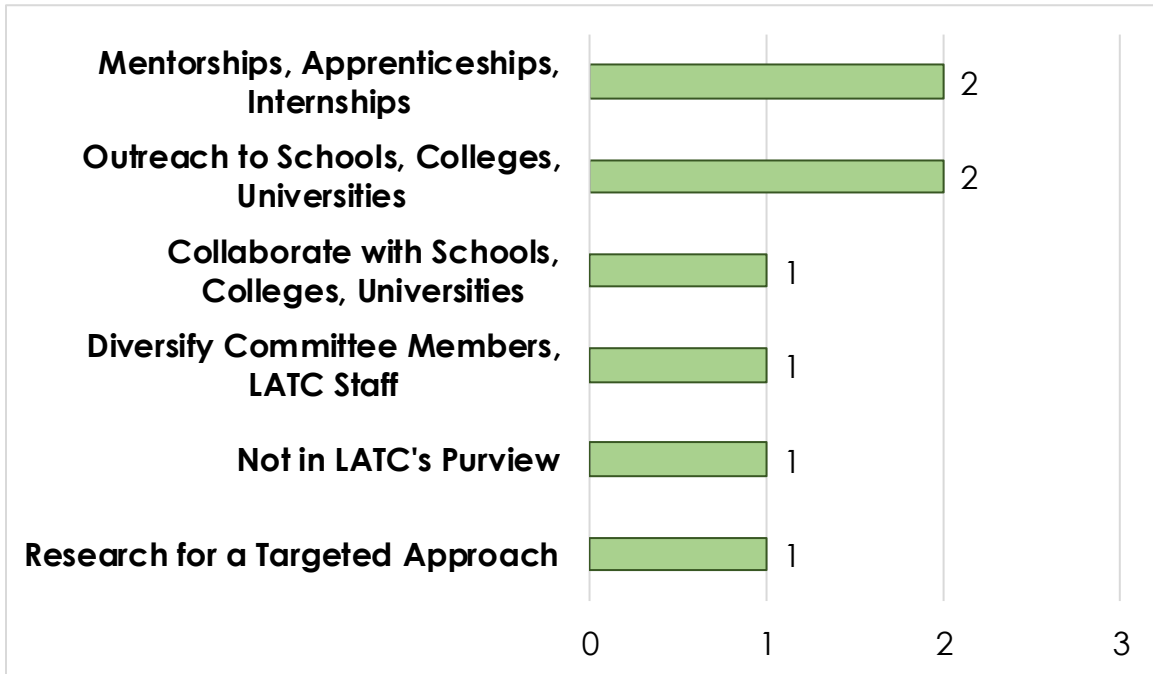
External Stakeholder Comment Trends

The chart below lists the top trends along with the corresponding number of comments for feedback provided by external stakeholders.



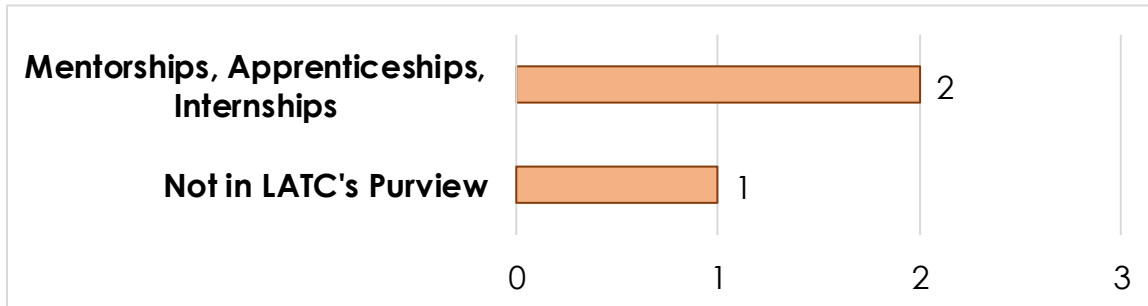
Committee Member Comment Trends

The chart below displays terms that summarize comments provided by committee members.



Leadership and Staff Comment Trends

The chart below displays terms that summarize comments provided by leadership and staff.



Appendix A – Acronym List

Acronym	Definition
ACEC	American Council of Engineering Companies
AI	Artificial Intelligence
AIA	American Institute of Architects
ASLA	American Society of Landscape Architects
CAB	California Architects Board
CE	Continuing Education
CLARB	Council of Landscape Architecture Registration Boards
CSE	California Supplemental Exam
DCA	Department of Consumer Affairs
DEI	Diversity, Equity, and Inclusion
LARE	Landscape Architects Registration Examination
LATC	Landscape Architects Technical Committee
SOLID	Strategic Organizational Leadership and Individual Development
ULI	Urban Land Institute

Appendix B – Data Collection Method

Data for this report was gathered by surveying stakeholder groups that are important to the success of LATC. Stakeholders include any individual or group who is influenced by or influences a program. Information for this survey was gathered by surveying external stakeholders and internal stakeholders using the following methods:

- SOLID conducted interviews with leadership and staff during the months of August and September 2024.
- SOLID conducted interviews committee members during the months of August and September 2024.
- SOLID conducted an online survey for external stakeholders during the months of August and September 2024.
 - The survey link was distributed in the following methods:
 - Posted on the LATC website.
 - Posted on LATC's social media accounts.
 - Emailed to the licensee LISTSERV.
 - Emailed to the associations (ASLA national and California chapters)
 - Emailed to California landscape architecture degree programs

Classification of Stakeholder Relationship with LATC:

Relationship with LATC	Number of Responses	Response Rate
CAB Executive Officer, CAB Assistant Executive Officer, and LATC Program Manager	3	100%
Staff	1	100%
Committee Members Plus Liaison	6	100%
Preparing to Become a Licensee	19	1
Licensee	472	1
Retired Licensee	4	1
Related Occupation	5	1
Consumer	3	1
Government Agency	17	1
Professional Association/Group	16	1
Educational/School Association/Group	9	1
Other ²	6	2

¹ A response rate cannot be determined for these external stakeholders because of the undetermined number having access to the survey link.

² Respondents listed in the “Other” category identified themselves as follows, with the number of similar responses in parentheses:

- Lapsed Licensee (1)
- Licensed Landscape Architect (1)
- Retired (1)
- Son of Landscape Architecture Firm Owner (1)
- Subject Matter Expert (1)
- Uniform National Exam Licensee (1)

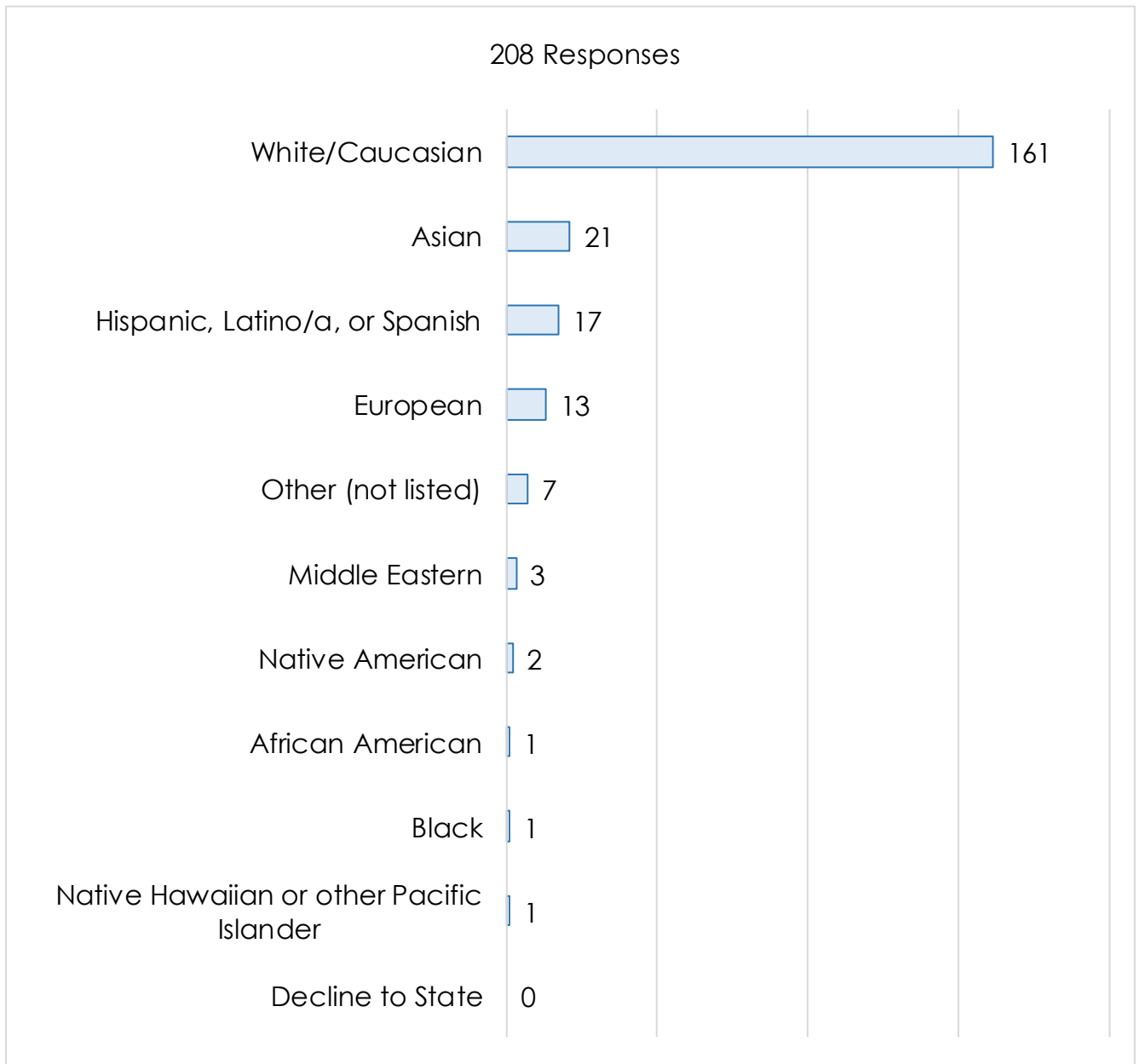
Appendix C – Demographic Data

Demographic questions were solicited from external stakeholders only.

Race

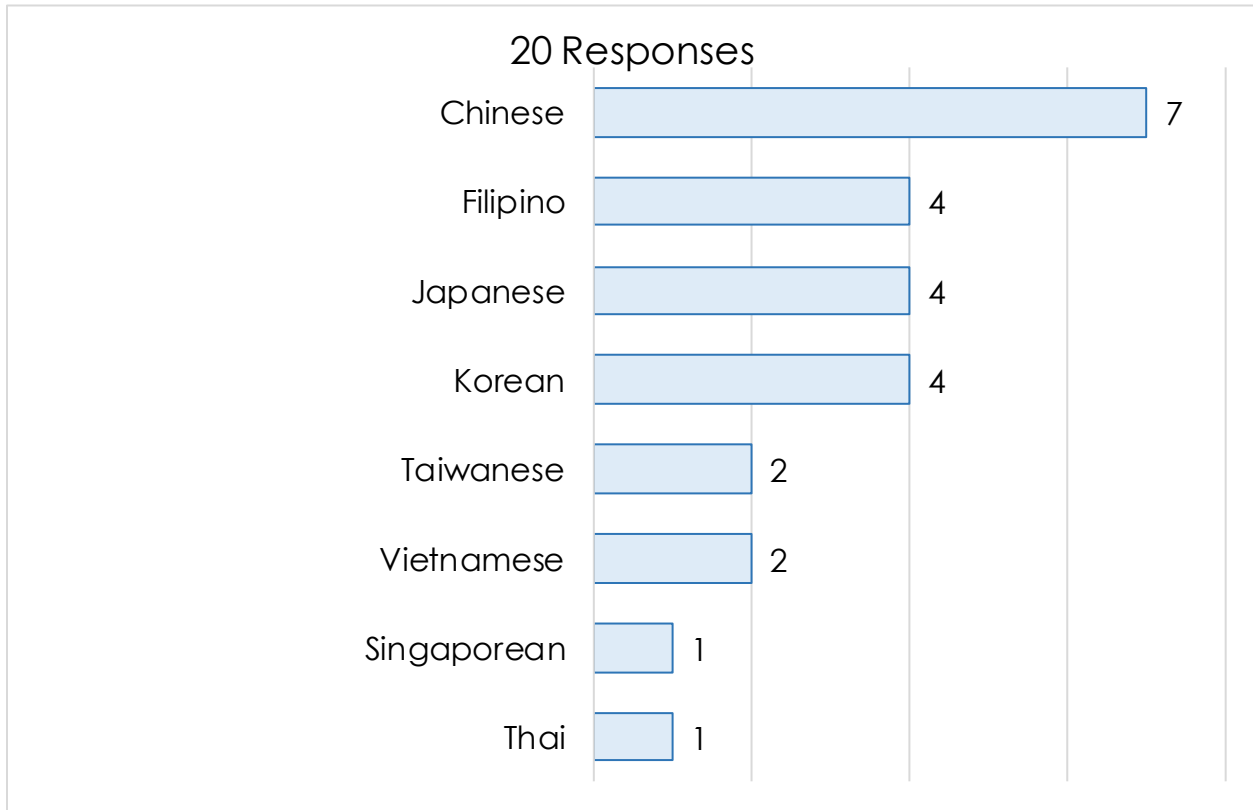
Races Stakeholders Identified With*

* Multiple options could be selected.



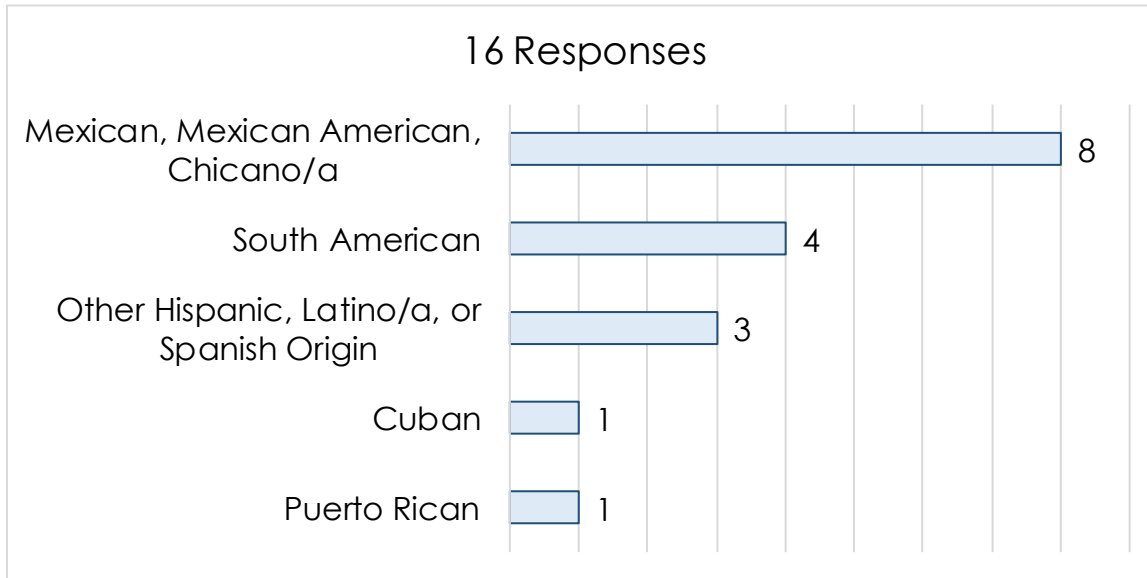
Asian Stakeholders Identified With*

* Multiple options could be selected.



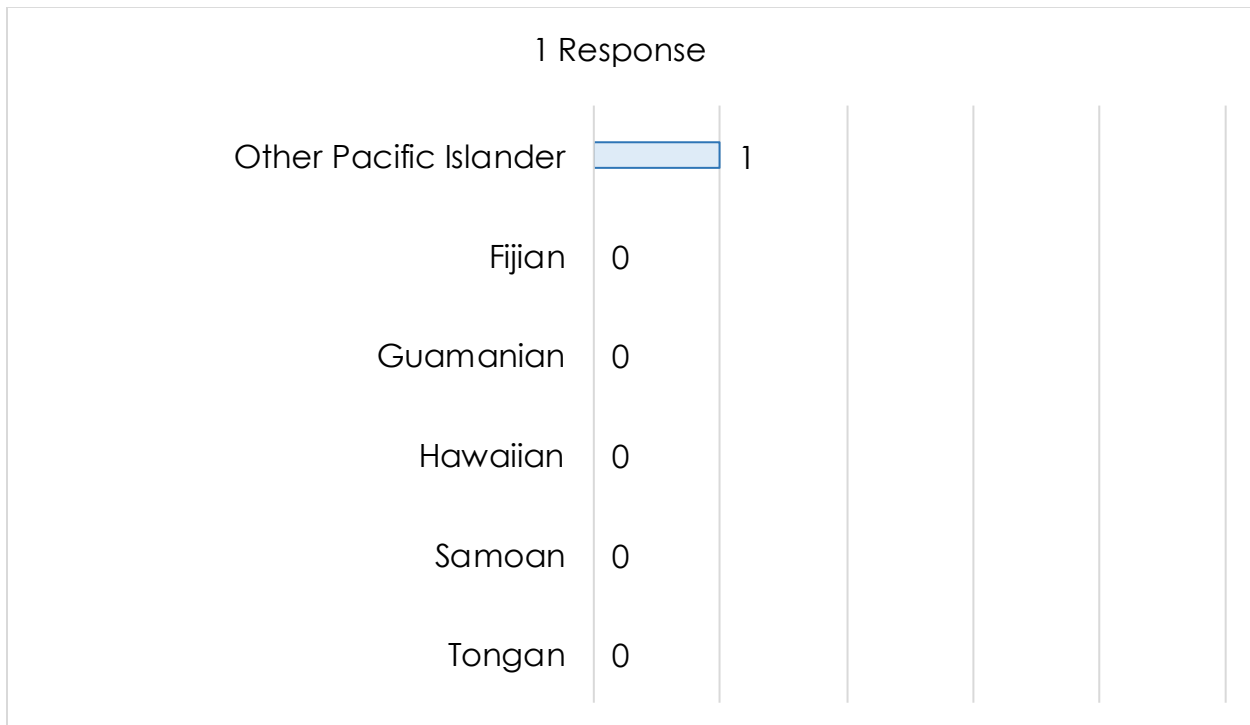
Hispanic, Latino/a, or Spanish Stakeholders Identified With*

* Multiple options could be selected.



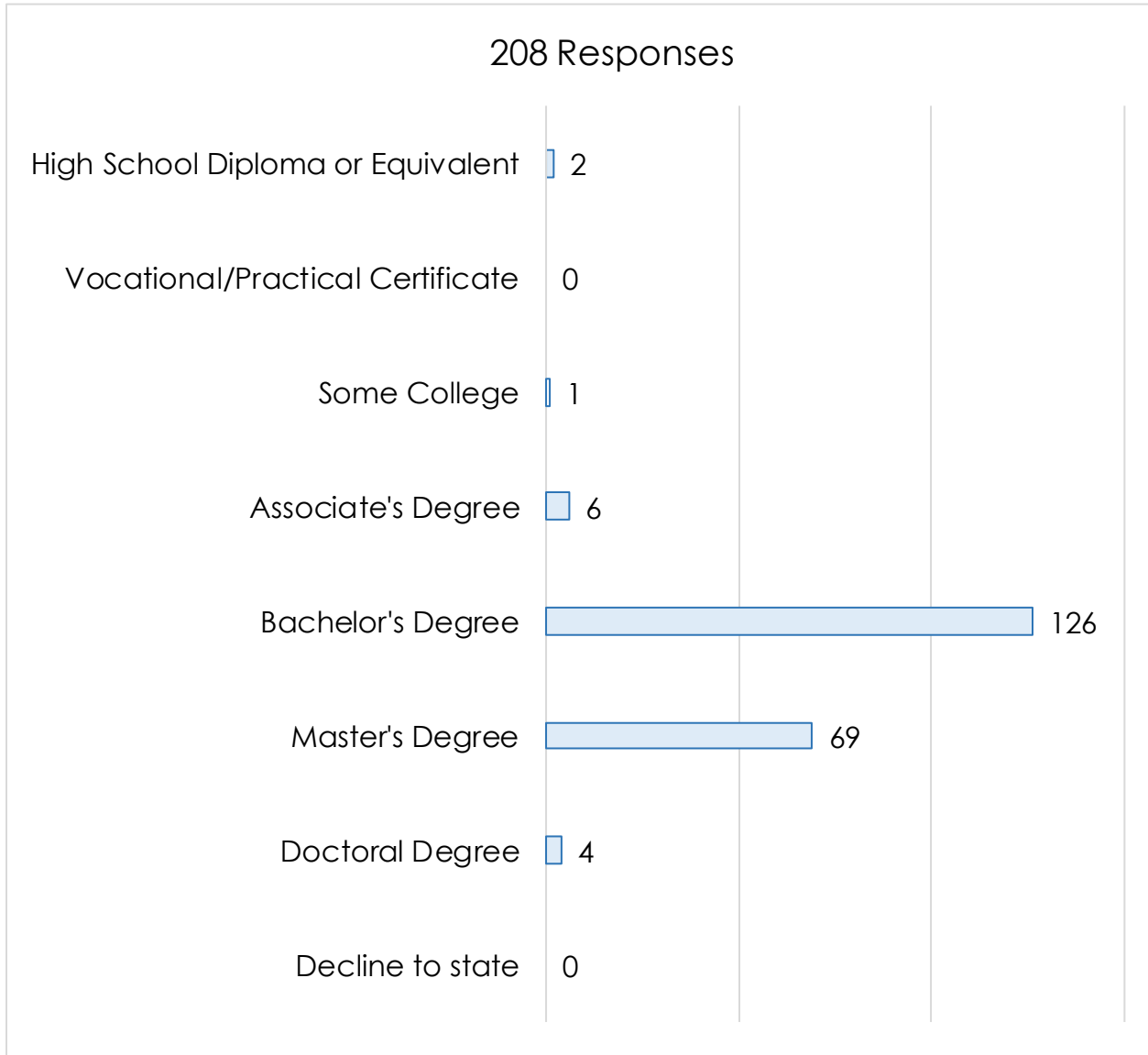
Native Hawaiian or Other Pacific Islander Stakeholders Identify With*

* Multiple options could be selected.



Education

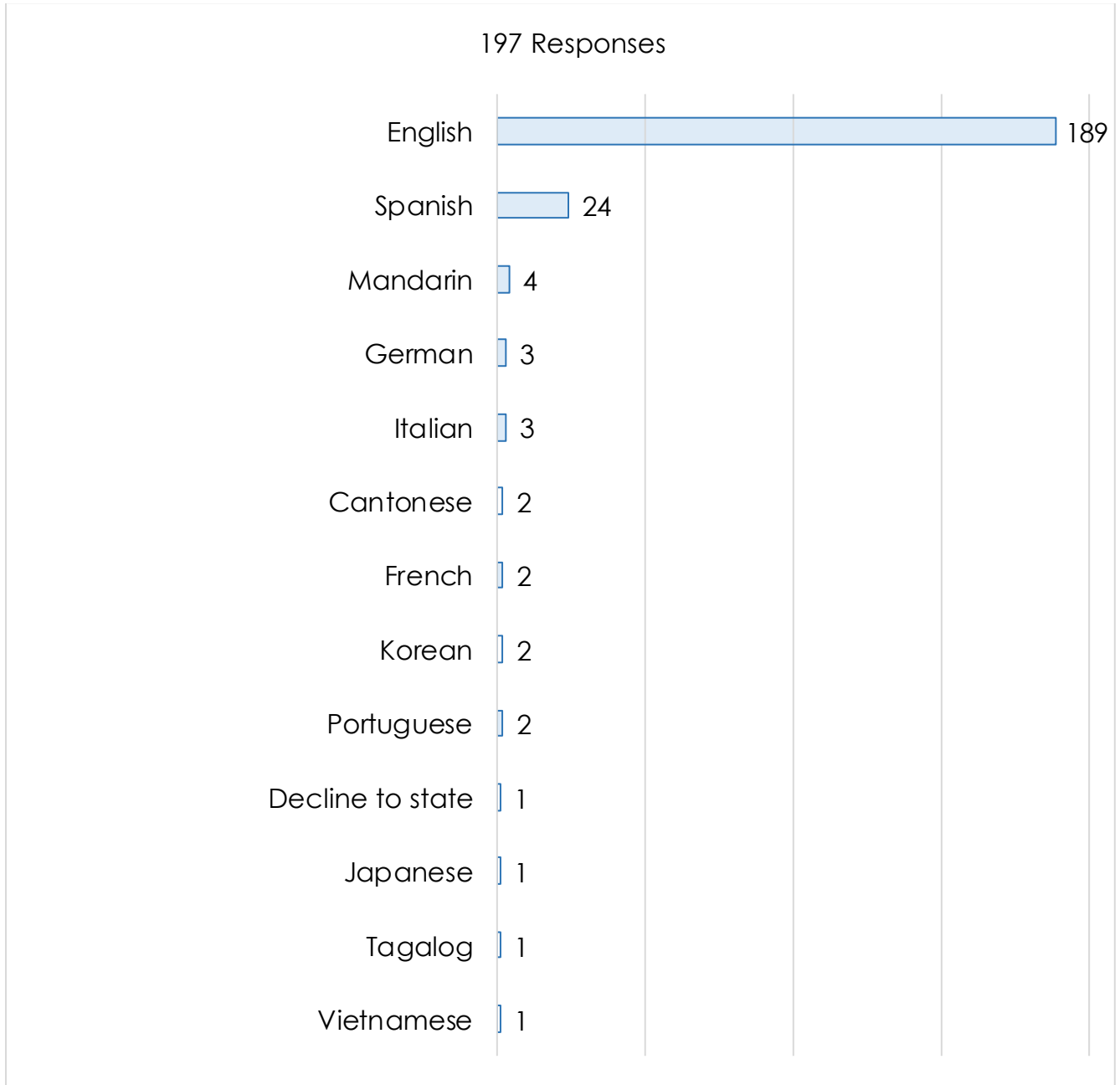
External Stakeholders' Highest Level of Education



Languages

Languages Stakeholders Speak Fluently*

- * A total of 58 options (listed in the next page) were provided, including "Decline to State." Multiple options could be selected. Languages not selected are not shown.

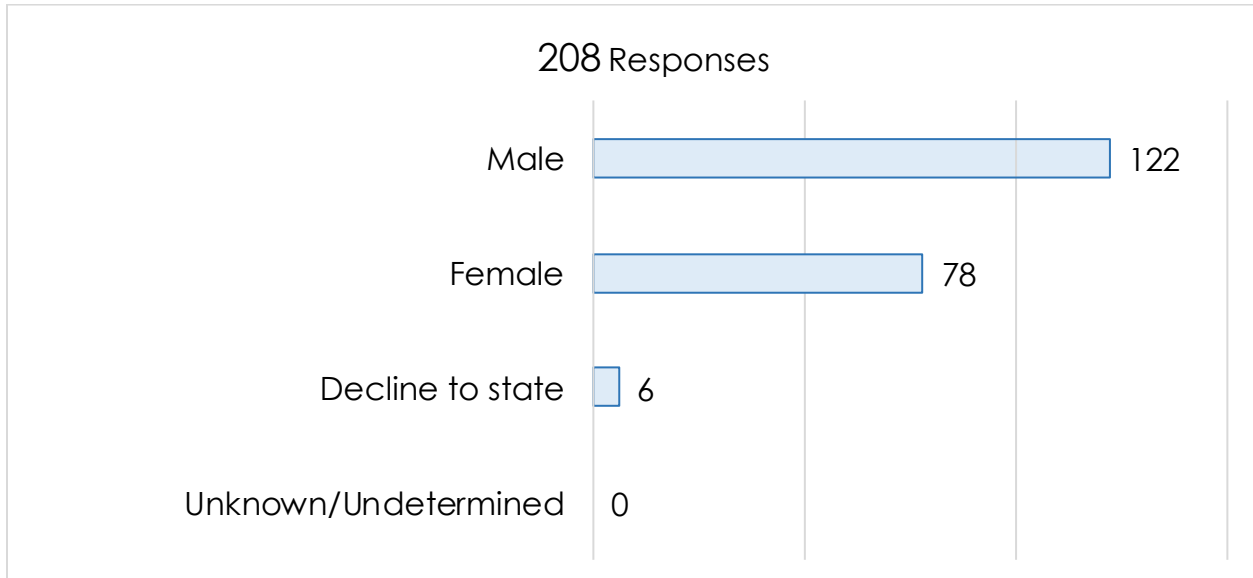


Language Options

- African Languages
- American Sign Language
- Amharic
- Arabic
- Armenian
- Cantonese
- English
- Fijian
- Formosan (Amis)
- French
- German
- Greek
- Gujarati
- Hebrew
- Hindi
- Hmong
- Hungarian
- Ilocano
- Indonesian
- Italian
- Japanese
- Korean
- Lao
- Mandarin
- Mien
- Mon-Khmer
- Navajo
- Persian (Farsi)
- Polish
- Portuguese
- Punjabi
- Russian
- Samoan
- Scandinavian Languages
- Serbian
- Spanish
- Swahili
- Tagalog
- Telugu
- Thai
- Tonga
- Turkish
- Ukrainian
- Urdu
- Vietnamese
- Xiang Chinese
- Yiddish
- Yoruba
- Other Chinese
- Other Non-English
- Other Sign Language
- Other (not listed)
- Decline to State

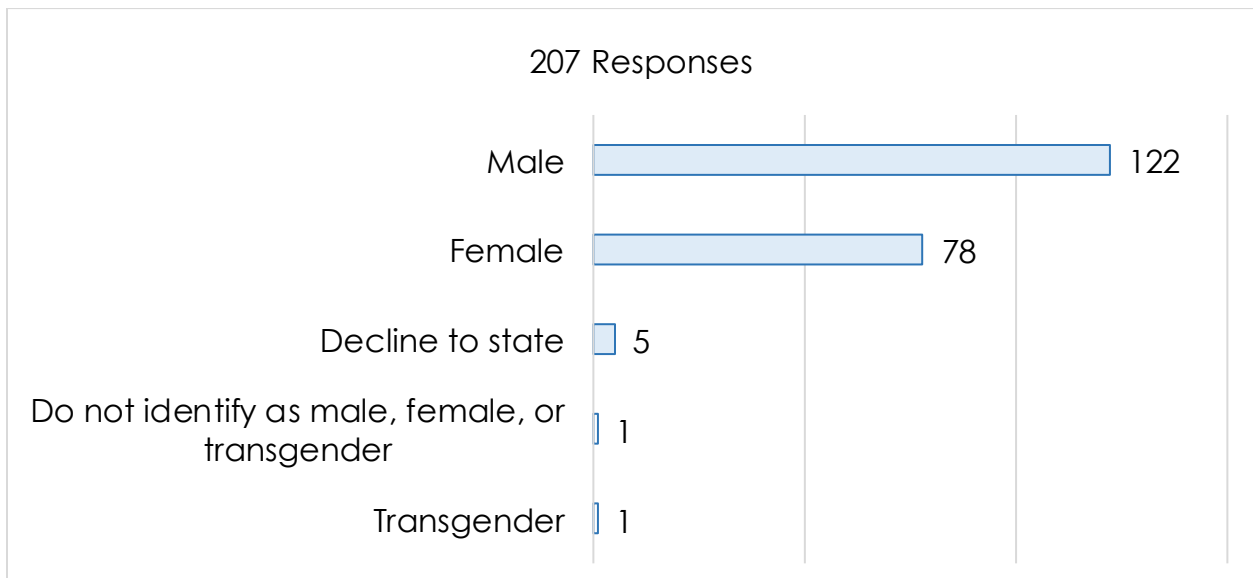
Birth sex

External Stakeholders' Assigned Sex at Birth



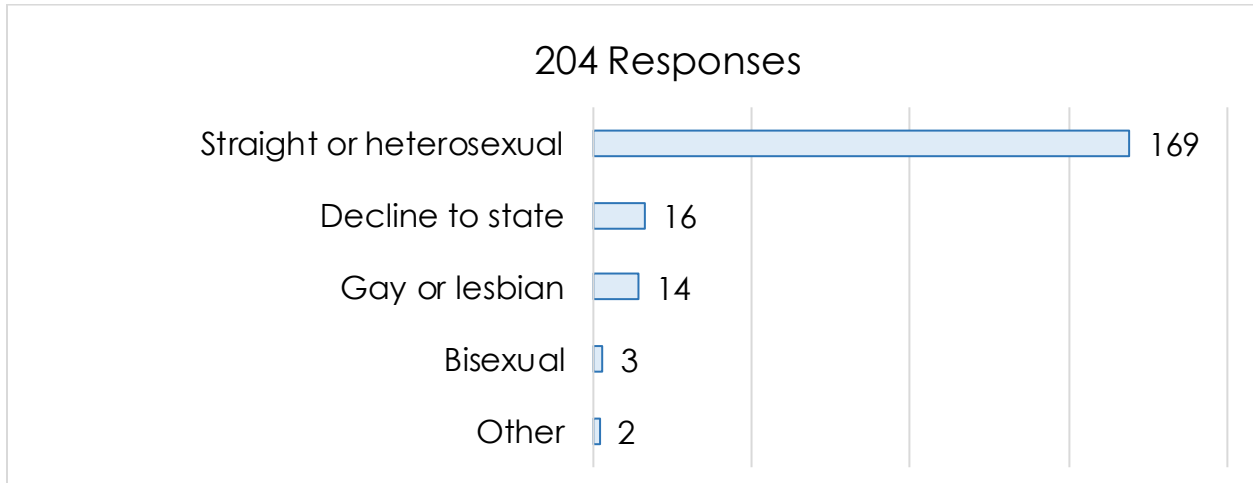
Current gender

How External Stakeholders Describe Themselves



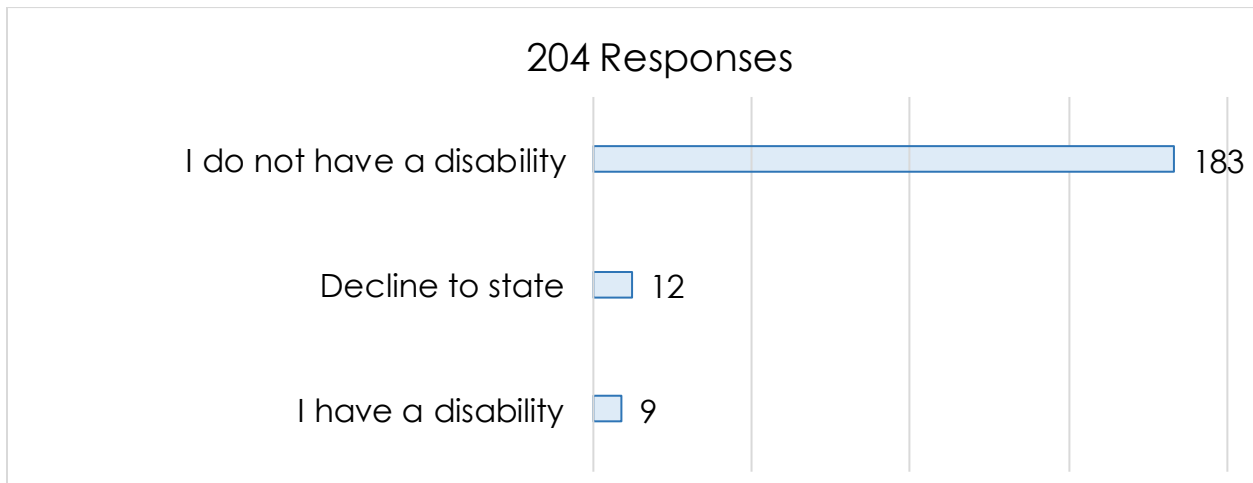
Orientation

External Stakeholders' Orientation



Disability status

External Stakeholders' Disability Status





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DEPARTMENT OF CONSUMER AFFAIRS

CALIFORNIA ARCHITECTS BOARD

LANDSCAPE ARCHITECTS TECHNICAL COMMITTEE

Public Protection through Examination, Licensure, and Regulation

Landscape Architects Technical Committee Strategic Planning

Objectives Worksheet

Planning Session:

Friday, November 8, 2024



CALIFORNIA DEPARTMENT OF

CONSUMER

AFFAIRS

Instructions

As we get ready for the Strategic Planning Session, take a moment to think about what you would like to see the Board work on over the next few years.

Consider the following:

- Review of the Environmental Scan Report
- Items outlined in Sunset Review
- Experience and previously identified needs

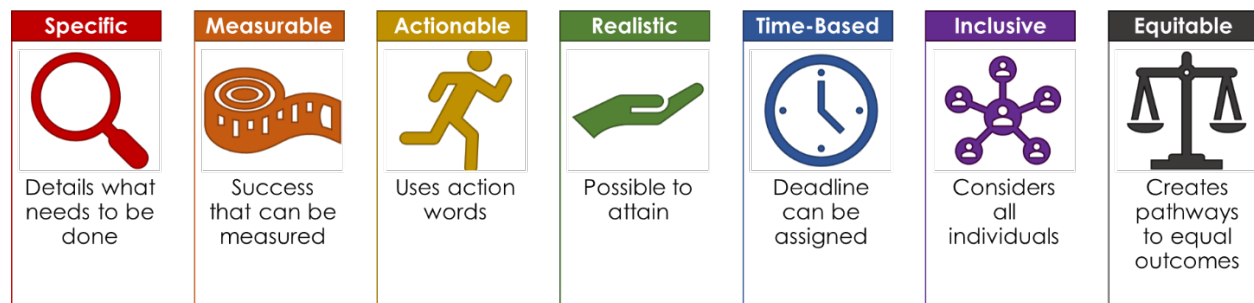
Determine Issues/Areas for Improvement and Brainstorm Solutions

What issues/areas for improvements come to mind for the following strategic goal areas? Record issues/areas for improvement and identify solutions on the attached worksheets.

1. Regulation and Enforcement
2. Licensing and Professional Qualifications
3. Public and Professional Outreach
4. Organizational Effectiveness

SMARTIE Methodology

For more effective objectives, consider the SMARTIE methodology when coming up with solutions to issues/areas for improvement:



Goal 1: Regulation and Enforcement

Protect consumers through effective regulation and enforcement of laws, codes, and standards affecting the practice of landscape architecture.

Issue/Area for Improvement	Solution(s)

Please take a moment to review the weakness summaries on Environmental Scan pages 10 through 15, external environment summaries on pages 35 through 39, and the Diversity, Equity, and Inclusion (DEI) summaries on pages 40 through 51. Weaknesses are summarized below, and DEI input is summarized on the last page of this workbook for your convenience.

Summary of Weaknesses

- Lack of response to unlicensed practitioners.
- Communication needs improvement.
- Public needs to be educated.
- Licensees want more support.
- Lack of enforcement.

Goal 2: Licensing & Professional Qualifications

Ensure the professional qualifications of those practicing landscape architecture by setting and maintaining requirements for education, experience, and examinations.

Issue/Area for Improvement	Solution(s)

Please take a moment to review the weakness summaries on Environmental Scan pages 16 through 22, external environment summaries on pages 35 through 39, and the Diversity, Equity, and Inclusion (DEI) summaries on pages 40 through 51. Weaknesses are summarized below, and DEI input is summarized on the last page of this workbook for your convenience.

Summary of Weaknesses

- No continuing education (CE) Requirement.
- Increased license fee.
- Licensing process unclear.
- Exam topics need improvement.
- Communication needs improvement.
- Requirements need refinement.

Goal 3: Public and Professional Outreach

Increase public and professional awareness of LATC’s mission, vision, values, and services.

Issue/Area for Improvement	Solution(s)

Please take a moment to review the weakness summaries on Environmental Scan pages 23 through 28, external environment summaries on pages 35 through 39, and the Diversity, Equity, and Inclusion (DEI) summaries on pages 40 through 51. Weaknesses are summarized below, and DEI input is summarized on the last page of this workbook for your convenience.

Summary of Weaknesses

- No awareness of outreach.
- Outreach needs to increase.
- Communication needs to increase.
- Public needs to be educated.
- Need to promote the profession.

Goal 4: Organizational Effectiveness

Provide accessible and responsive quality services to consumers and licensees.

Issue/Area for Improvement	Solution(s)

Please take a moment to review the weakness summaries on Environmental Scan pages 29 through 33, external environment summaries on pages 35 through 39, and the Diversity, Equity, and Inclusion (DEI) summaries on pages 40 through 51. Weaknesses are summarized below, and DEI input is summarized on the last page of this workbook for your convenience.

Summary of Weaknesses

- Communication needs to increase.
- Better budget management needed.
- Staff vacancies need to be filled.
- LATC needs to explain its role and services.

DEI Summary

Different Perspectives About Ideas and Priorities

- Seek input and feedback from multiple stakeholder groups.
- Conduct more surveys.
- Collaborate with associations, organizations, and agencies.
- Collaborate with colleges, universities, and students.
- Collaborate with allied, related professions.
- Engage with the community more.

Unnecessary Requirements or Barriers to Licensure

- Examinations, licensure, and insurance costs are too high.
- Pathways to licensure could be expanded.

Outreach and Connection to All Californians

- Conduct outreach from kindergarten through university grade levels.
- Increase social media presence.
- Collaborate with associations, organizations, and agencies.
- Educate the public about landscape architects.
- Send out a quarterly newsletter.

Furthering Equal Access to Opportunities

- Support mentorships, apprenticeships, and internships.
- Conduct outreach from grade school through the university level.
- Provide different forms of financial assistance.
- Collaborate with schools, colleges, and universities.



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