

INSTRUCTIONS FOR COMPLETING FINGERPRINT CARD (FD-258)
NUMBERED INSTRUCTIONS BELOW CORRESPOND TO NUMBERS IN THE FP CARD BELOW

APPLICANT		LEAVE BLANK		LAST NAME <u>NAM</u> #7		TYPE OR PRINT ALL INFORMATION IN BLACK FIRST NAME MIDDLE NAME		FBI		LEAVE BLANK	
SIGNATURE OF PERSON FINGERPRINTED #1		ALIASES <u>AKA</u>		#8		CA 0349400 BU OF ID & INFO SACRAMENTO, CA		DATE OF BIRTH DOB MONTH DAY YEAR #16			
RESIDENCE OF PERSON FINGERPRINTED #2											
DATE #3	SIGNATURE OF OFFICIAL TAKING FINGERPRINTS #4		CITIZENSHIP <u>CYZ</u>		SEX #11	RACE	HGT #12	WGT #13	EYES #14	HAIR #15	PLACE OF BIRTH <u>POB</u>
APPLICANT ENTER YOUR ORI # & MAIL CODE BUSINESS NAME #5 123 MAIN STREET SACRAMENTO CA 95814			YOUR NO. <u>OCA</u> #9		CLASS BIL - #17 REF						
			FBI NO. <u>FBI</u>								
			ARMED FORCES NO. <u>MNU</u>								
REASON FINGERPRINTED App Type: #6 App Title :			SOCIAL SECURITY NO. <u>SOC</u> #10								
			MISCELLANEOUS NO. <u>MNU</u>								
1. R. THUMB		2. R. INDEX		3. R. MIDDLE		4. R. RING		5. R. LITTLE			
6. L. THUMB		7. L. INDEX		3. R. MIDDLE		9. L. RING		10. L. LITTLE			
LEFT FOUR FINGERS TAKEN SIMULTANEOUSLY				L. THUMB		R. THUMB		RIGHT FOUR FINGERS TAKEN SIMULTANEOUSLY			

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| 1 Applicant's signature (<u>Mandatory</u>) | 9 LEAVE BLANK |
| 2 Enter applicant's home address (<u>Mandatory</u>) | 10 SOC: Enter the applicant's social security number. (<u>Not Mandatory</u>) |
| 3 Date: Enter the date the fingerprints were taken (<u>Mandatory</u>) | 11 Enter applicant's gender (<u>Mandatory</u>) |
| 4 Signature and certification number of Official Taking Fingerprints. (<u>Not Mandatory</u>) | 12 Enter applicant's height (feet/inches) (<u>Not Mandatory</u>) |
| 5 LEAVE BLANK | 13 Enter applicant's weight (<u>Not Mandatory</u>) |
| 6 LEAVE BLANK | 14 Enter applicant's eye color (<u>Not Mandatory</u>) |
| 7 Enter applicant's FULL NAME (<u>Mandatory</u>) | 15 Enter applicant's hair color (<u>Not Mandatory</u>) |
| 8 Enter any aliases (including maiden name) that the applicant is known by. (<u>Not Mandatory</u>) | 16 Enter date, month and year of birth (<u>Mandatory</u>) |
| | 17 LEAVE BLANK |
| | 18 See instructions on the back of the FD-258 Applicant Fingerprint card on how to obtain classifiable fingerprints. (<u>Mandatory</u>) |